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**ANNUAL REPORT
TOWN OF SUNAPEE
NEW HAMPSHIRE**

Inc. April 4, 1781



Ice Skating in Sunapee Harbor

**For The Year Ending
December 31, 2003**



*Cover photo, above photos, and photos on pages 40, 51,
58, 86 & 99 courtesy of Paul Howe*

44
595
2003

IN MEMORIAM
Eleanor Hopwood
1918 ~ 2003



Eleanor Hopwood was an employee of the Town of Sunapee for nearly 20 years. She served as secretary to the Planning Board during her entire tenure and also served periodically as secretary to the Zoning Board, Water & Sewer Commission, and Board of Selectmen. Eleanor touched the lives of many Sunapee residents, not only as a Town employee, but also as the owner of a deli and game room in Sunapee Harbor. Eleanor passed away on July 30, 2003.

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TOWN OFFICERS

MODERATOR

Harry Gale, Jr.

Term Expires 2004

SELECTMEN

William Roach, Chairman

Term Expires 2006

David E. Gibbens

Term Expires 2006

Frederick Gallup

Term Expires 2004

Stephen W. White

Term Expires 2005

Emma M. Smith

Term Expires 2004

TOWN MANAGER

John B. Wheeler

TOWN CLERK/TAX COLLECTOR

Betty H. Ramspott

Term Expires 2006

DEPUTY TOWN CLERK/TAX COLLECTOR

Eileen Stiles

TREASURER

Francis C. Gallup

Term Expires 2004

POLICE CHIEF

David P. Cahill

ROAD AGENT

J. Anthony Bergeron

WELFARE DIRECTOR

Don Wrightington

BALLOT CLERKS

Justine Cutting

Republican

Robert Haselton, Jr.

Republican

John V. Chesson

Democrat

Sally J. Putonen

Democrat

BUDGET ADVISORY COMMITTEE

Charles Balyeat

Term Expires 2004

Charlotte Brown

Term Expires 2004

John Mapley

Term Expires 2005

Greg Shugart

Term Expires 2006

CABLE CONTRACT STUDY COMMITTEE

Douglas Munro	Term Expires 2005
T. Parssinen	Term Expires 2006
Richard C. Haines	Term Expires 2007

CEMETERY COMMISSIONERS

Robert M. Haselton, Jr.	Term Expires 2005
Brenda Franzen	Term Expires 2004
Jeffrey S. Trow	Term Expires 2006

COFFIN PARK COMMITTEE

Represented by Town Office Employees

CONSERVATION COMMISSION

Van Webb, Chairman	Term Expires 2005
Bruce Burdett	Term Expires 2003
Robert Hill	Term Expires 2004
Emmons Jenkins, Jr.	Term Expires 2004
Robert E. Mastin, Jr.	Term Expires 2003
Andrew Clifford	Term Expires 2004
Aaron Simpson	Term Expires 2005
Roger Whitaker	Term Expires 2004
Timothy Fleuy, Alternate	Term Expires 2003
Lela Emery, Alternate	Term Expires 2005

EMERGENCY MANAGEMENT DIRECTOR

Howard G. Sargent

FIRE DEPARTMENT ENGINEERS

Daniel R. Ruggles, Chief	Term Expires 2004
Dana Ramspott	Term Expires 2006
David Williams	Term Expires 2005
Howard Sargent	Term Expires 2007

FOREST FIRE WARDEN

Daniel R. Ruggles	Term Expires 2004
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FOREST FIRE DEPUTY WARDENS

Duane Abbott	Term Expires 2004
Dana Ramspott	Term Expires 2004
Howard Sargent	Term Expires 2004
Mark Scott	Term Expires 2004

HEALTH OFFICER

John W. Wiggins
Michael Dashner, Deputy

Term Expires 2004
Term Expires 2003

HIGHWAY SAFETY COMMITTEE

J. Anthony Bergeron
Frederick C. Gallup
Stephen Gray
Daniel Ruggles
David P. Cahill

Road Agent
Selectman
Highway Engineer
Fire Chief
Police Chief

JOINT LOSS MANAGEMENT COMMITTEE

Duane Abbott
John Wheeler
Scott Campbell
Rick Kelley

Term Expires 2005
Term Expires 2004
Term Expires 2005
Term Expires 2004

LIBRARIAN

Patricia D. Hand

LIBRARY TRUSTEES

Mary Ann Barbee
Barbara Hollander
John Mapley
Elaine Rickard
Sarah Southard
Peter Urbach, Chairperson
Joanna Drummond

Term Expires 2004
Term Expires 2004
Term Expires 2005
Term Expires 2004
Term Expires 2005
Term Expires 2006
Term Expires 2006

NH/VT SOLID WASTE PROJECT

Thomas J. Alexander
John B. Wheeler

Representative
Alternate

PLANNING BOARD

Margaret Chalmers, Chairman
Katrina Hill
Bruce Jennings
Derek B. Tatlock
John B. Wheeler, Ex-officio for Selectmen's Alternate
Emma M. Smith, Ex-officio for Selectmen
Barbara Hollander
Robert Reisberg
Clifford Field, Alternate

Term Expires 2005
Term Expires 2004
Term Expires 2004
Term Expires 2006
Term Expires 2004
Term Expires 2004
Term Expires 2005
Term Expires 2006
Term Expires 2006

RECREATION DIRECTOR

Norman Morin

RECREATION COMMITTEE

Debi McGrath, Chairman	Term Expires 2006
Paula Flanders	Term Expires 2004
Candy Saindon (<i>Resigned</i>)	Term Expires 2004
Christine Williams	Term Expires 2006
Patricia Halpin	Term Expires 2005

RIVERWALK COMMITTEE

Joyce Hill	Term Expires 2005
Everett Pollard	Term Expires 2005
Richard H. Webb	Term Expires 2005
Guy Alexander	Term Expires 2005

SUPERVISORS OF CHECKLIST

Jenny Dodd	Term Expires 2006
Devon Smith	Term Expires 2004
Faith W. Reney	Term Expires 2008

TOWN BUILDING COMMITTEE

Larry Brudnicki	Term Expires 2006
Barbara Hollander	Term Expires 2004
Stephen McGrath	Term Expires 2004
Bill Wightman	Term Expires 2006
Michael Varian	Term Expires 2005
Richard Mastin	Term Expires 2005

TOWN PLANNER

Michael Marquise

TRUSTEES OF TRUST FUNDS

James A. Southard.	Term Expires 2004
Sheila Henry	Term Expires 2005
J. William Scharff	Term Expires 2006

UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING

COMMISSION DIRECTORS

Stephen W. White	Term Expires 2005
John B. Wheeler	Term Expires 2007

WATER & SEWER DEPARTMENT SUPERINTENDENT

David R. Brennan

WATER & SEWER COMMISSIONERS

Aaron Simpson, Chairman	Term Expires 2006
M. Doug Mason, Vice Chairman	Term Expires 2004
Stuart H. Caswell	Term Expires 2005
Raymond Hudson	Term Expires 2004
Charles F. Smith	Term Expires 2004
Tracy Nangeroni	Term Expires 2005
David Montambeault	Term Expires 2004

ZONING ADMINISTRATOR

Roger Landry

ZONING BOARD OF ADJUSTMENT

William Price	Term Expires 2004
Emmons "Skip" Jenkins, Jr.	Term Expires 2005
Robert E. Mastin, Jr.	Term Expires 2006
Peter White, Chairman	Term Expires 2006
Charles Hirshberg, Alternate	Term Expires 2004
James P. Lyons	Term Expires 2004
Peter Urbach, Alternate	Term Expires 2005
Diana Piotrow, Alternate	Term Expires 2006
Don Weatherson, Alternate	Term Expires 2005

SELECTMEN'S REPORT FOR 2003

As we move into the year 2004, we would like to review some of the activities of the Board of Selectmen over the past year. William H. Chalmers, a two term selectman, decided to retire. That left a void on the Board. That void was filled nicely by the election of David Gibbens who brings new ideas to the Board.

We have completed the first full year of use at the town garage which is proving to be a huge asset to the town.

The Sunapee Building Committee-Safety Service Committee and others have worked diligently for the past year on the design and cost of a new Safety Services Building, which will house the Fire, EMS and Police Departments. A proposal to build a Safety Services Building is presented in Article 11 of the Town Meeting.

We wish to thank all of the volunteers that serve on various committees and boards who give so generously of their time and knowledge that help make Sunapee the wonderful place that it is to live in and to visit.

We instituted a new traffic pattern in the Harbor for those who wish to launch boats, and we designated parking areas for boat trailers. These changes seemed to help reduce traffic problems in the Harbor.

We are again asking for funds to reconstruct Beech Street to provide access to Lake Avenue and Burkehaven Road and to reduce traffic in the Harbor.

Sunapee continued to work with the coalition communities for the repeal of the State-wide Property Tax for Education. The Legislature did not repeal the tax, but lowered the tax rate so that Sunapee sent over \$440,000 to the state in 2003 and will send \$0 in 2004.

The Selectmen and Town Manager challenged the state on their method of equalizing Sunapee taxes to the Board of Land and Tax appeals. Because we won the challenge, we do not have to send the county an extra \$260,000.

Respectfully submitted ~ *William Roach* ~ Chairman

TOWN MANAGER'S REPORT ~ 2003

This will be my last report as Sunapee's Town Manager as I am retiring in April, so please forgive me as I try to review the last ten years with the emphasis on 2003.

The Boards of Selectmen and I have worked together over the years to provide a good level of services and infrastructure while maintaining as stable municipal tax rate as possible. A new water treatment plant for Sunapee and well system for Georges Mills were built, under pressure from the State. A yearly sum (now \$115,000) is in the Highway budget to repave all paved roads on a rotating schedule to prevent the undue deterioration of those roads. Additional capital reserve funds have been established for equipment, bridges and roads to help even out the amount that has to be raised by taxes each year. A new Highway Garage has been built and the short-term loan for it will be paid off in 2004 from the income of our Hydroelectric plant. The old Community Store on Main Street was purchased and replaced with Hames Park – a wonderful addition to the village with the help of generous donations of money and labor. Ledge Pond and Otter Pond dams were rebuilt and repaired respectively. The old dump on Avery Road was capped in accordance with State requirements. The 1994 Municipal tax rate was \$3.41/\$1,000 valuation and was 23.8% of the total tax rate. The corresponding figures for 2003 were \$4.31 and 17.25%. It is of course hard to compare the actual rates in that there was a property revaluation in 1998, but the percentage figures show our rate of growth has been less than the schools and County. I feel I assisted in all these items by bringing them to Town Meeting for the necessary approvals and funding, and that I have been an agent for improvements to the community.

A number of issues relating to the total Sunapee environment were raised and acted upon during 2003:

The Red Water Creek Alliance was formed and raised funds for the purchase of development rights around Red Water Creek. The wetlands around the Creek provide a buffer to water going into the southern portion of Lake

Sunapee. The Conservation Commission, after a public hearing, provided \$40,000 of the \$140,000 needed.

The Lake Sunapee Protective Association continued the fight against invasive milfoil in Georges Mills harbor and seems to have that outbreak under control. The Town has paid LSPA \$2000 from the Milfoil Reserve fund to reimburse them for some of their expense. LSPA again provided the weed watchers program of regular patrol of the lake bottom for invasive weeds and inspection of boats being launched into the lake.

The State made the decision to develop the Wild Goose site in Newbury as a public boat launch, but has not proceeded on it. Senator Below has a bill in the hopper to require the two state departments to cooperate and put the boat launch ramp at the State Beach and use the Wild Goose site for car top boat launching. All three Lake Sunapee Towns have endorsed this plan and bill. Representative Leone is working with Senator Below for passage.

The State Department of Environmental Services (DES) is doing a study of Perkins Pond in cooperation with the Perkins Pond Association, to determine the condition of the water and sources of pollution.

Various subdivisions are being developed in town. As part of Orchard Park on Sargent Road, the developer has given 4.8 acres of land to the town for open space. This will provide for a walking path between the Elementary and Middle-High Schools.

Town Meeting designated the Ski Tow land as the best location for the new library. The Trustees have been working to obtain the necessary Probate Court approval for the library as the land was willed to the Town for recreation purposes. The Library Trustees are proposing to include a children's playground, skateboard park space, and beginning and ending facilities for a Conservation Commission path.

Article 24 of 2004's warrant requests \$21,000 for preparing plans for recreation fields adjacent to the Library and on the Dewey Woods property adjacent to Seven Hearth's Lane. Mount Royal School has indicated its interest and willingness to assist in the development of the Dewey Woods field. The passage of this article is the first step in obtaining more adequate recreation facilities for the community.

The Sunapee Gardeners held a Sunapee garden tour last summer that was a great success and donated over \$7943 to the Town for future beautification of the Sunapee Harbor facilities. Article 37 sets up an expendable trust fund for this and future donations. A committee will be making recommendations and preparing a long-term plan for plantings on town property in the harbor area.

Other harbor concerns were raised: 1) A vendor wanted to station a hotdog cart on Town property in the harbor area. The Selectmen, after receiving public input, said no. 2) Presently (early February) the owners of the MV Mt. Kearsarge are seeking permission to dock the boat at the Town Dock on the beach side. The Selectmen have sent them to the Planning Board for site plan review and indicated tentative approval provided they obtain the site plan review

and meet several other concerns that were raised at a public meeting. 3) The Recreation Ordinance was revised to prohibit swimming from Town owned property in the harbor. This was done for safety reasons since the State no-swim rule in the harbor within one-quarter mile of the water intake was negated by a ruling of the State Water Board. That decision was appealed by the Attorney General's Office and has not been settled yet. Dewey Beach is not included in the no-swim rule.

Northcape Design constructed and donated the footbridge on the Riverwalk between the Town Hall and the Information booth. Unfortunately vandals ripped out the balusters shortly after the bridge was completed. They will be reinstalled this spring. Northcape is spearheading the construction of a new information booth by donating the building and working with other contractors in town to complete its construction. My sincere thanks go to these civic-minded individuals and companies who do so much for the community. As usual, much of my time was spent on administrative matters:

New tax maps were completed in 2003, the first time they have been completely redone since 1965. Aerial photography and extensive deed and subdivision research along with the latest computer mapping techniques were used to develop the maps. The areas determined from this work will be used for the 2004 tax assessments and the 2005 complete property revaluation. The start of the revaluation process is scheduled for this spring with completion in the summer of 2005. Article 20 will provide the funds to complete the revaluation. We are scheduled for State assessment certification in 2006, so we have to have the revaluation done in 2005. In 2003 the State changed its property equalization system by using the weighted mean rather than the median sales to assessment ratio. This produced an equalization factor of 58% rather than 72%. We took this to the Board of Tax and Land Appeals and won. This meant we did not have to pay an extra \$260,000 to the County. The total County tax bill for 2003 was \$1,953,962 resulting in a tax rate of \$4.48 versus the Town's rate of \$4.31.

In an effort to improve traffic and parking in the harbor, the Board of Selectmen changed the boat and trailer traffic flow in the harbor and increased the illegal parking fine from \$20 to \$40.

With the hiring of Roger Landry as the new Zoning Administrator, we have been able to do more enforcement of the Zoning regulations and permit requirements, and, with the new permit fees, increase the income to more closely cover the costs. Michael Marquise has continued as the Town Planner while having more time for his private fulltime position. Robert McAllister joined the Police Force during the year, bringing the fulltime officer staff to five. Gerry Patnode, a long time employee of the Highway Department retired in 2003 and another long time employee and volunteer, Eileen Stiles, the Deputy Town Clerk/Tax Collector will be retiring in June. I wish them well in their retirement and extend them many thanks for many years of dedicated service to the community.

In April, I too will be retiring. After 10 plus years as your first Town Manager and 30 years in local government management, I feel it is time to step down and let somebody else come in with new ideas and methods for improving the efficiency and quality of the Town government. I want to thank all the Town employees and the many volunteers and elected officials who have put so much effort into our vital community. I certainly could not have helped do the many improvements that have taken place without them, and you the voters and taxpayers. I like to think I have helped make the Town a better place to live and raise a family while reducing conflict and increasing cooperation in the process. Thank you for accepting the Town Manager form of government and for letting me be the first manager. It has been challenging, but rewarding in many ways.

Respectfully submitted ~ *John B. Wheeler*, Town Manager

BUDGET ADVISORY COMMITTEE REPORT 2003

Increases in this year's Town Budget include three percent (3%) pay raises for Town employees. This was based on the Nationwide Consumer Price Index (CPI) of 2.1%, and a State CPI of 2.9%. Another increase was due to an increase in employee health benefit premiums. Another expense contributing to the increase in the operating budget is Sunapee's share of the cost of the New London Ambulance Service being passed on to the individual towns. In the past, this service was staffed by volunteers. Since 2000, the service is staffed by EMTs 24/7, with improved response time and paramedic help. The overall operating budget increased by 5.9%. The Selectmen and Town Manager have been realistic and prudent with the budgeting of various departmental needs and requirements for the coming year.

Almost 50% of the Capital Reserve Fund Balance is projected to be expended for 2004. However, necessary pieces of equipment and town infrastructure improvements will be accomplished this year if the Warrant Articles are passed by the public. These expenditures include: a new police cruiser, trucks for the town, and the paving and repair of the town roads and bridges. These projects would be accomplished without an increase in the tax rate.

The overall debt has been reduced, providing the Town with the opportune time for construction of the proposed Sunapee Fire/Safety Building Complex. This project has been under consideration for at least ten years, and is on the ballot as a warrant article. The BAC recommends passage of Article 11. The BAC recommends the remainder of the warrant articles, especially the Beech Street reserve Article 23, because a Beech Street extension will provide safety access for fire and emergency services as well as relieve some of the summer harbor traffic congestion.

The only warrant article that the BAC does NOT recommend is Article 41, which seeks to provide funding for the Community Alliance for Human Services. This type of service is redundant for the town, since the West Central Behavioral Health service in Newport already provides a wider range of services to a larger cross-section of the Sunapee population.

We are delighted to report an improved working relationship this year with the new SAU staff and the School Board. As a result of the many discussions on the various school needs, the BAC recommends passage of all of the School Warrant Articles.

The School District operating budget increases approximately 6.5% over last year's budget. As with the Town budget, most increase are due to increased costs of employee health benefits and Special Education expenses. Even with the higher than anticipated increases, this year's budget process was analyzed not only by the BAC, but also by the School Board and the Superintendent of the SAU. The proposed budget underwent six drafts before approval of the School Board and recommendation by the BAC. Some of the more intense discussions are centered on inserting the purchase of school buses into the operating budget (Article #3). Even so, the funding of this article remains strongly supported by the BAC.

When the BAC met to discuss the three-year teachers' contract, the Chair of the School Board and a member of the negotiating team attended our meeting and explained in detail why the new contract is fair and equitable to our teachers. After listening to the discussions and reviewing the detailed supporting documents from other similar school districts, the BAC recommends passage of Article 6.

The BAC supports the passage of Article 11, which provides the architectural and engineering funding in order to achieve the most cost effective design and construction bids for the expansion and renovation of the Elementary School.

Respectfully submitted,
Charles Balyeat -Chair, Charlotte Brown, John Mapley, Greg Shughart

**TOWN OF SUNAPEE TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE TOWN OF SUNAPEE, County of Sullivan, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet in the Sunapee Middle High School Gymnasium, located on North Road, in said Sunapee, on Wednesday, the 4th day of February, 2004, at 6:30 p.m., for the deliberative portion of the annual Town Meeting, to discuss Articles 2 through 10, and to amend, if deemed appropriate, Articles 11 through 41, hereinafter set forth. Final voting action on all articles shall take place by ballot on Tuesday, the 9th day of March, 2004, at the Sherburne Gymnasium, Route 11, in said Sunapee. The polls shall be open from 8:00 a.m. to 7:00 p.m.

Article 1: To choose all necessary Town Officers for the ensuing year.

Article 2: Are you in favor of the adoption of AMENDMENT NO. 1, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article III, Section 3.40 (g) – Additional Requirements – by changing the wording of subsection #1 to clearly limit to 150 square feet the amount of decking allowed within 50' of a water body without a variance from the Zoning Board of Adjustment?

Planning Board Favors adoption of Amendment No. 1

The full text of **Section 3.40(g)(1)** as amended will be as follows:

The structure is an open deck which is attached to a pre-existing structure, extends no more than 12' toward the normal highwater, and the total decking within the water bodies setback does not exceed 150 square feet.

Article 3: Are you in favor of the adoption of AMENDMENT NO. 2, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article III, Section 3.40 – Additional Requirements – by adding a Steep Slope Provision to the ordinance which would prohibit construction (excluding driveways, utilities, and stairways) on steep slopes which exceed 25%, and have an elevation change of more than 20'?

Planning Board Favors adoption of Amendment No. 2

The full text of **Section 3.40(L)** as proposed will be as follows:

There shall be no construction on slopes which exceed 25%, and have an elevation change of more than 20'. Driveways, utilities, and stairways would be exempt from this requirement, provided a drainage and erosion control plan is prepared by a licensed professional engineer.

Article 4: Are you in favor of the adoption of AMENDMENT NO. 3, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article III, Section 3.40 – Additional Requirements & Article XI – Definitions – by adding requirements and definitions for Travel Trailers which are used for temporary housing?

The Planning Board favors adoption of Amendment No. 3

The full text of **Section 3.40(M)** as proposed will be as follows:

Travel trailers, which include, but are not limited to, camper trailers, motor homes, recreational vehicles, tent trailers and truck campers, are permitted subject to the following restrictions:

- 1) The owner of a travel trailer may store up to two (2) such trailers on his/her property in as inconspicuous a location as possible;*
- 2) A travel trailer may be used for temporary sleeping quarters for not more than 90 days per 12 month period unless a Certificate of*

Compliance is issued. Sewage disposal must be in compliance with New Hampshire Water Supply and Pollution Control regulations or approved by the Sunapee Water and Sewer Department if on municipal sewer;

- 3) *All travel trailers used for temporary sleeping quarters must be in compliance with all other provisions of this ordinance including building setbacks;*
- 4) *If three (3) or more travel trailers are to be placed on an individual lot and used as sleeping quarters, a Site Plan Review approval must be granted by the Planning Board.*

The full text of the Definition of Temporary Structure as amended will be as follows:

Temporary Structure – A structure which is portable, does not exceed 20 square feet in area, and is in place no more than six months in any calendar year. For the purpose of this definition, the following, regardless of size, may also be considered temporary structures: tents, awnings, and in the *Village District* any deck which does not rise more than 2' above the existing natural topography and whose purpose is to provide unrestricted public access.

Article 5: Are you in favor of the adoption of AMENDMENT NO. 4, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article IV, Section 4.10 – Use Regulations & Article XI – Definitions – by adding *Contractor's Yards* as a use permitted by Special Exception in the Mixed Use District?

Planning Board favors adoption of Amendment No. 4

The full text of the proposed definition will be as follows:

Contractor's Yards –Builders, electricians, plumbers, excavators, roofers, yard maintenance, or other similar contracting service establishments.

Article 6: Are you in favor of the adoption of AMENDMENT NO. 5, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article VIII, Section 8.13 – Penalties – by changing the fine structure for Zoning violations to match the amount allowed by current State Statutes (RSA's)?

Planning Board favors adoption of Amendment No. 5

The full text of **Section 8.13** as amended will be as follows:

Any person who violates the terms of this Zoning Ordinance shall cease or correct the violation within fifteen (15) days after receipt of a written

notice of the violation from the Board of Selectmen, via registered or certified mail. If action by the Zoning Board of Adjustment is necessary to correct a violation, the time period to correct the violation shall be sixty (60) days after receipt of such written notice. If the violation has not been ceased or corrected within the specified grace period, the violator shall be subject to a fine *as allowed by the current RSAs with such fine beginning on the first day the violator received notice of the violation.*

Article 7: Are you in favor of the adoption of AMENDMENT NO. 6, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Planning Board favors the Adoption of Amendment No. 6

Amend Article VIII, Section 8.24 (b) – Certificate Fees – by changing the After-the-Fact penalty for Zoning permits from \$50.00 to an amount determined by the Board of Selectmen.

The full text of **Section 8.24(b) – paragraph 2** as amended will be as follows:

A fee *as set by the Board of Selectmen* shall be paid at the time of application for the

After-the-Fact permit. This fee shall be paid in addition to any fees charged for the Certificate of Compliance. The “grace period” provision of Section VII of this Ordinance shall not apply to After-the-Fact permits.

Article 8: Are you in favor of the adoption of AMENDMENT NO. 7, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article X, Section 10.60 – Rehearings – by changing the number of days to apply for a rehearing to the Zoning Board of Adjustment from 20 to 30 days to reflect current RSA’s.

Planning Board favors adoption of Amendment No. 7

Article 9: Are you in favor of the adoption of AMENDMENT NO. 8, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article XI – Definitions - by changing the definition of *Setback* to make it clear that up to an 18” roof projection will be allowed within the prescribed zoning setback.

Planning Board favors adoption of Amendment No. 8

The full text of the definition of **Setback** as amended will be as follows:

Setback – The minimum distance from the property lines established by the requirements of this ordinance for each zoning district. It is a line

which runs parallel to the property lines. (The area between the property line and the minimum setback line shall remain free of structures and fully open to the sky *with the exception of a roof projection up to 18" into the setback*).

Article 10: Are you in favor of the adoption of AMENDMENT NO. 9, as proposed by the Planning Board for the Town Zoning Ordinance, as follows:

Amend Article X – Definitions – by changing the definition of *Structure* to include a 32 square foot open platform and associated stairs as a minor structure, provided the decking is no more than 4' off the ground.

Planning Board favors adoption of Amendment No. 9

The full text of the definition of **Structure** as amended will be as follows:

Structure – Anything constructed or erected with a fixed location on the ground, or attached to something having a fixed location on the ground. Structure includes, but is not limited to a building, swimming pool, mobile home, billboard, pier, and wharf. It shall not include a minor installation such as a fence less than five (5) feet high, mailbox, flagpole, or doghouse, or a temporary structure as defined. *A 32 square foot open platform and associated stairs which is no more than 4' off the ground, and is used for access to a structure, shall also be considered a minor installation.* Fences which are considered minor installations must be constructed in such a manner as to allow the fence owner the ability to maintain both the fence and fence owner's land, if any, on the neighbor's side of the fence.

Article 11: Are you in favor of the Town raising and appropriating the sum of \$3,600,000 for the design, construction, equipping, and furnishing of a Public Safety building, to be erected on the site formerly occupied by the Highway Garage and Fire Station, (Sargent Road and Rt. 11, Map 25, Lots 6 & 6A), from the following sources: \$495,846 from general taxation; and up to \$3,104,154 from issuance and sale of bonds for such purposes, provided:

(1) The Board of Selectmen is authorized, in its discretion, to obtain loans in support of the project through the State of New Hampshire and from the United States Government; and

(2) The Board of Selectmen is authorized to defray a portion of the costs of the project and thereby reduce the amount to be raised from taxation and/or issuance and sale of bonds, from any and all grants-in-aid available from the United States of America or the State of New Hampshire for said purpose, acceptance of which is hereby authorized, together with authorization to incur indebtedness in anticipation of receipt of such grants-in-aid, pursuant to RSA 33:7-b. The Board of Selectmen shall determine whether the amount to be raised from taxation and/or issuance and sale of bonds may be reduced after

determining the amounts available from the alternate sources specified in this and the immediately preceding paragraph.

Sixty percent vote required for bonding.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 12: To hear the reports of the Selectmen, Treasurer, Auditors, Committees, and/or other officers heretofore chosen.

Article 13: Are you in favor of the Town raising and appropriating as an operating budget, not including appropriations by special warrant articles nor other appropriations voted separately, the amounts as set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$4,268,784? Should this article be defeated, the operating budget shall be \$4,105,106, which is the same as last year, with certain adjustments required by the previous action of the Town of Sunapee or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 14: Are you in favor of changing the purpose of the Highway Heavy Equipment Capital Reserve Fund formed by Article 29 of the 1989 Town Meeting, to the Highway and Transfer Station Equipment Capital Reserve Fund, to conform to past practice?

Two-thirds vote required to change the purpose of a Capital Reserve Fund.

Recommended by the Board of Selectmen.

Article 15: Are you in favor of the Town raising and appropriating the sum of \$50,000 to be added to the Fire Apparatus Capital Reserve Fund, as established by Article 33 of the 1984 Town Meeting?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 16: Are you in favor of the Town raising and appropriating the sum of \$90,000 to be added to the Highway Heavy Equipment Reserve Fund, as established by Article 29 of the 1989 Town Meeting and as may be amended by Article 14 above?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 17: Are you in favor of the Town raising and appropriating the sum of \$15,000 to be added to the Library Capital Reserve Fund, as established by Article 11 of the 1999 Town Meeting, and establishing the Library Trustees as agents to expend?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 18: Are you in favor of the Town raising and appropriating the sum of \$25,000 to be added to the Town Bridges Capital Reserve Fund, as established by Article 25 of the 2001 Town Meeting?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 19: Are you in favor of the Town raising and appropriating the sum of \$15,000 to be added to the Police Patrol Vehicles Capital Reserve Fund, as established by Article 12 of the 2002 Town Meeting?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 20: Are you in favor of the Town raising and appropriating the sum of \$121,000 to be added to the Property Revaluation Capital Reserve Fund as formed by Article 48 of the 1996 Town Meeting and amended by Article 23 of the 2002 Town Meeting?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 21: Are you in favor of the Town raising and appropriating the sum of \$5,000 to be placed in the Milfoil Control Non-Capital Reserve Fund, as established by Article 16 of the 2002 Town Meeting?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 22: Are you in favor of the Town raising and appropriating the sum of \$45,000 to be placed in the Capital Reserve Fund as established by Article 19 of the 2003 Town Meeting for the purpose of paving dirt roads throughout the Town?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 23: Are you in favor of the Town establishing a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of reconstructing Beech Street, and related infrastructure, from approximately Maple Street to Burkehaven Hill Road; to raise and appropriate the sum of \$20,000 to be placed in this fund; and to appoint the Town Manager, under the direction of the Board of Selectmen, as agent to expend? The reconstruction of the road will provide for an alternate access route to the Lake Avenue-Burkehaven Hill Road loop.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 24: Are you in favor of the Town raising and appropriating the sum of \$21,000 for the purpose of determining feasibility, plans and costs to develop recreation facilities at the Ski Tow Hill property on Rt. 103B (map 6, lot 1 and map 4, lot 21E) in conjunction with the Library, and at the Dewey Woods lot on Seven Hearths Road (map 6, lot 7)? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the associated work is completed or December 31, 2009, whichever occurs first.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 25: Are you in favor of the Town raising and appropriating the sum of \$1050.00 to be added to the Expendable Trust Fund, as established by Article 43 of the 1989 Town Meeting, and as amended by Article 33 of the 1991 Town Meeting, under the provisions of RSA 31:19(a) for the general maintenance and care of burial lots of the Cemeteries, and to authorize the transfer of said sum from the December 31, 2003, General Fund balance?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 26: Are you in favor of the Town raising and appropriating the sum of \$7,500 to be placed in the Conservation Commission Fund, to be used for the acquisition and improvement of property, easements, and other interests in land within the Town, for the benefit of present and future generations, all in accordance with RSA 36-A?

Recommended by the Board of Selectmen, Budget Advisory Committee, and the Conservation Commission.

Article 27: Are you in favor of the Town raising and appropriating the sum of \$45,000 to purchase a 4WD truck with dump body, plow and related equipment for the Water & Sewer Department, authorizing the sale or trade in of the existing 1998 Ford F250 truck; authorizing the withdrawal of up to \$45,000 from existing Water & Sewer Department funds; and authorizing the use of said trade-in or sale to reduce the amount withdrawn from said fund? This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the equipment is purchased or December 31, 2005, whichever occurs first.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 28: Are you in favor of the Town raising and appropriating the sum of \$26,000 to purchase and equip a new police cruiser and authorizing the withdrawal, for that purpose, of up to \$26,000 from Police Patrol Vehicles Capital Reserve Fund, as established by Article 12 of the 2002 Town Meeting? This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the cruiser is purchased or December 31, 2005, whichever occurs first.

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 29: Are you in favor of the Town raising and appropriating the sum of \$14,000 for the purchase of a new radio console for the Police Department?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 30: Are you in favor of the Town raising and appropriating the sum of \$32,000 for the purchase of replacement tanks for the SCBA (Self Contained Breathing Apparatus) and related equipment, for the Fire Department?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 31: Are you in favor of the Town authorizing the Sunapee Fire Department to go to the aid of another city, town, village, or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail as requested, in accordance with RSA: 154:24?

Recommended by the Board of Selectmen.

Article 32: Are you in favor of the Town raising and appropriating the sum of \$26,800 to purchase and equip a new 4WD pickup truck for the Highway Department, authorizing the sale or trade in of the existing 1997 pickup; authorizing the withdrawal of up to \$26,800 from the previously authorized Highway Heavy Equipment Reserve Fund (or the Highway and Transfer Station Equipment Capital Reserve Fund if so amended by Article 14 above) and authorizing the use of said trade-in or sale to reduce the amount withdrawn from said fund? (It is expected that the Town will receive \$2,500 for the trade-in.)

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 33: Are you in favor of the Town raising and appropriating the sum of \$32,000 to purchase and equip a new tractor and equipment, including for, but not limited to, mowing and clearing of snow, for the Highway Department, and authorizing the withdrawal of up to \$32,000 from the Highway Heavy Equipment Reserve Fund (or the Highway and Transfer Station Equipment Capital Reserve Fund if so amended by Article 14 above)?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 34: Are you in favor of the Town raising and appropriating the sum of \$390,000 for the replacement of the High Street Bridge and all expenses related to such, authorizing the use of \$312,000 from the State Bridge Aid Fund, authorizing the short term borrowing of the State's portion once State Approval is received, and authorizing the withdrawal of up to \$78,000 from the Town Bridges Capital Reserve Fund, as established by Article 25 of the 2001 Town Meeting?

Recommended by the Board of Selectmen, Budget Advisory Committee.

Article 35: Are you in favor of the Town raising and appropriating the sum of \$23,000 for the relocation and reconstruction of the sharp corner on Sargent Road east of its intersection with Avery Road?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 36: Are you in favor of the Town raising and appropriating the sum of \$30,000 for the paving of the gravel section of Prospect Hill Road; and authorizing the withdrawal, for that purpose, of up to \$30,000 from the Paving of Dirt Roads Capital Reserve Fund as established by Article 19 of the 2003 Town

Meeting? This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the road is paved, or December 31, 2009, whichever occurs first.

Recommended by the Board of Selectmen and the Budget Advisory Committee.

Article 37: Are you in favor of creating an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Sunapee Beautification Fund, appropriating \$7,943 from the December 31, 2003, general fund balance, which sum was received from the Sunapee Gardeners, and appointing the Town Manager, under the direction of the Board of Selectmen, as agent to expend after receiving advice from an oversight committee?

Recommended by the Board of Selectmen and Budget Advisory Committee.

Article 38: Are you in favor of authorizing the Selectmen to dispose of municipal assets (e.g.; old vehicles or equipment) as deemed necessary? This authorization will remain in effect until rescinded by a vote of the Town Meeting.

Recommended by the Board of Selectmen.

Article 39: Are you in favor of permitting the public library to retain money it receives from its income-generating equipment, to be used for general repairs and upgrading and for the purchase of books, supplies, and income-generating equipment?

Recommended by the Board of Selectmen.

Article 40: Are you in favor of adopting RSA 41:14-a which allows the Selectmen to acquire or sell land, buildings, or both, provided, however, that they shall first submit any such proposed acquisition or sale to the Planning Board and to the conservation Commission for review and recommendation by those bodies, and that they shall hold at least two public hearings on the proposed acquisition or sale?

Recommended by the Board of Selectmen.

Article 41: Are you in favor of the Town raising and appropriating the sum of \$1,000 for the Community Alliance of Human Services for the purpose of serving families who are residents of the Town of Sunapee?

By petition.

Not recommended by the Board of Selectmen and the Budget Advisory Committee.

Given under our hands and seal this 14th day of January 2004.

William Roach, Chairman

Frederick C. Gallup

Emma M. Smith

Stephen W. White

David E. Gibbens

PRELIMINARY COMPARATIVE STATEMENT OF EXPENDITURES 2004

Account Description	2002 Spent	2003 Voted	2003 Spent	2004 Request	% Increase over 03 Bud
GENERAL GOVERNMENT					
EXECUTIVE	126,785	151,038	138,468	173,000	14.54%
TOWN CLERK/TAX COLLECTOR	105,139	116,607	114,704	143,944	23.44%
ELECTIONS	6,943	6,909	7,241	10,725	55.23%
FINANCE	94,295	95,241	88,159	96,947	1.79%
ASSES-ASSESSING	5,660	15,000	4,145	15,000	0.00%
LEGAL-GG-LEGAL SERVICES.	13,156	22,000	24,807	22,000	0.00%
EMPLOYEE BENEFITS-OTHER	650	700	650	700	0.00%
PLANNING/ZONING	26,235	34,093	28,438	33,571	-1.53%
GENERAL GOV BUILDINGS	19,831	26,431	21,310	30,212	14.31%
CEMETERY	11,279	13,771	8,511	13,698	-0.53%
INSURANCE-PROP,LIAB,VEH.	2,884	3,500	4,503	4,400	25.71%
INFORMATION BOOTH	7,298	10,532	7,958	12,956	23.02%
OTHER GENERAL GOV'T	29,281	23,105	12,995	28,195	22.03%
TOTAL GENERAL GOV'T	449,436	518,927	461,889	585,348	12.80%
POLICE	367,958	397,234	372,650	468,237	17.87%
AMBULANCE	9,824	9,825	9,824	35,662	262.97%
FIRE	102,942	108,905	99,427	111,600	2.47%
EMERGENCY MANAGEMENT	0	200	0	200	0.00%
TOTAL PUBLIC SAFETY	480,724	516,164	481,901	615,699	19.28%

PRELIMINARY COMPARATIVE STATEMENT OF EXPENDITURES 2004

Account Description	2002 Spent	2003 Voted	2003 Spent	2004 Request	% Increase over 03 Bud
HIGHWAY	838,536	898,307	809,413	920,732	2.50%
STREET LIGHTS	25,090	31,000	30,205	31,000	0.00%
TRANSFER STATION	386,035	461,827	428,638	489,889	6.08%
TOTAL PUBLIC WORKS	1,249,661	1,391,134	1,268,256	1,441,621	3.63%
HEALTH	4,095	4,917	3,870	5,077	3.25%
ANIMAL CONTROL	170	650	0	500	-23.08%
HEALTH- LSVNA & KCOA	9,175	10,019	10,019	10,258	2.39%
WELFARE	81,597	91,556	97,797	104,186	13.79%
RECREATION	75,071	85,101	81,172	88,854	4.41%
LIBRARY	137,934	153,752	152,772	166,945	8.58%
MEMORIAL DAY SUPPLIES	57	200	39	200	0.00%
BAND CONCERTS	4,531	4,750	4,589	4,750	0.00%
CONSERVATION COMMISSION	1,746	2,875	1,145	2,875	0.00%
TOTAL PUBLIC SERVICE	314,376	353,820	351,403	383,645	8.43%
DEBT SERVICE-PRINCIPAL	9,458	9,937	9,894	10,441	5.07%
DEBT SERVICE-INTEREST	23,428	22,950	22,850	22,447	-2.19%
TAN INTEREST	0	5,000	0	5,000	0.00%
TOTAL DEBT	32,886	37,887	32,744	37,888	0.00%
SUBTOTAL GENERAL GOV'T	2,527,083	2,817,932	2,596,193	3,064,201	8.74%

PRELIMINARY COMPARATIVE STATEMENT OF EXPENDITURES 2004

Account Description	2002 Spent	2003 Voted	2003 Spent	2004 Request	% Increase over 03 Bud
SPECIAL REVENUE FUNDS					
WATER	223,835	379,615	359,899	366,969	-3.33%
SEWER	535,849	584,364	531,858	599,381	2.57%
HYDROELECTRIC	35,248	249,756	233,526	238,233	-4.61%
SUBTOTAL SPEC REV FUNDS	794,932	1,213,735	1,125,284	1,204,583	-0.75%
TOTAL OPERATING BUDGET	3,322,015	4,031,667	3,721,477	4,268,784	5.88%
SPECIAL & INDIVID. ARTICLES	1,424,535	2,210,500	307,501	4,219,800	90.90%
EXPENDABLE TRUSTS	17,850	167,950	167,950	208,493	24.14%
CAPITAL RESERVE FUNDS	189,000	195,000	195,000	215,000	10.26%
TOTAL SEPARATE ARTICLES	1,631,385	2,573,450	670,451	4,643,293	80.43%
TOTAL BUDGET	4,953,400	6,605,117	4,391,928	8,912,077	34.93%

PRELIMINARY COMPARATIVE STATEMENT OF REVENUE 2004

<u>Source</u>	<u>2002</u>	<u>2002</u>	<u>2003</u>	<u>2003</u>	<u>2004</u>	<u>04-03</u>
<u>Taxes</u>	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
Land Use Change Tax	4,000	9,200	4,000	0	4,000	0
Yield Taxes	4,000	2,362	4,000	4,520	4,000	0
Interest & Penalties	75,000	85,664	75,000	71,476	60,000	-15,000
Licenses, Permits & Fees						
Vehicle Registrations	475,000	567,486	500,000	602,779	550,000	50,000
Building & Land Permits	4,500	6,905	8,000	7,865	10,000	2,000
Licenses, Permits & Fees	29,000	11,110	20,000	11,109	12,000	-8,000
From Federal Government						
FEMA-Hells Corner Drainage	0	0				0
From State						
Shared Revenue - State	13,414	36,746	13,414	31,656	13,414	0
Highway Block Grant	87,000	90,543	96,845	96,845	96,845	0
Sidewalk Grant						0
Water Grant	6,156	6,156	6,156	6,156	6,156	0
Water Pollution Grant	0	0	0		0	0
Other State Grants		18,671	0	2,674	312,000	312,000
NH Rooms & Meals	79,599	88,932	88,932		92,974	4,042

PRELIMINARY COMPARATIVE STATEMENT OF REVENUE 2004

<u>Source</u>	<u>2002</u> <u>Estimated</u>	<u>2002</u> <u>Actual</u>	<u>2003</u> <u>Estimated</u>	<u>2003</u> <u>Actual</u>	<u>2,004</u> <u>Estimated</u>	<u>04-03</u> <u>Estimated</u>
Police Safety Grants	19,245	4,418	6,165	8,235	6,342	177
Intergovernmental Revenue						
Springfield for T/S	81,568	84,644	79,150	80,288	81,850	2,700
Income from Departments						
General Government Misc.	5,000	7,038	5,000	20,525	10,000	5,000
Police Special Detail	6,000	55,042	6,000	2,402	4,000	-2,000
Recycling	12,500	14,132	14,000	19,649	17,000	3,000
Water Bond From Users						0
Town Dock Rental	5,622	5,622	5,116	5,515	5,617	501
Burial Income	2,000	2,400	3,000	1,225	1,500	-1,500
Office Rent/Services	3,000		3,000	0	6,000	3,000
T/S Ticket Sales	30,000	48,175	45,000	63,343	55,000	10,000
Other Grants					7,943	7,943
Other Charges						
Sale of Cemetery Lot	2,000	450	2,000		1,000	-1,000
Sale of Highway Equipment	17,000	11,049	15,000	5,176	2,500	-12,500
Sale of Cruiser	0					0
Sale of Town Property	0					0

PRELIMINARY COMPARATIVE STATEMENT OF REVENUE 2004

<u>Source</u>	<u>2002</u> <u>Estimated</u>	<u>2002</u> <u>Actual</u>	<u>2003</u> <u>Estimated</u>	<u>2003</u> <u>Actual</u>	<u>2,004</u> <u>Estimated</u>	<u>04-03</u> <u>Estimated</u>
Miscellaneous Revenue						
Interest on Investments	65,000	47,432	30,000	18,353	15,000	-15,000
Rents/Leases Services				7,778		0
Fines, Witness Fees	2,000	2,200	2,000	5,270	2,500	500
Other Revenues	2,000			4,493	2,000	2,000
Insurance Dividends	4,000	7,130	4,000	8,347	4,000	0
Enterprise Fund - Sewer	621,199	621,199	636,203	638,364	629,381	-6,822
Enterprise Fund - Water	375,152	375,152	414,457	415,615	381,969	-32,488
Enterprise Fund - Hydro	273,269	535,248	249,677	233,526	238,233	-11,444
Capital Reserve Fund	52,500	207,104	180,500	142,773	190,300	9,800
Trust & Agency Funds	2,850	16,004	1,958,450	6,300	1,050	-1,957,400
Long Term Bonds & Notes	0	358,000	0	0	3,104,154	3,104,154
Surplus to Offset Tax Rate	455,155	442,000	300,000	300,000	300,000	0
Surplus to Cemetery				450	1,050	1,050
Federal Grant	0	0	0			0
Total	2,814,729	3,768,214	4,775,065	2,822,706	6,229,778	1,454,713

TOWN OF SUNAPEE ETHICAL PRINCIPLES FOR TOWN OFFICIALS, BOARD MEMBERS & EMPLOYEES

PREAMBLE:

It is the policy of the Town of Sunapee to uphold, promote and demand the highest standards of ethics and conduct from all of its employees and officials, whether elected, appointed or hired. The Board of Selectmen, all Town employees and all members of Town boards, commissions and committees should maintain the highest standards of personal integrity, truthfulness, honesty and fairness in discharging their public duties and never abuse their positions of trust for improper or personal gain. All Town officials, board members and employees should look to these principles for guidance.

THE PRINCIPLES OF ETHICS: (It is recommended that these be publicly displayed at the Town Hall)

- I. THERE SHOULD BE NO CONFLICT OF INTEREST**
- II. THERE SHOULD BE A DUTY TO RECUSE**
- III. THERE SHOULD BE A DUTY TO DISCLOSE**
- IV. THERE SHOULD BE NO UNFAIR PERSONAL USE
 OF TOWN PROPERTY**
- V. THERE SHOULD BE NO MISUSE OF
 CONFIDENTIAL INFORMATION**
- VI. THERE SHOULD BE NO IMPROPER GIFTS**
- VII. ALL SHOULD EXPECT TO RECEIVE FAIR AND
 EQUAL TREATMENT**

PURPOSE:

The purpose of these principles is to establish guidelines for the ethical standards of conduct for Town officials, board members and employees.

We expect our Town officials, board members and employees:

- 1) To act in the best interests of the Town;

- 2) To disclose any personal, financial or other interests in matters affecting the Town that comes before them for action;
- 3) To remove themselves from decision making if they have a conflict of interest or even the appearance of one; and,
- 4) To be independent, impartial and responsible to their fellow townspeople in their actions.

We expect the Town's decisions and policies to be made through the proper channels of government.

We expect any public position in our Town not to be used for personal gain. It is important that the public has confidence in the integrity of its government and that Town officials, board members, volunteers and employees know and understand the contents of this document and can thus have an opportunity to protect their personal reputation.

EXPLANATION OF THE ETHICAL PRINCIPLES:

I. There Should be No Conflicts of Interest

Town officials, board members and employees of the Town of Sunapee should avoid conflicts of interest or even the appearance of a conflict of interest.

Town officials, board members or employees should not participate in any matter in which they, or members of their family, have a personal interest that may directly or indirectly affect or influence the performance of their duties. In such instances, they should recuse themselves from discussion and decision-making. Recusal means to remove oneself completely from all further participation in the matter in question.

Town officials, board members or employees who have been recused should immediately leave the room or should seat themselves with the other members of the public who are present. When recused they should not participate in further discussions unless they clearly state for the record that they are doing so only as a general member of the public. As a recused person, they should not deliberate or vote on the matter in question.

II. There Should be a Duty to Recuse in Quasi-Judicial Action

A “quasi-judicial action” is any action where the board or committee is acting like a judge or a jury. For example, when a board or committee has a duty to notify the potential parties, hear the parties and can only decide on the matter after weighing and considering such evidence and arguments as the parties chose to lie before such a board or committee, they are involved in a quasi-judicial action. The work of the Planning and Zoning boards is largely a quasi-judicial action. Not only do Town officials, board members and employees have such a duty to recuse themselves as outlined in the section above, they should recuse themselves in a quasi-judicial action if they would not be qualified to sit as a juror in that case. For example, jurors are not qualified to sit in a case if they have advised or assisted either party in a matter being decided or are prejudiced to any degree regarding the pending matter or believe they cannot for any reason be totally fair and impartial.

III. There Should be a Duty to Disclose

Town officials, board members or employees should not participate in the conduct of business on behalf of the Town or enter into discussion or deliberation of any matter without first publicly and on the record stating all dealings, interests and relationships and any other possible conflicts that may exist with the parties or the issue under consideration.

IV. There Should be no Unfair Use of Town Property

No Town official, board member or employee should use town property, services or labor personally or make the same available to others, unless such use is available to other residents upon request on equal terms.

V. There Should be no Misuse of Confidential Information

No Town official, board member or employee should use any confidential information acquired by virtue of that individual’s official position for personal benefit or for the benefit of any other person or business.

In addition, no Town official, board member or employee should violate the privacy of others by publicizing, gossiping or discussing confidential information acquired in the course of official duties.

VI. There Should be no Improper Gifts

No Town official, board member or employee should accept a gift (or allow acceptance of such gift by a family member) from any individual, group or corporation that has or is likely to have matters pending before the Town, board, committee or commission on which the official or employee serves.

VII. All Should Expect to Receive Fair and Equal Treatment

Acting in their official capacity, all Town officials, board members and employees should give each and every person fair and equal treatment. No Town official, board member or employee should, in the course of their official duties, give or deny any person special consideration, advantage or treatment as result of the person's public status, position, sex, race, religion, creed, sexual orientation or national origin.

EDUCATION:

1. At the time that each newly elected or appointed official, board member or employee takes the oath of office, they shall receive a copy of these ethical principles.

2. The Town Manager shall hold a meeting each spring for newly elected or appointed officials, board members and employees so they may familiarize themselves with the provisions of these ethical principles.

3. It shall be the responsibility of each department head of any new employee to insure that the employee or volunteers are aware of these ethical principles.

Approved and adopted by the Board of Selectmen October 20, 2003.

William Roach
Emma M. Smith
Frederick C. Gallup
Stephen W. White
David E. Gibbens

TOWN OF SUNAPEE TRUSTEES OF THE TRUST FUNDS REPORT FOR THE YEAR 2003

The Trustees of the Trust Funds manage 11 Capital Reserve Funds and 23 separate trust funds with combined assets of approximately \$1,080,000. The funds serve a variety of interests and sponsors. These include capital funds for the Town of Sunapee and trusts serving various charitable and civic programs and school scholarship programs, as well as funds to support the Town Library and Cemeteries.

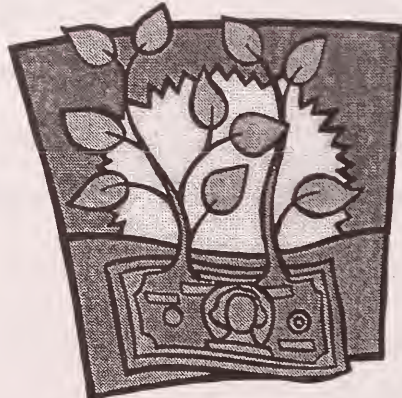
It is the policy of the Trustees that all funds shall be invested and maintained in a professional manner that adheres to the principles of:

- Safety – preserving the value of principle through conservative investments that minimize the impact of negative influences and guard against loss due to error or fraud.
- Liquidity – maintaining the ability to convert investment assets into cash, when and as needed, without incurring financial penalties.
- Investment Return – obtaining the highest investment return possible, consistent with concern for safety and liquidity.
- Convenience – maintaining a system of operational controls that facilitates the investment and reporting processes while minimizing associated administrative and cost burdens.

All funds are invested in the New Hampshire Public Deposit Investment Pool (PDIP), which was established and is operated by the State of New Hampshire Banking Commissioner. The custodian of all funds is Fleet Bank; the program administrator is the Municipal Investors Services Corporation (MBIA) of Armonk, NY; and the independent auditor is PriceWaterhouse Coopers.

Respectfully submitted,

James A. Southard (Chairman), Sheila Lewis Henry and William Scharff



REPORT OF THE TOWN OF SUNAPEE - TRUSTEES OF THE TRUST FUNDS - YEAR 2003

31-Dec-03

NON EXPENDABLE TRUST FUNDS

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Ending Balance
Various	Cemetery						
	Common #1	\$47,167.73	\$0.00	\$368.62	\$47,536.35	\$1,669.48	\$45,866.87
Various	Student Awards						
	Common #2	\$45,261.13	\$0.00	\$360.50	\$45,621.63	\$1,495.00	\$44,126.63
1983	Bartlett Speaking	\$15,799.16	\$0.00	\$124.65	\$15,923.81	\$750.00	\$15,173.81
1983	Bartlett Park	\$17,031.64	\$0.00	\$137.55	\$17,169.19	\$0.00	\$17,169.19
1970	Library General	\$8,576.70	\$0.00	\$68.50	\$8,645.20	\$127.42	\$8,517.78
1972	Library Gardner	\$2,537.73	\$0.00	\$20.38	\$2,558.11	\$37.73	\$2,520.38
1969	Firemen's						
	Knowlton	\$15,292.03	\$0.00	\$123.58	\$15,415.61	\$0.00	\$15,415.61
1969	Firemen's						
	Robinson	\$5,727.98	\$0.00	\$46.26	\$5,774.24	\$0.00	\$5,774.24
1987	Fireman's						
	Warren & Quaw	\$1,180.51	\$0.00	\$9.28	\$1,189.79	\$0.00	\$1,189.79
1966	Parks-Coffin	\$8,594.81	\$0.00	\$69.55	\$8,664.36	\$0.00	\$8,664.36
1958	Visiting Nurses	\$2,193.22	\$0.00	\$17.50	\$2,210.72	\$0.00	\$2,210.72
1987	Historical Society	\$31,402.17	\$0.00	\$253.62	\$31,655.79	\$0.00	\$31,655.79
1990	Crowther Chapel	\$9,495.93	\$100.00	\$76.71	\$9,672.64	\$101.16	\$9,571.48
Total Non Expendable Funds		\$210,260.74	\$100.00	\$1,676.70	\$212,037.44	\$4,180.79	\$207,856.65

REPORT OF THE TOWN OF SUNAPEE - TRUSTEES OF THE TRUST FUNDS - YEAR 2003
Through December 31, 2003

EXPENDABLE TRUST FUNDS

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Ending	
							Balance	
1989	Cemetery	\$28,062.55	\$3,300.00	\$247.66	\$31,610.21	\$0.00	\$31,610.21	
1995	Insurance Deductable	\$6,657.32	\$0.00	\$53.75	\$6,711.07	\$0.00	\$6,711.07	
1996	Parks - Memorial Grdns	\$3,344.84	\$2,495.36	\$32.33	\$5,872.53	\$700.72	\$5,171.81	
1977	Parks - Dewey Woods	\$1,667.15	\$0.00	\$13.12	\$1,680.27	\$0.00	\$1,680.27	
1999	Abbott Library Trustees	\$17,811.34	\$0.00	\$22.95	\$17,834.29	\$17,834.29	\$0.00	
2000	Special Education Fund	\$52,703.07	\$25,000.00	\$589.81	\$78,292.88	\$0.00	\$78,292.88	
1988	Charles Flint Scholarship	\$388.23	\$0.00	\$2.51	\$390.74	\$200.00	\$190.74	
1999	Journalism Award	\$506.69	\$0.00	\$2.62	\$509.31	\$250.00	\$259.31	
1996	Mallory Scholarship	\$3,814.05	\$0.00	\$26.54	\$3,840.59	\$1,000.00	\$2,840.59	
1995	Burrill Scholarship	\$3,858.73	\$0.00	\$28.97	\$3,887.70	\$500.00	\$3,387.70	
2002	Milfoil Reserve	\$0.00	\$15,000.00	\$70.30	\$15,070.30	\$75.00	\$14,995.30	
Total Expendable Funds		\$118,813.97	\$45,795.36	\$1,090.56	\$165,699.89	\$20,560.01	\$145,139.88	

CAPITAL RESERVE TRUST FUNDS

December 31, 2003

Year Created	Trust Name	Opening Balance	Principal Added	Interest Income	Total	Withdrawals	Ending Balance
1984	Fire Department	\$214,132.29	\$100,000.00	\$1,358.96	\$315,491.25	\$99,500.00	\$215,991.25
1989	Highway Department	\$116,040.05	\$150,000.00	\$959.32	\$266,999.37	\$148,179.84	\$118,819.53
1993	Tax Maps	\$68,826.07	\$22,000.00	\$287.45	\$91,113.52	\$86,650.00	\$4,463.52
1997	Revaluation	\$28,989.99	\$75,000.00	\$246.31	\$104,236.30	\$0.00	\$104,236.30
2003	Public Safety Bldg	\$0.00	\$55,000.00	\$7.22	\$55,007.22	\$10,046.89	\$44,960.33
1997	Used Highway Equipment	\$20,418.15	\$7,000.00	\$212.42	\$27,630.57	\$5,500.00	\$22,130.57
1989	School Bus	\$1,258.35	\$0.00	\$9.42	\$1,267.77	\$0.00	\$1,267.77
1992	School Buildings	\$84,461.86	\$50,000.00	\$764.63	\$135,226.49	\$133,885.25	\$1,341.24
1999	New Library Bldg Fund	\$31,913.76	\$25,000.00	\$333.63	\$57,247.39	\$0.00	\$57,247.39
2001	Town Road Bridges	\$50,760.07	\$55,000.00	\$624.44	\$106,384.51	\$0.00	\$106,384.51
2003	Dirt Roads Paving	\$0.00	\$25,000.00	\$4.02	\$25,004.02	\$0.00	\$25,004.02
2003	Police Patrol Vehicles	\$0.00	\$25,000.00	\$72.48	\$25,072.48	\$0.00	\$25,072.48

Total Capital Reserve Funds

\$616,800.59	\$589,000.00	\$4,880.30	\$1,210,680.89	\$483,761.98	\$726,918.91
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INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying general-purpose financial statements of the Town of Sunapee as of and for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform to principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Sunapee has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Sunapee as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements of the Town of Sunapee taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Sunapee. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted

Plodzick & Sanderson, Professional Associates

September 26, 2003

EXHIBIT A
TOWN OF SUNAPEE, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 2002

	Governmental Fund Types		Fiduciary Fund Types	Account Group General	Total (Memo Only)
	General	Special Revenue	Trust and Agency	Long-Term Debt	
<u>ASSETS AND OTHER DEBITS</u>					
<u>Assets</u>					
Cash and Equivalents	\$ 3,046,187	\$ 1,061,607	\$ 17,691	\$	\$ 4,125,485
Investments	102,947	948,950	1,188,444		2,240,341
<u>Receivables (Net of</u>					
<u>Allowance For Uncollectible)</u>					
Interest		596			596
Taxes	775,336				775,336
Accounts	2,935	183,185		186,120	
Intergovernmental	3,732	21,660			25,392
Interfund Receivable	413,251	18,432	3,390,495		3,822,178
Prepaid Items	5,392	66,289			71,681
<u>Other Debits</u>					
Amount to be provided for					
Retirement of General Long-Term Debt				2,923,160	2,923,160
TOTAL ASSETS				<u>2,923,160</u>	<u>2,923,160</u>
AND OTHER DEBITS	<u>\$4,349,780</u>	<u>\$2,300,719</u>	<u>\$4,596,630</u>	<u>\$ 2,923,160</u>	<u>\$14,170,289</u>
<u>LIABILITIES AND EQUITY</u>					
<u>Liabilities</u>					
Accounts Payable	\$ 36,418	\$ 500	\$	\$	\$ 36,918
Accrued Payroll and Benefits	612				612
Intergovernmental Payable	2,421		3,570,317		3,572,738
Interfund Payable	3,403,217	135,109	283,852		3,822,178
Escrow and Performance Deposits			58,380		58,380
Deferred Tax Revenue	8,777				8,777
Other Deferred Revenue		124,272			124,272
General Obligation Debt Payable				2,581,780	2,581,780
Accrued Landfill					
Postclosure Care				341,380	341,380
Total Liabilities	<u>3,451,445</u>	<u>259,881</u>	<u>3,912,549</u>	<u>2,923,160</u>	<u>10,547,035</u>
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Encumbrances	44,085	73,485			117,570
Reserved For Endowments			141,724		141,724
Reserved For Special Purposes		487,531	542,357		1,029,888
<u>Unreserved</u>					
Designated For Special Purposes		1,479,903			1,479,903
Undesignated (Deficit)	<u>854,25</u>	<u>(81)</u>			<u>854,169</u>
Total Equity	<u>898,335</u>	<u>2,040,838</u>	<u>684,081</u>		<u>3,623,254</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 4,349,780</u>	<u>\$2,300,719</u>	<u>\$4,596,630</u>	<u>\$ 2,923,160</u>	<u>\$ 14,170,289</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF SUNAPEE, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 2002

	Governmental Fund Types			Fiduciary Fund Type	Total (Memo Only)
	General	Special Revenue	Capital Project	Expendable Trust	
<u>REVENUES</u>					
Taxes	\$ 1,765,030	\$ 2,500	\$	\$	\$ 1,767,530
Licenses and Permits	581,648				581,648
Intergovernmental	306,559	39,176			345,735
Charges for Services	138,860	872,085			1,010,945
Miscellaneous	88,469	251,483		10,168	350,120
<u>Other Financing Sources</u>					
Proceeds of General Obligation Debt			358,000		
Operating Transfers In	<u>128,104</u>	<u>167,297</u>	<u>443,372</u>	<u>203,120</u>	<u>941,893</u>
<u>Total Revenues and</u>					
<u>Other Financing Sources</u>	<u>\$3,008,670</u>	<u>\$1,332,541</u>	<u>\$801,372</u>	<u>\$213,288</u>	<u>\$5,355,871</u>
<u>EXPENDITURES</u>					
<u>Current</u>					
General Government	460,974	35,913		1,143	498,030
Public Safety	490,778	2,861			493,639
Highway and Streets	884,038				884,038
Sanitation	397,629	431,794			829,423
Water Distribution and Treatment		190,281			190,281
Health	13,440				13,440
Welfare	85,487				85,487
Culture and Recreation	81,780	164,952			246,732
Conservation	1,746	835			2,581
Debt Service	32,886	228,827			261,713
Capital Outlay	310,817	151,697	1,040,204		1,502,718
<u>Other Financing Uses</u>					
Operating Transfers Out	<u>450,717</u>	<u>211,270</u>		<u>279,476</u>	<u>941,463</u>
<u>Total Expenditures</u>					
<u>And Other Financing Uses</u>	<u>3,210,292</u>	<u>1,418,430</u>	<u>1,040,204</u>	<u>280,619</u>	<u>5,949,545</u>
<u>Deficiency of Revenues</u>					
<u>And Other Financing Sources</u>					
<u>Under Expenditures</u>					
<u>And Other Financing Uses</u>	(201,622)	(85,889)	(238,832)	(67,331)	(593,674)
<u>Fund Balances – January 1</u>	<u>1,099,957</u>	<u>2,126,727</u>	<u>238,832</u>	<u>573,953</u>	<u>4,039,469</u>
<u>Fund Balances – December 31</u>	<u>\$898,335</u>	<u>\$2,040,838</u>	<u>\$-0-</u>	<u>\$506,622</u>	<u>\$3,445,795</u>

The notes to financial statements are an integral part of this statement.

BALANCE SHEET – UNAUDITED

Assets as of 12/31/03

CASH ON HAND

General Fund	\$3,682,903.83
Hydro Electric Fund	360,951.41
Water Dept. Funds	559,504.58
Sewer Dept. Funds	941,697.21
Misc. Other Funds	124,452.82
Funds in Custody of Treasurer:	\$5,669,510.44

ACCOUNTS RECEIVABLE

Due from Public Service of NH	39,398.40
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TOTAL:	\$ 39,398.40
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TAXES UNCOLLECTED:

Levy of 2003	546,451.59
Levy of 2002	96,870.55
Levy of 2001	40,780.27
Levy of 2000	2,767.21

TOTAL:	\$ 686,869.62
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TOTAL AR/UNCOLLECTED	\$ 726,268.02
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TOTAL ASSETS/GRAND TOTAL:	\$ 6,395,778.46
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LIABILITIES AS OF 12/31/98:

Overpayment of Taxes	\$ 10,258.70
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Unexpended Balances:

2003 Budget – Police Cruiser Laptops	4,309.95
2003 Budget – Tax Maps	2,500.00
2003 Budget – Tax Map Software/Assessing	3,500.00
2003 Budget – Fire Dept Hose Reel	4,000.00

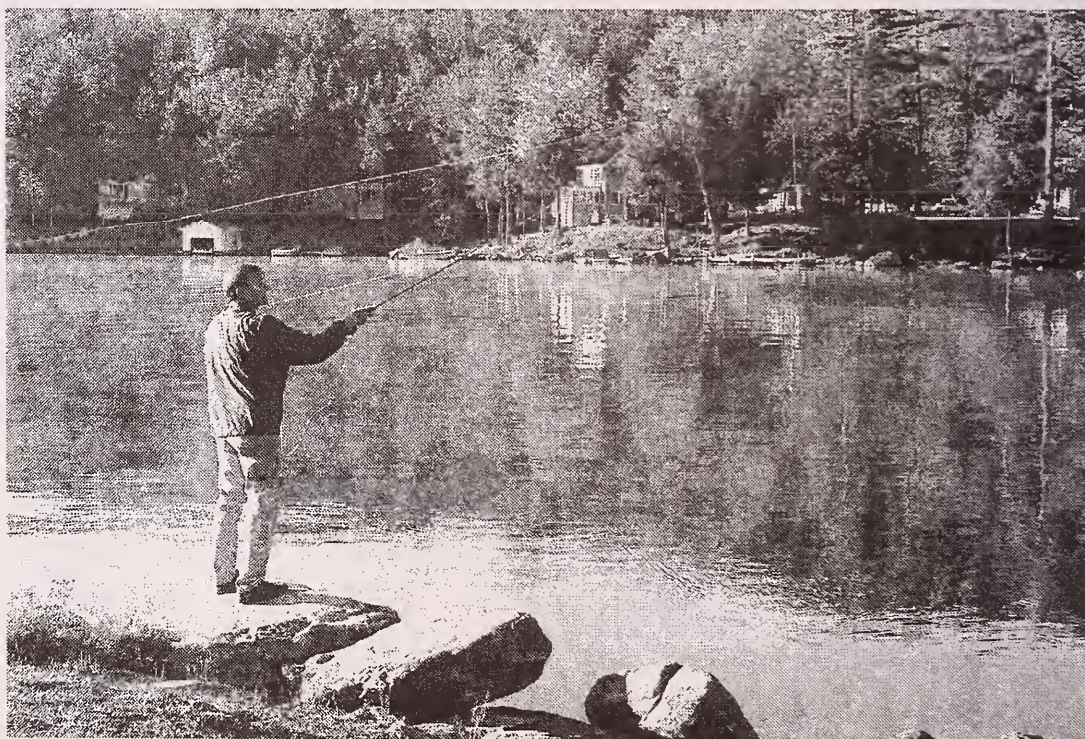
Due to Other Funds:

Friends of Town Hall	572.42
Bartlett Tyler Fund	41,228.37

Sunapee Center Associates	443.56
Bandstand Account	3,020.98
Conservation Commission	8,096.38
Town Forest Fund	8,249.40
Dewey Woods Commission	3,889.12
Harbor Ridge Property Invest. Pool	3,047.02
Special Recreation Account	33,129.05
Coffin Memorial Park	251.97
Special Fund – Pistol Permits	720.27
Hydro Account	360,951.41
Water Department Fund	559,504.58
Sewer Department Fund	941,697.21
Due to School	3,463,913.00
<u>TOTAL LIABILITIES:</u>	<u>\$ 5,453,283.39</u>

FUND BALANCE (Assets vs. Liabilities):	\$ 942,495.07
Fund Balance December 31, 2002	\$ 877,232.28
Fund Balance December 31, 2003	\$ 942,495.07

Change in Financial Condition: **\$ 65,262.79**



TREASURER'S REPORT -2003

Ending Balance December 31, 2003		\$5,025,256.46
	Receipts	Expenditures
Town Clerk/Tax Collector	11,921,740.95	
Selectmen	1,505,096.67	\$12,818,970.93
Interest(General Fund)	21,090.26	
Miscellaneous Collection	22,827.90	\$616.17
Hydro Account	187,543.28	\$211,133.87
Friends of the Town Hall	5.08	
Bartlett-Tyler Fund	1,016.90	
Sunapee Center Association	1.23	
Bandstand Account	76.48	
Conservation Commission	7,674.02	\$40,000.00
Town Forest Fund	95.40	\$3,000.00
Dewey Woods Commission	34.50	
Harbor Ridge Property Account	27.03	
Special Recreation Account	21,681.33	\$22,623.17
Coffin Memorial Park	0.69	
Special Account - pistol permits	488.92	\$1,791.25
Land Disturbance Escrow Account	23,844.79	\$2,040.51
Sewer Department General Fund	576,848.63	\$590,152.83
Sewer Department Replacement Fund	28,600.51	
Sewer Department Capital Improve. Fund	40,372.63	\$8,782.60
Sewer Department Garnet Hill Rd Project	54,484.26	\$58,167.83
Water Department General Fund	555,874.17	\$523,667.09
Water Department Capital Improve Fund	9,331.72	\$2,000.00
Water Department Replacement Acct.	10,525.89	
Water Department DWSRF Repayment Acct	681.36	\$58,507.11
Water Department 1997 Treatment Bond	89,049.42	\$93,306.68
Balance on Hand December 31, 2003		\$5,669,510.44

FUNDS ON HAND DECEMBER 31, 2003

LSB	Money Market	\$3,471,505.81
LSB	Checking	\$107,618.80
NH	Public Deposit Investment Pool	\$103,779.22
SRSB	Hydro Account	\$279,222.42
PDIP	Hydro Account	\$81,728.99
SRSB	Friends of the Town Hall	\$572.42
SRSB	Bartlett-Taylor Fund	\$41,228.37
LSB	Sunapee Center Association	\$443.56
SRSB	Bandstand Account	\$3,020.98
LSB	Conservation Commission	\$8,096.38
SRSB	Dewey Woods Commission	\$3,889.12
SRSB	Town Forest Fund	\$8,249.40
SRSB	Harbor Ridge Property Invest-Pool	\$3,047.02
SRSB	Special Recreation Fund	\$33,129.05
LSB	Coffin Memorial Park	\$251.97
SRSB	Special Fund - Pistol Permits	\$720.27
SRSB	Land Disturbance Escrow Account	\$21,804.28
LSB	Sewer Dept. Checking Account	\$175.31
LSB	Sewer Dept. Surplus Account	\$152,519.03
LSB	Sewer Dept. Replacement Fund	\$193,685.54
SRSB	Sewer Dept. Capital Improve. Fund	\$92,370.50
PDIP	Sewer Dept. Capital Improve. Fund	\$464,804.83
SRSB	Sewer Dept. Garnet Hill Rd Project	\$38,142.00
LSB	Water Dept. Checking Account	\$119.55
LSB	Water Dept. Surplus Account	\$167,048.00
PDIP	Water Dept. General Fund	\$192,063.50
SRSB	Water Dept. Capital Improve. Fund	\$85,078.56
LSB	Water Dept. Replacement Account	\$58,267.37
SRSB	Water Dept. DWSRF Replacement Acct	\$27,261.84
PDIP	Water Dept. 1997 Treatment Bond	\$29,665.76

Balance on Hand December 31, 2003

\$5,669,510.44

SHOWING ANNUAL MATURITIES OF OUTSTANDING LONG TERM NOTES AND BONDS

GENERAL OBLIGATION	ORIGINAL AMOUNT	ISSUE DATE	MATURITY DATE	INTEREST RATE %	OUTSTANDING DECEMBER 31, 2002
Debt Payable					
State Revolving Fund	\$ 469,777	1996	2005	3.0	\$ 153,821
Water Filtration Bond	783,400	1997	2027	5.0	716,696
Water Filtration Bond	1,300,000	1997	2027	5.0	1,189,310
Well System	303,313	2000	2005	1.4	163,953
Highway System	358,000	2002	2005	3.25	358,000
Subtotal:					<u>2,581,780</u>
Accrued Landfill Closure Care Costs:					<u>341,380</u>

TOTAL:

The annual requirements to amortize all general obligation debt outstanding as of December 31, 2002, including interest payments, are as follows:

\$ 2,923,160

Fiscal Year Ending December 31,	Principal	Interest	Total
2003	270,054	111,769	381,823
2004	270,555	103,486	374,041
2005	264,637	95,041	359,678
2006	47,600	88,238	135,838
2007	50,008	85,830	135,838
2008-2012	290,678	388,511	679,189
2013-2017	372,096	307,097	379,193
2018-2022	476,313	202,877	679,190
2023-2027	539,839	71,476	611,315
TOTALS	<u>\$ 2,581,780</u>	<u>\$ 1,454,325</u>	<u>\$ 4,036,105</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit. All debt will be repaid from general government revenues.

TOWN CLERK & TAX COLLECTOR'S REPORT - 2003

Each year, as I sit down to write this report; it amazes me that another year has passed so quickly.

As many of you know, I served as president of the New Hampshire City & Town Clerk's Association in 2003. This position took a great deal of my time, but proved to be one of the most rewarding experiences of my career. I want to thank the Board of Selectmen for its overwhelming support during my tenure. I learned a great deal about our state government, testifying many times in front of the House and Senate on bills pertaining to Town Clerk issues. As a town, Sunapee is the recipient of a presence in Concord. Serving as president also gave me the opportunity to become acquainted with many state officials, many of whom have become a great resource for our town.

In the area of Motor Vehicles – I have continued to work on a project known as the Municipal Agent Automated Project (MAAP). This program will enable our municipal software to integrate with the new State program. It has been a very rewarding experience, and I have had the benefit of helping to develop this new program that will be advantageous to both the Town of Sunapee and the State of New Hampshire. The conversion to this program should occur sometime in July of 2004; therefore, we are asking for your patience during this transition. We want to take this opportunity to thank the Division of Motor Vehicles for all the assistance they provide us throughout the year.

Please remember that our office can process your boat registrations. This is very beneficial, as this allows the town to keep a portion of the fee on all renewals, transfers, and new registrations. If you process your registration at the State level, they retain the entire amount.

The dog-licensing program continues to run smoothly. It is required that New Hampshire Veterinarians notify the town clerk where the owner resides within 40 days of the rabies vaccination. The town clerk then notifies you if your dog has not been licensed. In accordance with RSA 466:1- **all dogs 4 months or older are required to be licensed prior to April 30th of each year.** Dogs not licensed prior to June 1st will be subject to a \$25.00 fine.

In October, Eileen Stiles informed me that she will be retiring as Deputy Town Clerk & Tax Collector in June of 2004. Eileen has served our town through many transitions, and her knowledge and loyalty will be greatly missed. I want to thank Eileen for all she has taught me, both personally and professionally, and wish her a very a happy and healthy retirement.

The Office of Town Clerk & Tax Collector looks forward to serving you in 2004. Please call us or drop by our office with any suggestions.

Respectfully submitted,
Betty H. Ramspott
Town Clerk & Tax Collector

TOWN CLERK TAX COLLECTORS ACTIVITY

January 1 - January 31, 2003

Town Clerk:

Remittances made to Treasurer - 2003:

Auto Registrations: \$ 587,865.00

Boat Registrations: \$ 5,273.91

Dog Licenses:

Town of Sunapee \$ 2,975.50

State of NH \$ 293.50

Dept. of Agriculture \$ 1,062.00

Vital Statistics

State of NH \$ 1,841.00

Clerk Fees:

Auto Registrations \$ 15,036.40

UCC Filings \$ 1,160.00

Wetland's Applications \$ 291.00

Vital Statistics \$ 676.00

Registration Refunds \$ 26.00

Return Check Fees \$ 75.00

Total Remittances: \$ 616,575.31

Tax Collector:

LEVY OF 2003

Taxes Committed to Collector - 2003:

Property Taxes \$ 10,675,443.00

Utilities \$ 107,020.00

Yield Taxes \$ 4,431.24

Interest Collected on:

Property Taxes \$ 8,184.70

Overpayments

Property Taxes \$ 10,258.70

Refunds

Property Taxes \$ 8,036.00

TOTAL DEBITS \$ 10,813,373.64

Remittances made to Treasurer - 2003:

Property Taxes \$ 10,124,160.25

Utilities	\$	107,020.00	
Yield Taxes	\$	4,171.32	
Interest on Property Taxes	\$	8,184.70	
Abatements:			
Property Taxes	\$	5,243.00	
Uncollected -12/31/03			
Property Taxes	\$	546,451.59	
Yield Taxes	\$	259.92	
Prepayment	\$	17,882.86	
TOTAL CREDITS			\$ 10,813,373.64
LEVY OF 2002			
Uncollected - 1/1/03			
Property Taxes	\$	676,359.20	
Yield Taxes	\$	288.43	
Added Taxes			
Water, Sewer, Bond	\$	65,459.67	
Yield Taxes	\$	273.05	
Interest on Property Taxes	\$	34,409.77	
Interest on Yield	\$	13.72	
Prepayments	\$	17,029.43	
TOTAL DEBITS			\$ 793,833.27
Remittances made to Treasurer - 2003:			
Property Taxes	\$	693,366.63	
Yield Taxes	\$	348.95	
Yield Taxes-Tax Lien	\$	212.53	
Water, Sewer, Bond-W&S	\$	35,265.45	
Water, Sewer, Bond-Tax Lien	\$	30,194.22	
Interest on Property Taxes	\$	34,409.77	
Interest on Yield Taxes	\$	13.72	
Abatements:			
Property Tax	\$	22.00	
TOTAL CREDITS			\$ 793,833.27
SUMMARY OF TAX LIEN ACCOUNTS			
2002 TAX LEVY			

Taxes Sold to Town - 2003	\$	205,990.33	
Interest & Costs	\$	7,280.08	
TOTAL DEBITS			\$ 213,270.41
Remittances Made to Treasurer - 2003			
Redemptions	\$	109,119.78	
Interest & Costs	\$	7,280.08	
Uncollected - 12/31/03	\$	96,870.55	
TOTAL CREDITS			\$ 213,270.41
2001 TAX LEVY			
Uncollected - 1/1/03	\$	98,856.10	
Interest & Costs	\$	12,526.03	
TOTAL DEBITS			\$ 111,382.13
Remittances Made to Treasurer - 2003			
Redemptions	\$	58,075.83	
Interest & Costs	\$	12,526.03	
Uncollected - 12/31/03	\$	40,780.27	
TOTAL CREDITS			\$ 111,382.13
2000 TAX LEVY			
Uncollected - 1/1/03	\$	55,320.70	
Interest & Costs	\$	20,162.74	
TOTAL DEBITS			\$ 75,483.44
Remittances Made to Treasurer - 2003			
Redemptions	\$	52,553.49	
Interest & Costs	\$	20,162.74	
Uncollected - 12/31/03	\$	2,767.21	
TOTAL CREDITS			\$ 75,483.44
1999 TAX LEVY			
Uncollected - 1/1/03	\$	4,512.04	
Interest & Costs	\$	2,190.11	
TOTAL DEBITS			\$ 6,702.15
Remittances Made to Treasurer - 2003			
Redemptions	\$	4,512.04	
Interest & Costs	\$	2,190.11	
TOTAL CREDITS			\$ 6,702.15

SUMMARY OF ANNUAL TOWN MEETING WARRANT 2003

Article 1:	Officers elected on non-partisan ballot 03-11-03
Article 2:	Ballot vote. Passed
Article 3:	Ballot vote. Passed.
Article 4:	Ballot vote. Passed.
Article 5:	Ballot vote. Passed.
Article 6:	Ballot vote. Passed.
Article 7:	Ballot vote. Passed.
Article 8:	Ballot vote. Reports Heard.
Article 9:	Ballot vote. Passed
Article 10:	Ballot vote. Passed.
Article 11:	Ballot vote. Passed.
Article 12:	Ballot vote. Passed.
Article 13:	Ballot vote. Passed.
Article 14:	Ballot vote. Passed.
Article 15:	Ballot vote. Passed.
Article 16:	Ballot vote. Passed.
Article 17:	Ballot vote. Passed.
Article 18:	Ballot vote. Failed.
Article 19:	Ballot vote. Passed.
Article 20:	Ballot vote. Passed.
Article 21:	Ballot vote. Passed.
Article 22:	Ballot vote. Passed.
Article 23:	Ballot vote. #1-Failed. #2-Failed. #3-Passed
Article 24:	Ballot vote. Failed
Article 25:	Ballot vote. Failed.
Article 26:	Ballot vote. Passed.
Article 27:	Ballot vote. Passed.
Article 28:	Ballot vote. Passed.
Article 29:	Ballot vote. Passed.
Article 30:	Ballot vote. Failed.
Article 31:	Ballot vote. Passed
Article 32:	Ballot vote. Failed.
Article 33:	Ballot vote. Failed.
Article 34:	Ballot vote. Passed.

Betty H. Ramspott
Town Clerk & Tax Collector

2003 TAX RATE COMPUTATION

TOWN PORTION

Appropriations	\$ 6,605,117	
Less: Revenues	\$-4,821,025	
Less: Shared Revenues	\$ -13,156	
Add: Overlay	\$ 83,318	
Add: War Service Credits	<u>\$ 23,900</u>	
Net Town Appropriation		\$1,878,154
Town Tax Rate		\$4.31

SCHOOL PORTION

Due to Local School	\$ 6,563,913	
Less: State Education taxes	<u>\$-2,230,175</u>	
Net School Appropriation		\$4,333,738
School Tax Rate		\$9.96

STATE EDUCATION TAXES

Equalized Valuation (without Utilities) x 4.92	\$2,671,021	
Less: Remitted to State	<u>\$ -440,846</u>	
Net State Education Taxes to School	\$2,230,175	
Local Valuation (without utilities)	\$429,506,202	
State School Rate		\$6.22

COUNTY PORTION

Due to County	\$ 1,953,962	
Less: Shared Revenues	\$ -5,086	
Net County Appropriation	\$1,948,876	
County Tax Rate		<u>\$4.48</u>
Total Tax Rate:		<u><u>\$24.97</u></u>

Total Property Taxes Assessed:	\$10,831,789	
Less: War Service Credits	\$ -23,900	
Total Property Tax Commitment		\$10,807,889

2004 ESTIMATED TOWN PORTION OF TAX RATE

(Assuming passage of recommended Articles)

Appropriations	\$ 8,911,077	
Less: Revenues	\$-6,229,778	
Less: Shared Revenues	\$ -13,156	
Add: Overlay	\$ 80,000	
Add: War Service Credits	<u>\$ 23,900</u>	
Net Town Appropriation		\$ 2,772,043
Estimated Town Tax Rate		\$6.37

SUMMARY OF INVENTORY 2003

Value of Land Only:

Current Use	\$ 584,002
Residential	\$ 222,397,000
Commercial/Industrial	\$ <u>4,562,700</u>

Total Taxable Land:	<u>\$ 227,543,702</u>
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Value of Buildings Only:

Residential	\$ 190,703,400
Manufactured Housing	\$ 1,300,100
Commercial/Industrial	\$ <u>10,979,400</u>

Total Taxable Buildings:	<u>\$ 202,982,900</u>
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Public Utilities:	<u>\$ 5,707,700</u>
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Valuation before Exemptions:	<u>\$ 436,234,302</u>
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Exemptions:

Improvements to Assist Persons with Disabilities	\$ 36,300
Blind Exemptions	\$ 30,000
Elderly Exemptions	\$ <u>954,100</u>

Total Amount of Exemptions:	<u>\$ 1,020,400</u>
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Net Valuation on Which the Tax Rate for Municipal, County and Local Education is computed:	\$ 435,213,902
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Net Valuation without utilities on which Tax Rate for State Education Tax is computed:	\$ 429,506,202
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EXEMPTIONS AVAILABLE TO RESIDENT PROPERTY OWNERS

ELDERLY EXEMPTION:

There is an exemption for those property owners who meet the following qualifications:

1. You must be at least 65 years of age on or before April 1st.
2. Your income cannot exceed \$13,400, if you are single or \$20,400 if you are married. This includes Social Security and other pensions, interest, and dividends, as well as any other earnings.
3. Your net assets may not exceed \$50,000. This excludes the value of your residence.

If you are 65-74 years of age and qualify, \$20,000 is deducted from your assessed valuation.

If you are 75-79 years of age and qualify, \$30,000 is deducted from your assessed valuation.

If you are 80 years of age or older and qualify, \$40,000 is deducted from your assessed valuation.

VETERAN'S CREDIT

There is a credit for eligible Veterans and/or Widows of Veterans. The credit is \$100 and is deducted after your taxes have been calculated and prior to mailing your second half tax bill.

BLIND EXEMPTION

If you are legally blind as determined by the Blind Services Department of the Vocational Rehabilitation Division of the Education Department you may be eligible for this exemption. For this exemption, \$15,000 is deducted from your assessed valuation.

Further information, and applications for these exemptions may be obtained from the Selectmen's Office, by calling (603) 763-2212, or you may e-mail us at karen@town.sunapee.nh.us



SCHEDULE OF PROPERTY
As of December 31, 2003

Map/Lot	Property	Assessed Value	Insured Value		
			Building	Contents	Equip. Vehicle
26/12	Town Hall, Building	239,000	220,000	50,000	
26/19	Coffin Park Land	19,300			
26/25	Library, Land & Building	185,700	250,000	600,000	
26/92	Police Department, Land & Buildings	148,600	400,000	60,000	77,767
	<u>Fire Department Land & Buildings</u>				
14/69A	Georges Mills Fire Station	59,800	67,740	20,000	
25/6	Sunapee Fire Station (building only)	99,900	154,410	82,000	726,800
25/6	Highway Department, buildings	46,600	123,165		
6/4-1	Highway Department, buildings (new)	690,500	650,000	40,000	691,000
25/6&6A	Highway, Land (Garage, Fire Station, & Ballfield)	100,600			
7/47&49	Transfer/Recycling Facility	121,800	70,000	30,000	150,000
	<u>Parks, Commons & Playgrounds:</u>				
6/1	Ski Tow	35,500			
6/9	Dewey Woods (incl.: 6/6,6/7, & 23/7)	206,800			
6/47	Bartlett-Tyler Lot	94,700			
14/40	Georges Mills Dock & Beach	351,900	20,000		
26/21	38 Main Street	14,800			
23/9	Dewey Beach (incl.: Pump Station 23/6A)	323,200	96,600	1,150	
26/57	Town Docks - Sunapee Harbor	364,200	55,000	10,000	

Map/Lot	Property	Assessed Value	Insured Value		
			Building	Contents	Equip. Vehicle
26/65	Ben Mere Park/Bandstand	47,600	35,000		
30/36	R.O.W. Burkehaven Lane	41,800			
14/59	R.O.W. Jobs Creek Road	73,000			
14/62	R.O.W. Jobs Creek Road	76,200			
	<u>Water Supply Facilities:</u>				
26/62A	R.O.W. to Reservoir	2,400			
26/90A	Pump Station - River Road	51,000	54,340	57,000	
10/7-4	Municipal Water Supply Land	89,000	280,183	201,183	
10/26-1	Tank Site	239,600	84,600	4,300	
4/24-H	Harbor Hill Road (land & buildings)	1,863,400	1,546,074	121,512	22,000
	<u>Sewer Plant & Facilities:</u>				
5/22	Treatment Plant	2,844,200	573,965	148,575	141,254
Various	Land & Pump Stations	150,400	1,026,078		
26/11	<u>Hydroelectric Plant</u>	1,314,200	131,250	400,000	
Various	Dams (Otter Pond, Ledge Pond, Hydro, Reflection Pool)		190,000		
	<u>Schools, Land & Buildings</u>				
7/55	Middle/High School	2,238,500			
22/28	Playground	72,300			
22/29	Sorento Property	92,000			
22/42	Land off Lower Main Street	200			
25/4&4A	Elementary School, House, Gym	1,822,500			

Map/Lot	Property	Assessed Value	Building	Contents	Insured Value Equip.	Vehicle
<u>Land & Buildings Acquired thru Tax Lien</u>						
3/1-14&15	Penacook Path	25,800				
7/45-2	Land off Sargent Road	4,100				
7/45-5	Land off Sargent Road	21,200				
17/2	Fernwood Point Road	17,400				
19/28	North Shore Road	18700				
<u>Cemeteries</u>						
	Land (incl.: 9/15, 9/34, 14/42B, 22/16)	29,500				12,000
<u>All Other Town Owned Property & Equipment</u>						
	Ledge Pond (incl.: 10/15,10/20-A,11/15,11/16,11/21)	883,700				
	Parking Lots (incl.: 26/20,26/22,26/53-1)	82,000				
8/6	Webb-Flint Lot	26,200				
23/1&2	Land on Route 11	43,000				
10/44	Spaulding Property - Otter Pond	23,100				
26/10	Information Booth	75,200				
30/9	Birch Point Road	96,300				
5/56-2	Crowther Chapel	16,900	30,000	105,000		
4/21-E	Stagecoach Lane - Backland	8,200				
5/27-A	Off Route 11 - Near Treatment Plant Rd.	20,000				
8/39	Jobs Creek Road - Wooded Lot	22,100				
	<u>TOTALS</u>	15,534,600	6,058,405	1,930,720	645,854	1,734,767

ABBOTT LIBRARY TREASURER'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2003

	<u>2002 Actual</u>	<u>2003 Budget</u>	<u>2003 Actual</u>
OPENING BALANCE	<u>\$1,277</u>		<u>\$6,896</u>
RECEIPTS			
Copier & Fax Receipts	711		0
Interest Received	14		11
Non Resident Members	120		165
Trust & Fines A/c	1,000		3,145
Donations A/c	0		11,159
Friends of Abbott Library	3,360		200
Library Trust Fund	13,171		266
Town Allotment	<u>141,120</u>	<u>153,752</u>	<u>152,771</u>
TOTAL RECEIPTS	<u>\$159,496</u>	<u>\$153,752</u>	<u>\$167,717</u>
PAYMENTS			
Full Time Payroll	48,179	57,360	57,516
Part Time Payroll	20,186	17,433	16,060
Employee Benefits	<u>20,682</u>	<u>28,295</u>	<u>28,532</u>
Total Employee Costs	89,047	103,088	102,108
Telephone	1,357	1,300	1,035
Alarm System	264	264	380
Internet	600	0	0
Computer Costs	2,367	2,000	1,227
Copier Lease	969	972	1,110
Electricity	2,107	2,400	2,058
Heating	462	800	1,328
Water & Sewer	530	550	540
Building Repairs	1,118	2,600	2,171
Insurance	1,418	1,450	1,382
Training & Meetings	21	480	718
Printing & Advertising	468	300	270
Memberships	600	500	625

General Supplies	6,820	6,700	5,608
Postage	808	600	1,097
Furniture & Office Equip.	100	0	3,859
Collections: Books	16,360	18,200	21,005
Subscriptions	3,302	3,100	3,537
Non-Print	4,655	4,000	4,791
Large Print	2,153	1,500	2,276
Encyclopedia	0	0	789
Software	0	0	2,314
Sub Total	135,526	150,804	160,228
New Library Studies	17,780	0	12,721
Magazine Covers	789	0	0
TOTAL PAYMENTS	<u>\$154,095</u>	<u>\$150,804</u>	<u>\$172,949</u>
ENDING BALANCE	<u>\$6,678</u>		<u>\$1,664</u>

ABBOTT LIBRARY REPORT **FOR THE YEAR ENDING DECEMBER 31, 2003**



<i>Statistics:</i>	2003	2002		2002	2001
Circulation	44,582	41,544	Inter-Library Loans by Abbott	705	1,258
Library Visitors	20,809	20,454	Inter-Library Loans to Abbott	366	313
Patrons Registered	3,732	4,594	Internet Users	1,403	1,263
Children (in library)	5,485	4,536			

Collection additions

Adult fiction	577	Children's fiction	320
Adult non-fiction	344	Children's non-fiction	136
Audio	145	DVD	80
CD (music)	44	Children's Audio	29
CD (books)	39		
		Total Added	1,737
		Discards	
		<u>Total Collection</u>	<u>30,612</u>

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Library Programs and Projects:

- Thursday Morning Preschool Story Hour (weekly) (average monthly attendance 21)
- Adult Book Discussion Group (average monthly attendance 7)
- Socrates – a philosophical discussion group (average monthly attendance 9)
- T.A.S.K. – Our new Thursday After-School Kids program with games, crafts, snacks, and lots of fun. (average weekly attendance 11)
- Abbott's Awesome Volunteer Group numbers 7 who work on a regular basis putting in more than 600 hours this past year, PLUS numerous other special event workers (Book Sale, Pancake Breakfast, Gardening, Plant Sale, Programs, etc.) whose hours cannot be calculated. We are truly thankful to this group of workers who contribute greatly to the efficient operation of the Library.
- The Friends of Abbott Library have continued to have a special speaker at each of their 3 yearly meetings. These have become an essential part of their program and have increased member attendance and participation. This year the Friends have supported our Children's Summer Reading program, "Reading Rocks the Granite State" with proceeds from the Annual Spring Plant Sale. This program had an average attendance of 45 kids per week; and The Hampstead Players for the elementary school children. The Friends also sponsored Vermont Institute of Natural Science presenting 5 (owls and hawks to entertain and educate the children) as a 'wrap-up' program for the Town-Wide-Book-Read. And the Friends are continuing to work diligently on raising funds for the new Library Building. We thank each and every one of the Friends for the wonderful help they give to the Library and Community.
- Book Bytes, the Library's electronic newsletter has been a great success and is produced and sent via e-mail at the beginning of each month. Our circulation of this has doubled during the past year. This newsletter includes town wide activities and we welcome your suggestions for upcoming events to be included. We invite everyone to submit their email to the library and receive this newsletter, even if you are not a registered user of the library.
- Updated "New Library Progress"
New Library Building – In March 2003, town voters approved the new library building to be funded primarily with privately contributed funds and voted for Ski Tow Hill as the site of the new library. A motion was filed with the Sullivan County Probate Court seeking and interpretation of the will under which the Town acquired the Ski Tow Hill land to permit the building of the library on land designated by the will as for "recreational use". A library space-planning consultant was retained to document detailed requirements for the new building, a fundraising

consultant was hired and a architectural firm a\was selected to do the design. Preliminary library design and the launching of the fundraising campaign await a ruling by the Court.

The Abbott Library Staff thank the Board of Trustees and the Community for their continued advice, assistance and support.
Respectfully submitted, *Patricia Hand*, Director

SUNAPEE GARDENER'S REPORT 2003



The highlight of the Sunapee Gardeners season this ear was our "Secret Gardens of Sunapee" tour held on August 9th to raise money for the continued beautification of the harbor. "Exceeding all expectations and blessed with one of the few perfect sunny days, Sunapee's Garden Tour 2003 hosted 525 visitors, resulting in a profit of over \$7,500. The generous underwriting and gifts-in-kind of our 'Community Partners' off-set the production expenses of \$2,550." The proceeds of approximately \$7,500 have been placed in a trust, held by the town for the Sunapee Gardeners project.

Sincere thanks go to our tour co-chairmen Donna Gazelle and Sally Gillon, whose guidance and enthusiasm brought Fruition to the Garden Tour. Special thanks also go to the 10 residents of Sunapee who so graciously shared their gardens with our guest. Without them, our tour would not have been possible.

A working committee co-chaired by Tecla McCann and Pat & Gene Hall has been formed to create a master plan for our beautification project. The committee invites you to share your ideas and dreams for the Harbor with them. Once the plan has been approved by the Town, the Sunapee Gardeners together with the Board of Selectmen hope that many residents, families and friends will want to be part of our "Work in Progress" activities as they unfold.

Our annual celebration of the Memorial Garden took place during the Band Concert on the first Wednesday in August. This is a unique time to pause and reflect as the roll call of those who have gone before us is read.

The Memorial Garden is funded by private donations. This spring we look forward to revamping this garden with an improved watering system and amending the soil. Thanks to the generous donations given to support this garden, these improvements will be possible.

We are grateful to the town for repairing the lower wall of the Clara Osborne Memorial Garden (The long garden under the Knowlton House). Hopefully the middle wall will be rebuilt in the near future as it is a safety concern for all.

The Sunapee Water Dept., headed by Dave Brennan, plays an important part in the success of the Sunapee Gardens along with Tony Bergeron and his road crew. We thank both departments for their help.

This report would not be complete without recognizing the Sunapee Gardeners for their exceptional dedication. Sunapee Gardeners volunteer almost 1,000 hours collectively each summer, caring for the 14 town gardens. The gardens were spectacular again this year!!!

The Sunapee Gardeners welcome all levels of gardeners from novice to experienced. We have two requirements: willingness to work and the desire to enjoy a great group of people! If interested in finding out more about "The Gardeners", please call Ellie Goddard at 763-4386.

Respectfully submitted,

Ellie Goddard ~ Sunapee Gardeners

RECREATION COMMITTEE REPORT - 2003

In my first full year as part-time Recreation Director I've focused on improving the programs and the equipment. We had a new equipment cage built in the basement of the Town Hall to store and secure the equipment. I have spent many hours organizing, and labeling all of the equipment, and removing old equipment for safety reasons. Also I have used my twenty plus years of coaching, umpiring, and refereeing, to give coaching, umpiring, and referee clinics throughout the year. This will help to improve our programs. I have received very positive feed back on the quality of officiating and umpiring our recreation programs have.

Additionally, the Committee and I reviewed our needs for added programs, fields, and improvements. We decided to replace the little league back stop fence at Dewey Field. We also purchased rail caps for the fence, which will be put on in the spring. We decided the shed at the Route 11 field needed renovation, and have completed that.

Committee projects for 2004 include, looking to renovate Dewey Beach House, adding a storage shed and building a new soccer field across from the Dewey field on the left hand side of Route 11 as you head towards Georges Mills. We're working very closely with the Library Committee and their engineer, to help develop Ski Tow Hill. Plans are to start a new skate board park, hiking trails, and play ground. We're still discussing other ideas on how the land

can be used. The Recreation Committee is looking to add one new Committee member early this year.

2002-2003 WINTER ACTIVITIES

Elementary Basketball - The Quad Valley Basketball League is made up of teams in 3/4 and 5/6 grades for boys and girls. Teams in the league are from New London, Warner, Bradford, Andover, and Sunapee. The Recreation Committee thanks the following people for their time and commitment. The coaches: 5/6 boys Steve Anglin, Greg Pickering, and George Curt, 3/4 boys Rusty Fowler and Dick Mordersohn, 5/6 girls Nicole Fazio and Mary Lyman, and 3/4 girls Ed Tenney and Wendy Britton. Also special thanks to Tom Anglin and Seth Hawkins for being scorekeepers, and Jared Circosta, JR Harvey, Kara Morin, Rusty Fowler, and Steve Whitehead for being referees.

Steve Anglin's 5/6 boys team were Runners-up in the end of the season Quad Valley Tournament, and congratulations to Ed Tenney's 3/4 Girls team who were Champions.

Pee Wee Basketball - 37 Kindergarten through 2nd graders participated in the program this year. This program ran Saturday mornings at the High School Gym from 9:30-11:00am. This program was coached by Tammi Kemp and assisted by Bill Royce. We thank them for their time and commitment working with these 37 little ones.

Youth Drop in Basketball - Once again we have youth drop-in basketball for grades 3-12 on Saturday evenings at the Sherburne Gym. The program runs from November through February with each age group having specific times to play. Program participants are allowed to simply shoot baskets or take part in more organized pickup games and contests. Participants in Elementary and Middle school took most advantage of this program.

Ice Skating- The ice rink was again in the Ben Mere Park area. Many thanks to Jeff Brode and his sons Jay and Mike for their assistance in the effort to maintain the ice surface.

2003- ADULT PROGRAM

Volleyball - Adult drop-in Volleyball continues at the High School Gym on Friday evenings. All Sunapee residents are welcome. Thanks to Kelly Perron and Tammi Kemp for their efforts to coordinate the program.

Basketball - Adult Basketball for men and women run Sunday's from 5-7pm at the High School Gym. Thanks to Ken Ricketts for organizing this program.

Drop-in Floor Hockey - A well organized event that runs Sunday mornings from 8-10am at either the High School Gym or the Sherburne Gym, and is run by Jeff Trow.

Seniors - The recreation department worked with Frank Gallup and the Senior Committee to help sponsor 2 field trips.

2003 - SPRING ACTIVITIES

Softball - A U10, U12 Softball League made up of teams from Newport, Grantham and Sunapee. The U12 team was made up of 12 players, coached by Jack Milewski, and assisted by Tammy Hamel. The U10 team was made up of 14 players, and coached by Judy Thackaberry, and assisted by Kathy Downing.

T-Ball - A K-2 Program played Saturday mornings at the Route 11 field. Special thanks to Paul Skarin, Tina Naimie, and the many assistants.

Anthony W. Milewski Softball Clinic - Tony was just named Head Softball Coach for the Cooperstown Hall of Fame Summer Softball Camp. Tony ran a two day clinic for the Sunapee Recreation Department. Saturday April 26th he ran an all day pitching clinic and Sunday April 27th a clinic for hitting, bunting, base running, defense, drills and other skills. The clinic was well attended by many of the U10, U12 and High School players.

Little League - Seventy-four 7-12 year olds turned out for the Kearsarge Valley Little League Baseball program this year. There were two farm teams: Paul Skarin coached the Sharks, and Chuck Weinstein coached the Bears. There were also two teams in the Minor League this year. Rusty Fowler enjoyed his first year as the Mariners coach; while Rob Simpson coached the Athletics to a fifth place regular season finish. Rob and the Athletics went on to beat the Grantham Spartans in the Playoff Finals. Congratulations to the Athletics for becoming the Minor League Champions for the 2003 season. This year Sunapee fielded only one Major League team. Steve Anglin coached the Astros with assistance from Paul Skarin. The Astros placed fifth for the regular season, and their run for the championship came to a halt when they lost to the New London Dawgs in a hard fought game. The following players represented the town of Sunapee on the KVLL Tournament All-Star team: Timmy Anglin, Erik Skarin, Ben Henault, and Dean Gioldassis.

2003 - SUMMER ACTIVITIES

Dewey Beach - The beach season ran weekends starting May 24th and daily, starting June 18th. Our Beach Manager this year was Candy Saindon who provided much needed support and guidance for the program. Tom Moore returned as our WSI (Water Safety Instructor) and was assisted by Kalena McHugh. Swimming lesson sessions ran July 7th-July 25th, and these lessons were booked full. Session II August 4th - August 22nd had fewer swimmers. New this year, Tom ran a successful Junior Life Guard Program. Other activities throughout the summer: Dewey Olympics, Sand Castle building contest, crafts, basketball, volleyball, and many other events. We are looking to renovate the beach house and to build a storage shed for the 2004 season. We want to thank

the lifeguards and general beach staff for their work this summer.

Tennis - A summer program for all ages, to enjoy the use of the Dexter's Inn Tennis Courts. Many thanks to owner John Augustine.

Play Soccer Camp - This was a weeklong camp designed for participants enjoyment, and to enhance skills at virtually all ages and skill levels. Around 30 participants ages 5-13 attended the camp. Thanks to Van & Robin Webb and others for opening their homes and families to the Play Soccer Coaching Staff.

Skate Park - Set-up in the Town Hall parking lot. Used by many children throughout the summer season.

2003 - FALL ACTIVITIES

Soccer - Sunapee again participated in the Merrimack Valley Soccer League. This year's fall program had 100 participants in grades 3-6. Thanks to all the coaches: 3/4 Girls coaches Chuck Weinstein and Ray Brewer, 3/4 Boys coaches Allen Abenbroth and Rusty Fowler, 5/6 Girls coaches Jeanne Circosta and Mike Emmond, 5/6 Boys Coaches Brian Emery and Jim Parsons. Also thanks to the High School students who completed a referee clinic and officiated many of the games: Jared Circosta, Cory McGrath, Jon Unsworth, and Tanny Abenbroth. At the Merrimack Valley Tournament, two of the Sunapee teams were champions. Congratulations to Jim Parsons 5/6 Boys team for winning the Championship in Division II, and congratulations to Mike Emmond's 5/6 Girls team in becoming Season Champs in Division I.

Pee Wee Soccer - The Saturday morning program which included thirty-nine K-2 players, helped to develop the very basics of soccer. A well coached program was run by Paul Skarin, Jon Unsworth, Tina Niami, Rusty Fowler, and many others.

Drop-in Volleyball - 5/6 Boys and Girls Open Volleyball run Saturdays from 9-11am at the Sherburne Gym during October and November. A first year program ran by Instructor, Wendy Britton. We had a very successful program with a large turnout. Thanks Wendy.

2003 SPECIAL EVENTS

Easter Egg Hunt - A well organized event by Paula Flanders, assisted by Patricia Halpin and Christina Williams. This is an Easter Egg hunt at the Ben Mere Park Area, with over 100 children hunting for small treasures.

Red Sox Game - A Premier Coach Bus Trip of 54 people to Fenway Park on June 15th to see Red Sox vs. Houston Astros.

Nashua Pride Game - Around twenty Sunapee residents attended the game on May 24th vs. the Somerset Patriots.

SPTO Halloween Party - The Recreation Committee brought our traditional support of the Annual Halloween SPTO Party for children of all ages at the Sherburne Gym.

Christmas Tree Lighting - Our annual special event at the Methodist Church included the lighting of the Christmas tree, caroling by the Time Travelers, and a visit from Santa. Special thanks to the Sunapee Fire Department, the Methodist Ladies, Seniors, and the Time Travelers for their support.

Celtics game - A Premier Coach Bus trip of 50 people to Sunday, December 21st to see the Celtics vs. the Philadelphia 76'ers.

Respectfully submitted,

Recreation Committee - Deb McGrath (Chairperson), Steven Anglin, Paula Flanders, Patricia Halpin, Chuck Weinstein, Chris Williams.

Recreation Director: *Norm Morin*

Office Hours: Mondays and Thursdays 3-5pm

Work Phone: 763-2212 Ext. 12

Home: 763-8994

CONSERVATION COMMISSION REPORT: JAN 2004



The Commission's chief effort in 2003 involved the establishment of the Redwater Creek Alliance, whose goal is the preservation of the vital wetland areas which surround and form the Creek's sensitive watershed system. Redwater Creek is one of Lake Sunapee's largest and most significant sources. Our partners in the Alliance are the Lake Sunapee Protective Association, the Ausbon Sargent Land Preservation Trust, and the Sunapee /Ragged Mountain /Kearsarge Greenway. Thanks to the availability of the Commission's capital reserve fund, we were able to contribute \$40,000 to the Alliance, - a significant part of the total cost of the necessary easements. It should be noted that our reserve fund is supported in part by the \$7500 increments which we request by Warrant Article each year at Town Meeting. Other important dollars came from private donations by groups and individuals.

We would like to thank Marcia Wright for her outright donation to the Town of a wooded tract which abuts the north boundary of the Redwater complex.

The Redwater Creek Alliance is an ongoing project, Phase Two of which is aimed ultimately toward the preservation of the Creek's headlands, and we will present an article in the 2004 warrant to start moving us in this direction.

Our work on the Ledge Pond Lot continues. The survey of the property

has been accomplished, and we are currently bringing to completion the parking area, the gated entrance and signage, and the stabilization and clearing of hiking trails.

Lela Emery is getting together a printed handout booklet describing in detail our Town-owned forests.

Looking ahead, we are exploring the public-use possibilities of the Bartlett-Tyler lot, a Town-owned tract largely surrounded by Garnet Hill Road. This predominantly wooded piece offers potential trails, views, and wildlife habitat.

The Commission continued to do the routine work of monitoring and processing NH Wetlands Bureau applications by landowners to do water-related projects. Inevitably, a small number of violations had to be investigated and prosecuted, but I am happy to say that the number of violators this year was mercifully small. Most people try to observe the law.

Respectfully submitted,
Bruce Burdett, Sec. Pro tem
Sunapee Conservation Commission

**UPPER VALLEY LAKE SUNAPEE
REGIONAL PLANNING COMMISSION
ANNUAL REPORT FOR 2003**



The UVLSRPC is a not-for-profit association of 30 communities in Vermont and New Hampshire. We provide a mechanism for communities that live, work and recreate together in the Upper Valley, Sullivan County and Lake Sunapee area to work together on issues of common concern. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in regional activities, as well as decision-making at the state level in both states that affect the future of your community.

We provide the communities of the region a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2003, we completed work on both a new Regional Transportation Plan and new Economic Development element for the

Regional Plan, as well as updates on Population Trends and Natural & Scenic Resources. In other activities, we:

- Worked with area and state organizations, businesses and communities to seek opportunities to improve the balance between economic growth and residential development in the Upper Valley.
- Helped several communities obtain grant funds for a variety of projects, including emergency management equipment, village highway corridor redesign, recreation facilities and transportation system enhancements.
- Completed incorporation of Grafton County communities in North Country Economic Development District for federal Economic Development Administration (EDA) grant eligibility; obtained EDA approval of East-Central Vermont Comprehensive Economic Development Strategy (CEDS) developed in partnership with Green Mountain Economic Development Corporation and others to ensure business growth meets the needs of our communities; and began work with Western Region Development Corporation on CEDS for Sullivan County. Continued to support tourism organizations in the Region.
- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.
- Provided technical assistance to local committees addressing a number of issues such as affordable housing, interstate interchange area development, open space, capital improvements programming, downtown revitalization, sewers, and bicycle and pedestrian facilities.
- Developed guidelines for balancing state highway needs with those of a downtown or village area utilizing a concept plan for Charlestown as a case study.
- Facilitated Upper Valley Conservation Network and provided technical assistance to Upper Valley Trackers.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries, including Lake Sunapee, and the Cold, Mascoma and Ottauquechee Rivers. Actively participated on Connecticut River Joint Commissions and Connecticut River Scenic Byway Council Steering Committee.
- Organized five hazardous waste collections that gave 1,170 households a way to keep approximately 13,100 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste.
- Conducted 911 readdressing in Claremont to improve emergency response. Completed hazard mitigation plans for 4 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds; arranged funding to complete several more in the coming year, including all 3 Vermont towns; and continued to

facilitate well-integrated emergency planning within the core Upper Valley communities.

- Provided suggestions for minimizing potential regional impacts associated with several proposed developments through Act 250 in Vermont and RSA 36:56 in New Hampshire.
- Collected traffic data in 24 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Developed plans for Upper Valley traffic model to increase ability to predict and avoid traffic increases. Provided traffic data to communities, residents and businesses on request.
- Continued to work with public transit providers serving the area's residents, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding. Assisted Upper Valley Transportation Management Association in efforts to involve area employers in programs to reduce commuter traffic.
- Provided monthly circuit rider services to 5 communities to review subdivision and site plan application for compliance with local regulations.
- Held several informational and training sessions for local officials on land use planning issues, (including siting wind power facilities, how to avoid sprawl, and programs available to keep historic villages healthy), natural resource protection issues, (including storm water management and Vermont's new septic rules), and board member skills, (including fostering productive citizen participation in the planning and development review processes). Facilitated discussions on future plans of Dartmouth Hitchcock Medical Center, Dartmouth College, and the Mt. Sunapee Ski area, and potential impacts on growth-related factors such as housing and traffic in the region.
- Responded to day-to-day requests from local board members and staff for guidance on, e.g., application of NH Shoreland Protection Act, policies on unmaintained roads, management of excavations, implementation of floodplain ordinances, capital improvement programming and impact fees, road acceptance policies, coordination of review of applications among various local boards, regulation of telecommunications facilities, interpretation of local land use regulations, hiring consultants, and planning and zoning board procedures.
- Continued to increase the ability of our geographic information (GIS) to perform land use analysis and natural resource planning; provided GIS services to communities and partner organizations.
- Maintained a library with the latest technical guidance, planning literature, and sample regulation; continued to incorporate 2000 Census information into digital regional socioeconomic database as it became

available; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year. We count on feedback from the Commissioners each community appoints, as well as local officials and residents, to ensure that our work program focuses on regional issues that are of the highest priority to you. In addition, this year we have established a new committee to enhance the exchange of information with member communities. Please feel free to contact us at (603) 448-1680 or info@uvlsrpc.org to share your thoughts.

Tara E. Bamford ~ Executive Director

2003 PLANNING/ZONING REPORT **CERTIFICATES OF COMPLIANCE REPORTS**

New single family homes	29
New single family additions	30
Garages & outbuildings	25
Replacement of existing homes	3
Manufactured/mobile homes	5
Municipal structures	2
Commercial structures	2
Commercial structures additions	2
Multi-family homes	1
Decks, porches, etc.	27
Boat houses	3
Demolition Permits	1
Total applications submitted & approved	130

OTHER PERMITS

	<u>Approved</u>	<u>Denied</u>	<u>Total</u>
Tree Cutting	17	1	18
Driveway Permits	29	0	29
Land Disturbance Permits	13	0	13
Sign Permits	7	0	7
After-the-fact Permits	10	0	10
Total Applications	76	1	77

ZONING ORDINANCE VIOLATIONS

- (5) Formal Notices of Violation have been issued
- (3) Notices of Violation have been resolved with proper permits
- (2) Notices of Violation remain outstanding with fine assessments
- (1) Cease and Desist Order with a fine assessment has been served

ZONING BOARD OF ADJUSTMENT APPLICATIONS

	Approved	Denied	Total
Special Exceptions	13	5	18
Variances	7	4	11
Administrative Appeal	0	2	2
Total Requests	<u>20</u>	<u>11</u>	<u>31</u>

A record number of Zoning Compliance Permit Applications were received and processed during 2003.

The Zoning Ordinances, adopted and approved by the voters, have continued to allow Town growth while controlling and regulating land use and protecting the rights of landowners with our permit process.

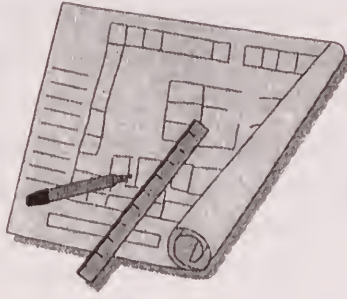
Respectfully submitted,
Roger J. Landry
Zoning Administrator

PLANNING BOARD APPLICATIONS

	Approved	Pending	Total
Subdivisions	2	1	3
Site Plans	5	0	5
Mergers	25	1	26
Total Cases	<u>32</u>	<u>2</u>	<u>34</u>

Respectfully Submitted,
Michael Marquise
Town Planner

PLANNING BOARD REPORT



The CIP (Capital Improvements Plan) Committee has begun work on updating the town's CIP. Scheduled for completion in the second quarter of 2004, the plan will address all significant capital expenditures anticipated between 2005 and 2012, notably those within the Highway, Fire, Police, Water & Sewer, Library and School Depts. The goal is to create a timetable that will spread out improvements in a way that keeps the tax burden level throughout the 7 years.

Anticipated Town growth is built into the Plan. This growth has been signaled by the larger residential and commercial projects coming before the Planning Board for review and also by the number of new building permits. This year the number of new housing requests was the largest in the last 15 years.

Hillside construction is becoming increasingly popular, and the Planning Board is proposing a Zoning Amendment on this year's ballot that will restrict new construction on steep slopes in order to prevent erosion. The Amendment would prohibit building on slopes which exceed 25% grade (by comparison, Burkehaven Hill Road is 17%) and have an elevation change of more than 20 feet. Driveways, utilities and stairways would be exempt from this requirement provided a drainage and erosion control plan is prepared by a licensed professional engineer.

In addition to the Steep Slope provision, there are seven other proposed Zoning Amendments on this year's ballot. They include Amendments that will:

1. More clearly define, but not change, the amount of decking presently allowed within 50 feet of a water body.
2. Restrict number of travel trailers and the amount of time travel trailers may be used for temporary sleeping quarters. The time limit is 90 days over a 12 month period. If the number of trailers exceeds two, a Site Plan Review is required.
3. Permit Contractor's Yards by special exception in the Mixed Use District. Present Zoning does not provide for builders, electricians, plumbers, excavators, roofers, yard maintenance and other similar contracting services to operate in the Town of Sunapee unless they are a Home Business.

4. Change the penalties for zoning violations to the amount allowed by the State Statutes (RSAs).
5. Change the fee for after-the-fact Zoning permits from \$50.00 to an amount set by the Board of Selectmen. The Selectmen already set the fees for other Zoning permits.
6. Change the number of days allowed to apply for a rehearing to the Zoning Board of Adjustment from 20 to 30 to reflect the current RSAs.
7. Change the definition of setback to permit a roof projection to extend up to 18 inches into the setback. This Amendment documents the current ZBA practice.
8. Modify the definition of structure to allow a 32 square foot open platform and associated stairs that is no more than 4 feet off the ground and is used for access to a structure to be considered a minor installation. This size of an entry platform has been permitted for years, but it has never been clearly defined in our regulations. A minor installation is exempt from restrictions placed on structures, such as setback.

On a final and sad note, this year the Planning Board lost a dedicated member of its team. Eleanor Hopwood, Planning Board Secretary and a Town employee for 20 years passed away. She will be missed by all who knew her.

Respectfully Submitted,
Peggy Chalmers
Planning Board Chairman

ZONING BOARD OF ADJUSTMENT 2003

Over the past year, the zoning board heard 31 cases, compared to 39 from the previous year. Of those, 18 were for special exceptions and the remaining 13 sought variances. The Board granted 21 approvals and denied 10 applications. There were also 2 requests for rehearing which were denied based on the fact that no new information existed nor was there an administrative error or omissions, which are the grounds for granting a rehearing. One appeal of a planning board decision was also heard and was denied.

This year the town hired a new Zoning Administrator, Roger Laundry, to assist and allow Michael Marquise more time to address planning and development issues. Roger brought with him many year's of experience as a zoning administrator in Northern Vermont. With the varying of town ordinances from not only state to state but town to town, Roger worked with the board and Michael to become familiar with Sunapee's Zoning Regulations. He has given Michael much needed assistance in the zoning office and has proved to be a very effective and helpful Zoning Administrator for the town.

The Zoning Administrators' position is one that requires knowing the ordinance in order to provide guidance and suggestions to town residents as well

as the board itself. He is the first contact a resident has when they seek to obtain a building permit from the town. It is the Zoning Administrator who reviews what the person wants to do on his property and determines if it meets our ordinance or will require a special exception or variance in order to be granted a building permit--otherwise known as a certificate of zoning compliance. If either a special exception or variance is required, the Zoning Administrator not only provides the resident with the forms but also assistance in making sure the forms are completed with the required information so they can seek possible relief from the ordinance before the zoning board.

Special exceptions are just that--exceptions from the zoning requirements that are written into the ordinance--most of which list conditions that must be met in order for them to be granted. A variance is a much harder and state regulated request for the zoning board to consider.

A variance asks the zoning board to approve something that is not allowed or permitted in the ordinance--even by special exception. The State Supreme Court has defined the conditions an application must meet in order for a board to grant a variance therefore making it a much harder case to prove. The purpose of special exceptions and variances are to provide a landowner relief from the ordinance and regulations of the town and/or state, thereby trying to eliminate a 'taking' of ones land through laws and regulations.

The Zoning Board of Adjustment is much like the Judicial Branch of a town, with the Planning Board acting as the Legislative Branch and the Selectmen being the Executive Branch. In order for us to work effectively and as the townspeople have outlined in the Master Plan, we continually invite and encourage the input and involvement of the residents of Sunapee.

Respectively Submitted

Peter J. White, Zoning Board of Adjustment Chairperson

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER - 2003

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdf.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES



2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

TOTALS BY COUNTY
REPORTED

CAUSES OF FIRES

	<u># of Fires</u>	<u>Acres</u>		
Belknap	40	4.86	Arson	10
Carroll	46	13.99	Campfire	25
Cheshire	8	.68	Children	13
Coos	7	17.40	Smoking	20
Grafton	22	12.60	Debris	226
Hillsborough	60	11.34	Railroad	3
Merrimack	98	10.45	Lightning	2
Rockingham	56	18.54	Equipment	8
Strafford	34	7.94	Misc*	67
Sullivan	3	2.03		

(*Misc: powerlines, fireworks, electric fences, unknown)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

FIRE DEPARTMENT REPORT ~ 2003



It was a busy year for the Sunapee Fire Department, responding to 334 calls. This total includes both Fire and Emergency Medical Service. Unfortunately eight of these calls were for structure fires, a figure that is more than last year. We responded to 66 automobile accidents, comparable to last year's total. We urge you to use caution when driving. Do not drink and drive, pull over if you need to use your cell phone, and make sure your car is ready for winter driving.

Below is a summary of the calls made by the Fire/Emergency Medical Service in 2003:

18 Alarm Activation's	6 Good Intent
66 Motor Vehicle Accidents	2 Abdominal Pain
17 Mutual Aid Responses	21 Chest Pain
5 Smoke Investigations	3 Choking
12 Carbon Monoxide Detector Alarms	5 Lift Assists
4 Oil Spills	6 Diabetic problems
4 Car Fires	15 Traumas
3 Electrical Problems	2 Back Pain
2 Chimney Fires	4 Leg Injuries
8 Structure Fires	2 Headaches
2 Bicycle Accident	30 Shortness of Breath
1 911 Hang -up	14 Not Feeling Well
6 Brush Fires	2 Psychological calls
1 Appliance Fire	5 Lacerations
5 Wires Down	9 Plugged Catheters
4 LP Gas Leaks	8 Unresponsive Patients
3 Syncope Episodes	5 Seizures
2 Water Problems	2 Dislocations
1 Water Rescue	20 Falls
3 Head Injuries	3 Poisonings
4 Strokes	2 Allergic Reactions
3 GI Bleedings	1 Arm Caught in Ladder

Our Emergency Medical Service Squad and Fire Department continues to provide Fire and Medical Safety education to our elementary school students. Our Department along with the Sunapee Police Department is excited to announce a new injury prevention program this year called "Risk Watch". Some of the topics covered will be fall prevention, bike and pedestrian safety, water safety, and fire and burn prevention.

The Sunapee Explorers Program continues to be very successful. These young men and women range from age 15-18, and have the opportunity to experience what the Fire and Emergency Medical Service is all about. We had seven members of our Explorer Squad attend the New Hampshire Fire Academy, and one member attends the New Hampshire Police Academy this past summer for a week of intense training. We are very proud of them, as they were there during one of the hottest weeks of the summer when they could have been home or at the beach. This year we are considering opening up the program to any Sunapee Resident between the ages of 14-18. The most exciting news we could report about this program is now two members from the Explorers Program have now moved on to become members of the Sunapee Fire Department.

The Sunapee Fire Department, along with 12 other towns has formed The Midwestern New Hampshire Regional Hazardous Materials Response Team. This team will respond to calls that include large cleanup of hazardous materials. The cost associated with equipping each of the Departments separately is cost prohibitive, but as a collective group can be accomplished without being a financial burden to each community. The Team has received some grant money from the State of New Hampshire that has assisted in buying some of the equipment, and to provide training to the participating communities. We did, however, discover a glitch when joining the Team. The application asked us to provide the date when we agreed as a Town to provide Mutual Aid to surrounding towns. As we were not able to provide this information we are asking for your support of Article #31 in this year's warrant that reads: To authorize the Town of Sunapee Fire Department to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail requested in accordance with NH RSA 154:24. Mutual Aid is essential to fire fighting and emergency services in our communities providing equipment and manpower as needed.

We hope you have all have had the opportunity to obtain a "File of Life". Files for Life are small red plastic folders that adhere to your refrigerator. In this folder is an information sheet containing pertinent medical information (i.e.; age, allergies, medications, medical problems, and medical history), which should be completed by all household members and left on your refrigerator. Please keep these updated, as they benefit you and Emergency Medical Service personnel. Please contact the Fire Department if you do not have one and we will supply them free of charge.

Please remember to check your carbon monoxide detectors once a month to make sure they are operational, and change your smoke alarm batteries twice a year. A good way to remember is to change them when daylight savings time begins and ends. **SMOKE AND CARBON MONOXIDE DETECTORS SAVE LIVES.**

We appreciate the support our Department receives from the community. Thanks to all of you, we are able to purchase gear and equipment to better serve our Town. Please continue to dial **911** for all emergency calls.

Respectfully submitted,

For the Board of Fire Engineers, *Dan Ruggles*, Chief, *Dana Ramspott*, *David Williams*, and *Howard Sargent* Deputy Chiefs



LAKE SUNAPEE REGION VISITING NURSE ASSOCIATION

One of the most important roles of the Board and staff of Lake Sunapee Region Visiting Nurse Association this year was to advocate for the people for whom we provide care. This advocacy took many forms. We communicated regularly with your Representatives and Senators in Washington, D. C. to let them know that the reductions in Medicare payments were adversely affecting access to care for the seniors in our communities. We let them know that the frailest elderly in our communities should not have to pay a co-payment for Medicare home health services when they already pay hospital and physician co-payments. We let them know that seniors should not have to choose between food or prescription drugs or health care.

At the state level, we let the Governor and the legislature know that chronically ill and disabled residents in New Hampshire should not be forced to be on a waiting list to receive home care. If we are to keep people at home rather than in an institution, home health must be reimbursed adequately.

At Lake Sunapee Region VNA we examined our processes and staffing monthly to adapt to the current health care environment and still provide the quality of care and achieve the positive patient results you have come to expect of us. Six years ago average reimbursement for a Medicare patient was \$7900, today it is \$2400. The actions taken included reduction of the management staff, other operating expenses, and finding the best practices to achieve increased

clinical efficiency. Support from individuals, businesses, United Way and town support was critical to our programs this year. We are grateful for that support.

Our state of the art technology allowed us to dispatch our nursing resources when needed by our patients. Daily monitoring gave important assessment information to the professional staff enabling us to reduce *unnecessary* trips for emergent care and hospitalization by 60 per cent, keeping patients and their families together at home where they want to be.

We continued to expand our pediatric program with our School Nurse Health Initiative. The goal of this program is to work with school nurses to keep children with chronic illnesses in school and learning, to educate the child and family about the illness and to link the family with community resources that will help that child and family cope.

Hospice developed a palliative care program this year for patients who are not yet ready or appropriate for Hospice care but who can benefit from the strong team approach and from the support services as they deal with a life-threatening illness.

We developed a package of services, *Assisted Living at Home*, that includes medication management, personal care support morning and evening, hair care, home massage and other services designed for the patient who does not need skilled care, but who needs supportive care in order to remain independent at home.

Our commitment to community service projects and charity care on behalf of residents in your town included home visits, screening clinics, immunization clinics, health fairs, support groups, community newsletters and other activities designed to promote wellness and prevent disease. For details, our Community Benefits report is available in our office.

This year 686 residents of the town of Sunapee utilized many of the services available through Lake Sunapee Region VNA. Our home care programs provided 1964 visits and our hospice program, 169 visits to adults and children in Sunapee. Our Long-Term Care program provided 5485 hours of care and 38 residents were monitored through our telemedicine program.

Again, thank you for your support. The strength of our community lies in working together.

Respectfully,

Andrea Steel ~ President and CEO



New London Hospital

Capable. Caring. Close.

To Our Patients, Neighbors and Friends:

New London Hospital (NLH) began its new fiscal year on October 1, 2003 with a stable outlook, looking at a very different future than it finished with in 2002. The fiscal year which ended on September 30 finished with a loss from operations of \$2.7 million, significantly less than prior year losses. Total losses from operations for the second six months of the fiscal year were \$589,000 as compared to the \$2.1 million losses in the first half of the year. This is a major turnaround for NLH and reflects a lot of hard work on the part of physicians and staff who committed themselves to implementing the financial improvement plan approved by the Board of Trustees in December of 2002.

Part of that plan included earning the designation as a Critical Access Hospital, which meant improved reimbursement from Medicare, and an innovative collaborative management agreement with Dartmouth-Hitchcock Medical Center that brought a new President and CEO to the hospital. Some additional positive signs that NLH is looking at a very different future include:

- We successfully recruited three new primary care physicians and a nurse practitioner. All of our primary care provider positions are filled and most are accepting new patients.
- The staff of the ambulance and emergency department worked together for weeks to analyze the efficiency and the expenses in emergency services and proposed new staffing models and schedules to reduce costs and maintain the same high level of patient care.
- We have presented to towns served by our ambulance a request for town support in order to offset the hospital operating loss of \$300,000 for this service, with a positive reception that we hope will be sustained as each town votes on its budget for this year.
- Improvements in reimbursement from Anthem and Cigna were achieved by restructuring our contracts.

- Four of the five goals of the Financial Improvement Plan are on track and the fifth initiative, reducing operating losses in our long-term extended care Clough Center, is making progress.
- Due to extraordinary community support, NLH exceeded its Annual Fund goal by 27%, a vote of confidence from individuals, corporations, businesses, civic organizations, matching gift companies, foundations and estates. Hospital Days brought thousands of residents and visitors to the New London Green over three days, and raised over \$40,000 to renovate the Medical-Surgical unit of the hospital.
- NLH continued to provide community services, education and subsidized health services to the communities it serves. Our charity care alone for FY2003 in healthcare services for those who could not afford to pay was \$665,000.

As New London Hospital enters its 87th year, we are very aware of its importance as a health resource to the community and we are committed to sustaining this resource. We know that we have many challenges to face in 2004 and we will continue the work that has seen positive results to ensure that New London Hospital will continue to provide quality patient care for years to come.

Bruce P. King ~ President and CEO

Timothy Wolfe, MD ~ Medical Staff President

G. William Helm, Jr. ~ Chairman of the Board



KEARSARGE AREA COUNCIL ON AGING, INC.

2004 ANNUAL REPORT

Kearsarge Area Council on Aging, Inc., (COA) is a non-profit organization founded in 1992 with the mission of providing need programs and services for area citizens over the age of 55 and for adults of any age, who through disability may need assistance. COA's service area includes the towns of Andover, Danbury, Grantham, Newbury, New London, Springfield, Sunapee, Sutton and Wilmot. With the exception of day and overnight trips, COA charges no program or activity fees and provides free membership to all who are eligible. As of December 2003, COA had approximately 1700 members.

When the year 2003 began, COA was in the early stages of a Building Fund Campaign to raise \$1,000,000 to buy the attractive 4,800 sq. ft. office building at 37 pleasant Street in the center of New London. It is a pleasure to report that COA was able to purchase this building outright in October. After skilled and dedicated volunteers made the internal changes needed to provide the opens spaces required for many of COA'S programs, the building was opened as COA'S regional headquarters and main activities center on December 1. To date, donations to the Building Fund total just over \$800,000. Besides providing the funds to purchase the building, the great generosity of our donors has allowed COA to pay all campaign expenses and to establish an endowment for building maintenance.

With the extra 2000 sq. ft. our new quarters give us and the work of running a capital campaign behind us, COA will devote 2004 to improving existing programs and establishing new ones, in some cases, activities that required more space than we had in older quarters will be moved to our spacious new building.

Our current programs continue to be well attended. The Computer Workshop in shiny new quarters continues very active. The Outdoor Recreation For Seniors (ORFS) continues winter and summer to give 70 or so seniors a chance to enjoy the outdoors and companionship of each other. The weekly get-togethers for bridge, scrabble, cribbage, chess and other games keep our building full Monday through Friday.

What many of us consider our most important service, providing free door-to-door transportation continues to be well utilized. This service enriches the lives of many seniors who use it and is indeed critical to some as it provides the only means to get to Dartmouth-Hitchcock and Concord hospitals for such vital treatments as dialysis, radiation and chemotherapy. We thank our volunteer drivers who make this service possible.

Looking back ten years from now, I believe that the acquisition of our new quarters in 2003 will be remembered as a most significant event in securing COA'S place in performing its mission of enriching the lives of area seniors. Our heartfelt thanks go to all whose generosity made our new building a reality.

COA appreciates very much the annual grants by which each town administration supports its work. COA would also like to acknowledge all of the individuals, businesses, civic organizations and foundations that respond so generously to COA'S annual appeal for operating funds. COA considers it a privilege to serve all of its communities and thanks everyone for the generosity that allows COA to continue its work.

Respectfully submitted,
Roger Zanes, Chairman

REPORT OF THE SUNAPEE POLICE DEPARTMENT - 2003

During the year 2003, the Town of Sunapee has seen some growth in the Police Department. We have hired a fifth, full-time officer, Officer Robert McAllister, and a full-time K-9, Baron. Officer McAllister is a 14-year veteran of Police work. He comes from the Hillsborough Police Department where he held the rank of Sergeant in charge of uniform patrol and has been with us since September 2003. He lives in Henniker with his wife Stacey and two children, Samantha and Colton.



Our K-9 Baron has been with us since September 2003 as well. He is assigned to, and lives with, Officer Downing who is the Department's K-9 Handler. Officer Downing and Baron have attended Castle's K-9 academy in Mechanicsburg, PA. The training was 400 hours long and Officer Downing and Baron graduated as a K-9 team with accreditation for Narcotics Detection, Obedience, Agility, Article, Area & Building Search, Tracking, and Aggression Control. This accreditation comes from the North American Police Work Dog Association. Baron is one of two K-9's in Sullivan County and currently the only Narcotics Detection K-9 in Sullivan County. Officer Downing and Baron attend two eight-hour days of training each month with the New Hampshire States Police K-9 Unit.

Officer Peter Crowell was hired as the Towns newest part-time officer. Officer Crowell has three years of Police experience with the Washington, NH Police Department and lives in Springfield with his wife Tracey.

The Police Department has seen many benefits to the new records management system, Crimestar. Crimestar has been an excellent system to track reports, crime, personnel equipment and training records for the entire department. All Sunapee Police cars are equipped with laptops that have Crimestar in them, which allows less time the officer spends in the station for reports.



In February 2003, part-time Officer Peter Powers was activated by the United States Army to active duty and deployed to Iraq, where he will be until, hopefully, the summer of 2004. The Sunapee Police has created a campaign for the safe return of Officer Powers and thousands of others that were activated as a result of the war on Iraq. The campaign is the "607" decals that are on the Sunapee Police cars, Fire trucks and many citizens vehicles showing support. We pray for a safe return for ALL.

July 2003, Officer Peter Newbern retired from the Sunapee Police Department after 14 dedicated years of service to the community. We wish him and his family much happiness in the future.

Again thanks to the part-time Officers Reed, Trybulski, Powers, and Crowell for a job well done with your efforts in supplementing the Police Schedule.

As always, it was another pleasant summer in the Harbor and I commend "Biff" for his long hours and dedication to make Sunapee Harbor a better and safer place.

For those residents who do not live in Sunapee full-time or leave on vacation can fill out a form so the police can make periodic checks on your property while you are away. This is a free service and a form may be obtained at the Police Station.

During the past year the Sunapee Police have received several grants, which, reimburses the Town for overtime patrols or pays 50% of equipment purchased such as radar, video cameras, and laptop computers for the police cars. Since May 2002 the Sunapee Police Department has received \$78,656.18 in Federal, State and Local grants and donations for many projects headed by the Sunapee Police. I also expect to receive \$8,393.20 in State grant money by May 2004 for overtime patrols.

It has been a pleasurable year for me as a department head. I commend all Sunapee Police employees for a job well done. The hard work and long hours each officer puts into all our cases and calls for service do not go unnoticed. I have had very positive feedback from many citizens in Sunapee about our Police Officers.

In closing, I would like to add the prospect of a new facility for Sunapee Safety Services has been a long time coming. A new work place would be a new work environment. This facility would increase the moral of all the employees and would create a better line of communication between two Departments and they will share a modern, safe and efficient building. The combination of housing the Sunapee Fire and Police Departments in one building will prove to be an asset in service to the citizens of Sunapee.

As always, the door is open to anyone who would like to stop by and visit or discuss any concerns or problem you think we might be able to help with.

Respectfully submitted,

David P. Cahill
Chief of Police

HIGHWAY DEPARTMENT REPORT 2003



The winter of 2002-2003 started early on October 23rd with a 5" storm and ended April 24th with a 2" storm. In between we had 53 winter weather events which deposited 146" of snow. Also January and February were very cold and the winter had 32 days of zero or below temperatures which is about 40% more than normal.

During mid-April, we started light grading of gravel roads and sweeping on the asphalt roads. Having 7 winter events in April and a cool wet May, spring cleanup was put behind schedule. Also, prior to grading the gravel roads, we had to grader-ditch, an operation normally performed in the fall which was prohibited because of the early snowfall. However, we did manage to do some drainage repairs and some miscellaneous pavement repairs during late May and June. The first roads grader-shimmed were Stagecoach and Avery Roads.

During the summer, we grader-shimmed Sargent Road, Burkehaven Hill Road, Harbor Hill Road, and the south section of Stagecoach Road. We also did drainage replacements of Birch Point Road, Burkehaven Hill Road, North Road, and Old Schoolhouse Road. During August, we had to re-grade the gravel roads because of the extreme rainstorms.

During September, all the frames and covers had to be adjusted prior to the placement of the asphalt pavement overlays. This work was done on Birch Point Lane, Lovejoy Lane, and Birch Point Road, a portion of Lake Ave, Burkehaven Hill Road, Harbor Hill Road, Main Street, and Pleasant Place Road. We replaced all the stop-logs at Otter Pond Dam. We put in a drainage system on Westwood Road, an erosion and drainage control project on Jobs Creek, with help from the LSPA, and a drainage sediment project at Sunapee Harbor with help from the LSPA.

Even though snow arrived again on October 23rd, we started our fall grader ditching program. We got the majority of gravel roads cleaned in between several severe rainstorms. During November, in cooperation between the Planning Board, the Highway Department, and the developer of the Dowd Lane Subdivision, most of the ledge was removed on Sargent Road just east of Avery Road. We hope to complete this project next year with new curve alignment and reconstruction of this portion of Sargent Road.

From August through December we received more than double our average precipitation. The snows and rains during December were particularly destructive with many drainage and erosion problems. Hopefully, the rest of the winter won't be as nasty.

Should you have any questions or comments about our operations, please do not hesitate to contact me. My number is 763-5060.

Sincerely,

J. Anthony Bergeron ~ Road Agent

TOWN BUILDING COMMITTEE REPORT 2003



The Sunapee Town Building Committee, appointed by the Board of Selectmen, is charged with the responsibility of assessing the building needs of the nine non-school related town departments. This year, the highest priority was a new Safety Services Building for the Fire Department, Police Department, Emergency Medical Services, and Emergency Management.

At the 2003 Town Meeting, voters approved \$55,000 to establish a Capital Reserve Fund for a Public Safety Building on the site formerly occupied by the highway garage, and currently occupied by the Fire Department (Sargent Road and Rt.11)

The Building Committee and the Safety Services Committees held joint meetings this past year to assess the needs of the Fire and Police Departments. The Committees determined that the buildings that presently house these departments are grossly inadequate. They do not meet accepted standards of care for operating a Fire or Police Department, and rehabilitation is not economically feasible.

Using a Request For Proposal (RFP), as required by Warrant Article #17, proposals were solicited from Architectural and Engineering (A&E) firms to use the needs assessment to develop drawings for a new building. Ten A&E firms submitted proposals. Four were interviewed, and Dennis Mires, of Manchester, New Hampshire, was selected. Also using an RFP, proposals were requested from Construction Management (C/M) firms to assist with estimates of construction costs and oversee construction, if the Warrant Article on the March 9, 2004 Town Ballot is approved. Fourteen C/M firms submitted proposals. Four were interviewed, and North Branch Construction, of Henniker, New Hampshire, was selected.

Geotechnical Services, Inc. (GSI) was chosen to perform a site assessment, to look for ledge, and to determine the suitability of the site for a new building.

The Building Committee and Safety Services Committees have determined that construction of a Safety Services Building is vital to the operation of our community services. Article 11, on the March 2004 Town Meeting Warrant, requests voter approval to construct a new Safety Services Building. The building will accommodate the Police and Fire Departments, Emergency Medical Services, and Emergency Management. There will be some common space used jointly by Police and Fire; a five-bay garage to house all of the apparatus operated by the Fire Department; and a training room for Fire and Police that can also be used as a community room which can be used by the Abbott Library pancake breakfast, the Boy Scouts, athletic teams and many other community groups. The building will allow for expansion, if the needs of the Town require that, in the future. An effort was made to find the right balance between the cost of construction and maintenance and operating costs. If the Warrant Article is approved, construction of the building will be completed with a Guaranteed Maximum Price (GMP) of \$3.6 million.

Respectfully submitted,

Larry Brudnicki, Chairman

Barbara Hollander, Steve McGrath, Rick Mastin, Michael Varian, and Bill Wightman

TRANSFER STATION REPORT – 2003



The total volume of trash received at the Transfer Station increased by 10.8%. Recyclables increased by 10.7% from 645 tons to 713 tons. Combustible trash, sent to the Claremont incinerator, increased 8.4% from 1516 tons to 1643 tons. Non-combustible, non-recyclable trash, sent to the Bethlehem landfill, increased a staggering 14.7%, from 999 tons to 1146 tons. Our recycling rate remained a disappointing 20.4%.

During 2003, we made some changes to our recycling efforts. A new building was constructed for our used oil collection. This building has spill control protection and was funded with a grant from the State of N.H. We also started collecting fluorescent light bulbs. This program is expensive, but the environmental rewards are worth the additional expense. This year we also started collection of used propane cylinders.



Another program developed this year is separation and collection of junk mail. This program includes computer and greenbar paper, telephone and paperback books, envelopes and junk mail, and hard cover books minus their hard covers. Also included is boxboard or chipboard, also called wet rag cardboard. Examples of chipboard are clean pizza boxes, cereal boxes, and beer or soda cartons. Please keep separating magazines, newspapers, brown bags, and old corrugated cardboard. A couple of items that are not allowed are tyvek paper and gift wrap. We hope that the development of this program will help increase our recycling efforts.



Please help us to help you by having a current decal in a visible location. It can be placed on the driver's side bumper, attached to your visor, or attached to a card and placed on your dashboard.

Should you have any question or comments regarding our operations or procedures, please do not hesitate to contact me or any of the attendants at the facility.

Respectfully submitted, *J. Anthony Bergeron*, Road Agent



SUNAPEE FACILITY DECALS

A decal is necessary to gain access to Dewey Beach, Georges Mills Beach, and the Transfer Recycling Station. The decals expire October 1st of each year and are available at the Town Hall Selectmen's Office. All Sunapee Taxpayers are entitled to one decal for each vehicle, when the registration is presented. All Sunapee residents are entitled to a decal when rent receipt or lease agreements, along with the vehicle registration, are presented. The decals should be placed on the driver's side front bumper. The registration number on the decal must match the vehicle's plates. Temporary decals are available for short-term renters and out-of-town contractors. If you are renewing your decals you may mail a request to Town of Sunapee, PO Box 717, Sunapee, NH 03782, or e-mail a request to karen@town.sunapee.nh.us, or call the Selectmen's Office to request your new decals. Springfield residents, who also use the transfer station, have their own decals, which are only issued from the Springfield Town Office.

There is a fee for any materials placed in the open-top container. The tickets necessary for placing materials in this container are available at the Selectmen's Office. Brochures explaining the fee schedule and the materials covered are also available at the Selectmen's Office.

TRANSFER/RECYCLING STATION HOURS

603-763-4614

Monday, Thursday, Friday, and Saturday

8:00 am - 4:15 pm

Sunday

8:00 am - 11:45 am

Closed Tuesday and Wednesday

The Town of Sunapee adopted an Ordinance at the Annual Meeting March 12, 1985 (amended March 1989 and 1990) covering our Transfer/Recycling Facility. Copies are available at the Sunapee Town Office.

SUNAPEE WATER QUALITY REPORT – 2004

Test Results for 2003 (1/02 – 12/02)

Is my drinking water safe?

We are pleased to report that our drinking water is safe and meets federal and state requirements.

What is the source of my water?

The Sunapee water system source is surface water from Lake Sunapee. The water intake pipe is about 35 feet below the surface and is located in Sunapee Harbor. This water is treated and distributed from the Slow Sand Filter Plant located on Harbor Hill. The Georges Mills water system source is two bedrock wells located on Pleasant Street.

Why are there contaminants in my water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amount of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (1-800-426-4791).

How can I get involved?

Questions regarding your water systems can be directed to David R. Brennan, Water & Sewer Superintendent, at 603-763-2115, 8:00 AM to 3:00 PM Monday – Friday. The Water & Sewer Office is located in the Town Hall at 23 Edgemont Road. The Water & Sewer Commission meets the last Thursday of each month, unless otherwise posted. Meeting notices are posted in the Town Hall and in the Sunapee and Georges Mills Post Offices.

Other information

Water & Sewer Department Personnel: David R. Brennan – Superintendent, Jeremiah Menard – WWTP Chief Operator, Scott Campbell – Laboratory Technician, Dave Bailey – Operator 1; Jay Fowler – Operator 2, David Montambeault – General Laborer, Holly Leonard – Office Manager

Water & Sewer Commissioners: Aaron Simpson – Chairman, Doug Mason - Vice-Chairman, Charles Smith, Ray Hudson, Stuart Caswell, Tracy Nangeroni, David Montambeault

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from the health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Definitions: MCLG: Maximum Contaminant Level Goal, or the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety. • MCLs: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. • AL: Action Level, or the concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow. • TT: Treatment Technique, or a required process intended to reduce the level of a contaminant in drinking water.

Environmental Protection Agency requires testing of 77 different contaminants. The following test results represent the only contaminants that were of a detectable level in the Sunapee Water System.

Abbreviations: PPT: Parts per trillion, ppb: parts per billion, ppm: parts per million, or n/a: not applicable, NTU: Nephelometric Turbidity Unit, MFL: million fibers per liter, nd; not detectable at testing limits

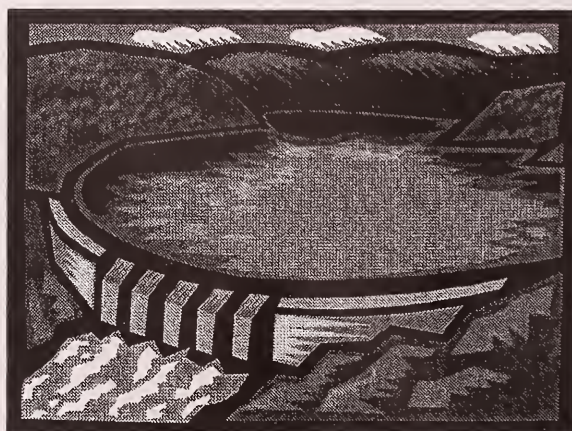
2003 TEST RESULTS FOR SUNAPEE, NH ~ SYSTEM #2271010

Contaminant	Violation Y/N	Level Detected/ Range of Detection	Unit Meas.	MCLG	MCL	Likely Source of Contamination
Microbiological Contaminants						
Total Coliform Bacteria (% positive samples)	NO	0	ppm	0	Presence of coliform bacteria in $\geq 5\%$ of compliance samples	Naturally present in the environment
Turbidity	NO	.08	NTU	n/a	1 NTU	Soil runoff
Fecal Coliform and E. Coli	NO	0	ppm	0	A routine sample and repeat sample are total coliform positive or E. coli positive.	Human and fecal waste
Inorganic Contaminants (*)Represents 2001 Test Results						
Barium *	NO	.0114	ppm	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Volatile Organic Contaminants						
Total HAA5	NO	.28	Ppm	0	80	By-product of drinking water chlorination
Total Trihalomethane	NO	.42	ppb	0	100	
Total Trihalomethane	NO	.42	Ppb	0	100	By-product of drinking water chlorination
Radioactive Contaminants						
Combined Radium	NO	.08	PCi/l	0	5	Erosion of natural deposits

Health Effects Information:

Barium – Some people who drink water containing barium in excess of the MCL over many years could experience an increase in their blood pressure.

Combined Radium – Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.



2002 TEST RESULTS FOR GEORGES MILLS, NH SYSTEM

#2271020

Contaminant	Violation Y/N	Level Detected/Range of Detection	Unit Meas.	MCLG	MCL	Likely Source of Contamination
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Microbiological Contaminants

Total Coli form Bacteria (% positive samples)	NO	0	ppm	0	Presence of coli form bacteria in $\geq 5\%$ of compliance samples	Naturally present in the environment
Fecal Coli form and E coli	NO	0	ppm	0	A routine sample and repeat sample are total coli form positive or E. coli positive.	Human and fecal waste

Inorganic Contaminants (*) Represents 2000 Test Results

Barium	NO	.018	ppm	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Copper	NO	.103	ppm	1.3	1.3	Corrosion of household plumbing system; erosion of natural deposits; leaching from wood preservatives

Fluoride	NO	.9	ppm	4	4	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Nitrate (as Nitrogen)	NO	.5	ppm	10	10	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits

Radioactive Contaminants

Combined radium	NO	.08	PCi/l	0	5	Erosion of natural deposits

Volatile Organic Contaminants

TTHM,s	NO	1.2	Ppb	0	100	By-product of drinking water chlorination

S Synthetic Organic Contaminants-did not exceed MCL/Volatile Organic Contaminants-did not exceed MCL

H Health Effects Information:

B **Barium** - Some people who drink water containing barium in excess of the MCL over many years could experience an increase in their blood pressure.

C **Combined Radium** - Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.

C **Copper** - Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing

copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's Disease should consult their personal doctor.

NH Department of Environmental Services has prepared a Source Assessment Report for the source (s) serving this public water system. The results of the assessments are as follows. For Sunapee's system no susceptibility factors were rated high, 4 were rated medium, and 8 were rated low. For the George's Mills Water Works, no susceptibility factors were rated high, 2 were rated medium and 10 were rated low. The complete Assessment Report is available for inspection at the Sunapee Water & Sewer Department office located at 23 Edgemont Road. For more information, call David Brennan, Water & Sewer Superintendent, or visit NH DES's Drinking Water Source Assessment Program web site at www.des.state.nh.us/dwspp.

TOWN REPORT 2003

WATER AND SEWER DEPARTMENT



As always I'd like to start by thanking the water and sewer commissioners for their support and guidance in the past year, also thanks to the, highway and police department for all their assistance. And a special thank you and good luck in retirement to the Town Manager John Wheeler, you will be missed.

2003 started out with very cold temperatures, which resulted in 12 water service freeze ups that the department was able to thaw out returning water service to our customers. There were also two services that were so frozen that only warm weather would thaw them. After a cold winter the rain started falling and seemed to last till December, which hindered some of our planed maintenance on the water system. Despite the weather conditions the department replaced one fire hydrant, 350 feet of summer water mains, repaired 11 year round water mains leaks, 10 service line leaks and repaired 5 water meters damaged due to freezing. The Georges Mills well system has been operating very well and required no major maintenance. The plant processed 11,322,519 gallons of potable water, which is 1,829,224 gallons less than in 2002. The Slow Sand Filter plant also ran very nicely with no major maintenance issues and almost 9 month filter runs before cleaning was needed, this is the result of a clean source (Lake Sunapee). The Slow Sand Filter plant processed 44,995,060 gallons of potable water, which is 20,190,220 gallons less that 2002 which was a drought year for our region.

As I have stated in the past the Wastewater Treatment plant is a challenge to operate due to its age and keeping up on ever changing State and Federal rules and regulations. The plant has seen some success in its process with the anoxic zone in the first oxidation and we hope to continue to improve the process in the future. In 2003 the Wastewater Treatment plant treated and

returned over 179 million gallons of clean water back to the river to be used again this is 35 million more than last year. In doing so we produced over 64.5 tons of sludge, which is trucked to Concord's Wastewater Treatment plant, dewatered, and then land applied as a fertilizer.

The Collection System ran well this past year with very few after hour call outs, which I believe, are due to the completion of the up grades of the pump station and the daily upkeep. We also work with the highway department adjusting 48 sewer manhole covers they paved town roads.

On top of all the projects and emergencies, the department personnel continues to do our daily routine of plant inspections, water and wastewater sampling, upkeep and maintenance of our system and stay current with changing rules and regulations for both water and wastewater

In closing I would like to thank the Water and Sewer Department personnel for their commitment to the Town and the Department. We are on call 24 hours a day 7 days a week. And as always, I would like to invite all of Sunapee's and New London's citizens to tour your Water and or Wastewater Plant. To arrange for a tour, or to ask questions, please call (603) 763-2115

Respectfully submitted,
David R Brennan
Superintendent

SUNAPEE WELFARE DEPARTMENT TOWN REPORT-2003



The fluctuations in both the global and national economy throughout 2003 provided in indirect. Many families suffered because the major breadwinner was out of work, in some cases temporarily, and in some permanently. With the completion for part time and non-skilled positions being fierce, many families were left with the option of turning to state and local welfare assistance.

Even such factors as the constantly increasing cost of everyday items such as gasoline, groceries, clothing and heating fuels triggered need those families had not had to work on in the past. It became a year to take nothing for granted, including economic health.

At Sunapee Welfare, we assisted many heads of household with such functions as registering for various kinds of state assistance, such as food stamps and Medicare. We did the best we could to comfort those who were distraught

about these actions, and tried to take a positive approach about the future.

As we always do, we assisted our clients with the process of applying for federal fuel assistance programs administered by our county's C.A.P. agency, Southwestern Community Services of Keene and Claremont.

The major need in our community continues to be affordable housing for our young, working families. Rents spiraled upward in the range of 10-12 percent in 2003, bringing an already inflated cost well beyond the fiscal abilities of some of our client-families. We did the best we could to maintain a base of knowledge of rental properties available in our town, and while not taking on the role of "house hunters," we did share whatever information we had gained "through the grapevine".

We also assisted those whose disabilities put them in position to apply for Social Security Disability Insurance, and/or vocational rehabilitation services, as well as the state's APTD (Aid to the Permanently and Totally Disabled) program. Helping them cut through red tape is one of our specialties.

Meanwhile, our food pantry located in the town office-building basement, continued to provide healthy and nutritious non-perishable foodstuffs. Many individuals and organizations deserve great thanks for their contributions to the pantry, and several volunteers have assisted welfare in keeping the shelves stocked and the food items easy to locate. Town office staff easily solved an ongoing dilemma of the past; the problem of grocery bags for the pantry. Once I made the request, the bags (paper and plastic) came piling in the door, almost weekly. Thanks to all who responded and continue to do so.

Finally, we have been able to continue with our many projects for those in need in our community, ranging from toys at Christmas time, to gift certificated for appropriate holiday meals at both Thanksgiving and Yuletide. More than 150 people were provided with the means to purchase these meals. This program is done in conjunction with the trustees of Sunapee's Community United Methodist Church, while the toys project springs from public donations and the hard work of our three "elves". Laura Henault has been involved for three years, Wendy Sisto for two, and Pat Anglin was our newcomer this year.

Thanks go out to all of those who have helped us, including all town office staff, our volunteers, donors of toys and the funds to purchase toys and those who volunteered to become our first ever neighbor to neighbor team, and will soon complete their work in helping a local person weatherize a house to gain control over both comfort of her family and fuel costs.

Respectfully submitted:

Don Wrightington

Welfare Director

HEALTH OFFICER'S REPORT EXPENSES – 2003

	<u>Hours</u>
32 Sub-surface Septic Test Holes and Design Reviews	117
1 Sub-division Soil and Percolation Tests	10
3 Sub-surface Leaching System Tests	16
16 Foster or Day Care Examinations	44
1 Restaurant Health & Food Inspection	3
8 Failing or Suspected Leaking Septic Examinations	38
5 Rental Housing Examinations and Complaints	23
1 Store Fire-Food Disposal	4
4 Water Quality Tests	8
Total Hours	<u>263</u>

Total Hours: 263 x \$13.00 = \$3,419.00

Mileage: 398 x .28 = \$111.44

\$3,530.44

Respectfully submitted,
John W. Wiggins, Health Officer

HYDROELECTRIC PLANT REPORT 2003

I am honored to submit my fourth annual report for the Town's Hydroelectric Plant. I am also pleased to report that, for the first time in three years, we had a reasonable year. In fact, by the middle of December, we had doubled the measly production for 2002 and finished the year generating a total of TWO MILLION SEVEN HUNDRED AND TWENTY THOUSAND KILOWATT HOURS. This provided gross revenue of TWO HUNDRED FORTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS! For many of you it will be remembered as the non-summer of 2003, with an abnormal amount of precipitation. For people in the hydroelectric field, it was "Shed no tears my dear, its raining kilovolt-amperes".

Our contract with Public Service Company of NH, at \$0.09 per kWh continues into February of next year. As we explore alternatives to the contract with PSNH spot market rates for electricity continue to climb. At this time spot rates are hovering around \$0.04/kWh and seem to be steady or rising. We will also continue to explore other avenues as the winter and spring months unfold.

Our continued membership in Granite State Hydro Association maintains a presence in the State Capital and beyond. The Association also is working on

generation options as many member plants are completing the 15 and 20-year contracts.

I would like to thank Joe Adams for his continued assistance and support as Assistant Operator.

Respectfully submitted,
Robert A. Collins, Plant Operator

HYDRO FUND RECAPITULATION

Balance as of January 1, 2003	384,542.00
Income:	
PSNH	184,320.00
Interest	3,223.28
Expenses	
Operating and Debt	211,133.87
Balance as of December 31, 2003	<u>\$ 360,951.41</u>

SUNAPEE INFORMATION BOOTH REPORT 2003

The Sunapee Information booth opened for the summer season on May 24th, Memorial Weekend.

For the next two weeks we opened just Friday through Sunday, but beginning on June 20th we opened full-time, seven days a week until Labor Day Weekend, at which time we went back to Friday, Saturday and Sundays through Oct 14th.

This year, because of a beautiful Foliage Season, I did open up on nice days.

Our total of cars:	2,434
People:	5,069
Calls:	159

We were down a bit from last year, but I think the rainy weather and the Newbury Booth being open a lot more than it used to be, played a part in our totals.

Respectfully submitted,
Gloria Achilles, & Terry Hamilton

REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE



By Ray Burton, Executive Councilor

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at

www.gencourt.state.nh.us/visitorcenter. The entire directory is available at <http://www.state.nh.us/government/agencies.html>

The 2003-2004 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us, or mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or ray.burton4@gte.net

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

Raymond S. Burton ~ Executive Councilor

338 River Road

State House – Room 207

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
E-mail: ray.burton4@gte.net

State House – Room 207
107 N. Main Street
Concord, NH 03301
Tel. 271-3632
E-mail: rburton@gov.state.nh.us

2003 LEGISLATIVE REPORT ~ DISTRICT 21

The 2003 Legislative Session marked a first for Sunapee as it became one of two single representative districts in The State of New Hampshire. Sunapee will remain with one Representative for the next ten years.

As predicted, the 2003 Session was heavily relegated to budgetary issues. The State received an outright gift of \$83 million from President Bush's tax cut and we still struggled. One can readily see that one of these days; New Hampshire will need to formulate some kind of comprehensive and equitable tax system. Therefore, I pondered whether I should go into some of the details as they could be construed to be negative in nature coupled with doom and gloom. I do, however, feel it is my obligation to give a synopsis of how I see things relative to the tapestry of Federal, State, County and Local Government. This would mean focusing mainly on the tax system, school funding, social services and the infrastructure from our doorsteps to the State House to Washington, DC. Important issues such as health insurance, prisons, municipal and school vouchers will also have their day in the 2004 Session.

The school funding issue has been a significant challenge since the Supreme Court decision of December 17, 1997. Due to our inability to generate a strong and viable education revenue source, and since the Education Fund, by law, must be funded before all else, the impact on other parts of the budget has been staggering.

To meet the Court's funding edict/deadline, in 1999 the Legislature initiated what is commonly called the State Wide Property Tax (SWPT). As a result this meant that Sunapee and several other what we call "Donor Towns" with a higher property value base were mandated to send local tax dollars to the State Education Fund. Thus far, the amounts Sunapee has contributed ranges in excess of \$300,000 to \$700,000 per year, much depending upon our school enrollment, our current assessments, and how other communities are assessed. Every time we raise \$100,000 in Sunapee, it adds approximately \$.24 to the tax rate. Therefore, it is no secret that many of us Donor Town Reps continually challenged the process because the SWPT had too many imponderables ranging from general unfairness, subject to abuse by some receiver towns, and although gotten better, several towns have not been equitably assessed, statewide. Until recently we have not been able to make much headway opposing the SWPT. A prime example of the difficulty in the past was expressed in a vote taken in June 26, 2001 to eliminate the SWPT. It was defeated by nine votes. However, it should be noted that twenty (20) Donor Town Representatives voted against the

bill. Most feared that the income tax would be put on the table. Recent elections have demonstrated that income taxes are not popular in New Hampshire.

My argument against the State using or tapping the local property tax is premised on the fact it is the only major revenue source towns, cities and counties have. Municipalities and Counties have an astronomical load to carry. The State and Federal Governments have a much more varied tax jurisdiction from which to secure revenue.

When the State taps our treasury, we become weakened. In Sunapee it is felt even more because not only have we been a donor to The State Education Fund, we are a very high County Tax contributor. In fact, of all the 234 municipalities, Sunapee ranks approximately 14th in amount of County Tax paid. Because Sullivan County is the State's second poorest, the obligations of the Towns of Grantham and Sunapee stand out. Currently our two towns pay 34% of the county freight. County taxes are based upon valuation only, and the usage of services is not in the mix. Some of us have introduced bills annually to change the formula and keep the issue alive.

I am pleased that the County Association is becoming stronger. Sullivan County is well represented and it needs to act as a necessary check and balance. In the past as well as at present, when the State needs money, it shifts the cost to the County. This most often occurs in the area of Health and Human Services, the department that is most heavily funded. This Department has many mandates prescribed by law.

Cost shifting was one of the major issues the House and Senate had with the Governor during the budget process this past year. The Governor's anxiety to cut Government spending was of great concern to the Legislature as too many crucial mandated programs were affected and would initiate a huge cost shifting to our Counties and Towns. Sunapee is currently assessed 22% of those costs. To soften this load on the State and counties, the Legislature opted to implement what we call "leveraging" with the Federal Government (i.e. matching funds). In fact, I believe we secured in the vicinity of \$90 million in extra revenue.

Why is leveraging important? We in New Hampshire may want to pay more attention to it. The latest data indicates that NH receives \$.66 for every \$1.00 sent (48th position) to the Federal Government. North Dakota is #1, receiving \$2.09 for every \$1.00 paid in. It is my opinion if there is need or a mandate involved and the Federal funds are there, we should make every effort to leverage. Otherwise, other states will take it and we will have to make up for it at the local level. I know it is diametrically in opposition to what many of us were brought up to believe, but the Federal government has the diverse tax jurisdiction. Unfortunately, it is the name of the game despite how much we oppose the concept.

Sunapee residents should keep an eye on HB 608 or a trailer bill during the upcoming session. It basically includes two stages which could mean a "good and bad news" scenario. One included the elimination of most or all donor towns starting in year 2005. It initially reduces the SWPT of a rate of at least 15%

(possibly down to \$ 3.24/1000), and the second, it basically compresses and calls for reallocation of funding predicated toward communities which need it more. Essentially, it proposes to take the Donor Town contributions out of State Education Fund. At this writing, this issue is being debated vigorously especially by those receiver communities who are slated to receive a significant reduction in funding, seriously affecting their tax rate. Although, I am delighted that Sunapee may finally be relieved of its Donor Town status, I do philosophically feel the State should find ways to help those communities in need. However, there has to be a better way than the SWPT.

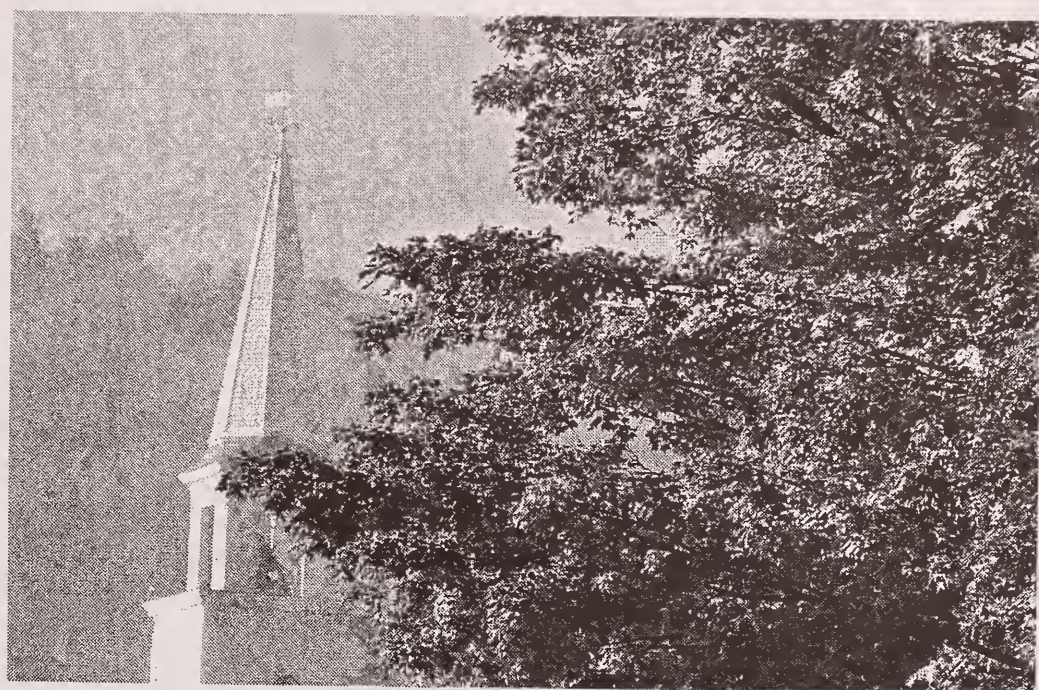
We should be basically encouraged or cautiously optimistic with HB 608. However, lack of funds is still the issue, and although not probable, it is not inconceivable that the SWPT could again raise its ugly head and assess Sunapee for extra dollars. And don't believe by my voting for HB 608 as quoted by a media source that Sunapee would lose \$290,000 in State Aid next year. A review of the Sunapee Town School Report would quickly reveal how preposterous and unfounded that statement to be. As a donor, Sunapee has paid out much more than it has ever received.

The Constitutional Amendment CACR 2 will also be a controversial issue. It basically says the Legislature will set the framework for school funding and not necessarily the court. Several Reps are still disenchanted with the court's decision, and have lashed out at the court, mainly because the funding increased from approximately \$130 million under Augenblick to an excess of \$830 million, challenging the New Hampshire traditional way of doing business. The Executive, Legislative and Judicial branches are and will remain the necessary functions of government. However, there are times when it is perceived that one branch feels another has over stepped its authority and invaded their territory. Educational Funding is just one of those issues. I think we've heard a thousand versions of "cherish" in the past seven years. Anyway, we have the mechanism to deal with it. Let the people weigh in on the issue by putting CACR 2 on the ballot in the November election. To be perfectly candid, I am not so certain CACR 2 will become a Constitutional reality. It must first get through both the House and Senate with a 60% vote. It would then go to the voters in November requiring a 66 2/3% majority. However, I will vote to put it on the ballot, let the people vote on it, and hopefully, the issue can be put to rest.

I look forward to another year on the House Education Committee. I have also enjoyed serving on the Municipal and County, State, Federal and Veteran Affairs Committees during my tenure. Coupled with serving on Education subcommittees studies, working with College 529 Investment Plans, Department Of Education Policy committees, and Sullivan County Capital Reserve Policy, it has been a busy year.

Again, constituent service is a major part of my job. Please feel free to call me at 763-9933 or e-mail me at rcle@nhvt.net . Your requests will be held in confidence.

Respectfully submitted, Rep. *Richard C. Leone* 310 North Road, Sunapee



BIRTHS REGISTERED IN THE TOWN OF SUNAPEE **JANUARY 1 THROUGH DECEMBER 31, 2003**

DATE	CHILD	FATHER	MOTHER	PLACE
Jan. 4	Luke William Richardson	Travis Richardson	Catherine Richardson	Lebanon
Jan. 7	Jacklyn Rae Dow	Joel Dow	Bobbie Jo Dow	Lebanon
March 14	Dalyce Ann Meunier	Michael Meunier	Kelly Meunier	Claremont
March 29	Kelsey Lorraine Couitt	Todd Couitt	Rene Couitt	Lebanon
May 15	Joshua Craig Henio	Daryl Henio	Melissa Henio	Lebanon
May 22	Jackson Morse Cooney	Myles Cooney	Stephanie Cooney	Concord
June 3	Alexis Lynn McLaughlin	Sean McLaughlin	Brandi McLaughlin	Claremont
June 16	Zachary Daly Harper	Gregory Harper	Christie Harper	Lebanon
June 28	Abby Elizabeth Ness	Christian Ness	Suzanne Ness	Lebanon
July 14	Riley Warner Kelleher	Michael Kelleher	Jennifer Kelleher	Lebanon
July 18	Jacob Carroll Stoughton	Jeffrey Stoughton	Kimberly Stoughton	Lebanon
July 21	Jacob Russell Gene Ayotte	Christopher Ayotte	Laurel Ayotte	Lebanon
Aug. 3	Andrew Richard Nichols	Andrew Nichols	Louise Nichols	Lebanon
Aug. 7	Lillian Mary Gurney	Mark Gurney	Rhonda Gurney	Claremont
Aug. 18	James Michael Carnevale	Paul Carnevale	Sharon Carnevale	Lebanon
Sept. 20	Johanna Grace Roth	William Roth	Michelle Roth	Lebanon
Sept. 23	Olivia Claire Soryal	Hany Soryal	Elizabeth Wallace-Soryal	Sunapee
Oct. 7	Caleb Jeffrey North	Jeffrey North	Heidi North	Lebanon
Oct. 18	Sara Ann Joly	Stephen Joly	Laura Joly	Lebanon
Oct. 22	Melody Grace Moses	Jeffrey Moses	Amy Moses	Concord
Oct. 29	Ashley Elizabeth Ogden	Russell Ogden	Stephanie Ogden	Lebanon
Nov. 15	Ashton Blake Miller	Steven Miller	Deborah Miller	Claremont

Nov. 19	Jake John-Randall Galloway	John Galloway	Nicole Galloway	Claremont
Dec. 19	Kai Thomas Deyett	Michael Deyett	Connie Deyett	Lebanon
Dec. 19	Tucker James Deyett	Michael Deyett	Connie Deyett	Lebanon
Dec. 20	Sophia August Varian	Michael Varian	Lalaynya Deaugustinis-Varian	Lebanon
Dec. 22	Deborah Joy Van Iwaarden	Daniel Van Iwaarden	Dorothy Iwaarden	Lebanon

I hereby certify the above to be correct to the best of my knowledge and belief.

Respectfully submitted, *Betty H. Ramspott*, Town Clerk & Tax Collector

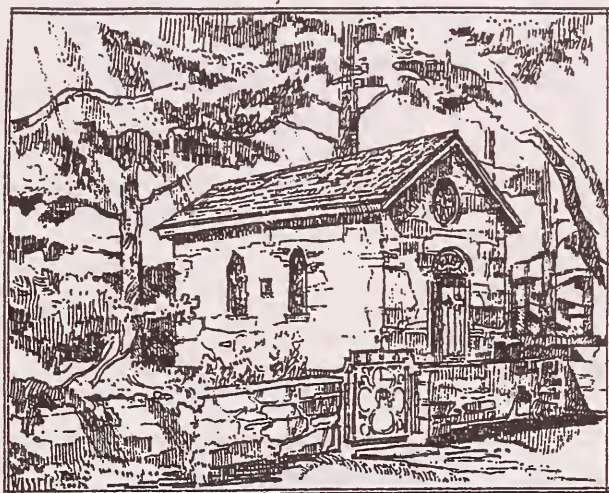
MARRIAGES REGISTERED IN THE TOWN OF SUNAPEE
January 1 through December 31, 2003

DATE	GROOM/BRIDE	RESIDENCE
May 3	William A. Hancock Saira L. Watts	Sunapee Grantham
May 25	David Malcolm Foord Kate R. Monahan	Newburgh, NY Newburgh, NY
May 31	William Ernest Leavitt Linda Marie Lunderville	Guild Guild
June 21	Alfred John Lloyd Jocelyn Mara Badger	Holden, ME Holden, ME
June 28	Robert Wallace Wright, Jr. Mary Ann Barbee	South Sutton Sunapee.
Aug. 9	Cory Lester Flint Renee Phyllis Murgatroy	Sunapee Sunapee
Aug. 12	Michael Allen Maroni Lee Ann Lavoie	Sunapee Sunapee
Aug. 15	Mark S. Thompson Alison Schlosser Alvarez	Claremont Sunapee
Aug. 16	Mark Yuri Dutkewych Lisa Anne Freedman	Cambridge, MA Cambridge, MA
Aug. 16	Chester E. Clark III Heather A. Bergeron	Plymouth, MA Plymouth, MA
Aug. 22	Brandon W. Archibald Jennifer M. Ireland	Andover Sunapee
Aug. 23	Peter Alexander Nigro Elaine Joan Hammes	Summit, NJ Summit, NJ
Aug. 23	Scott Cameron West Kristen Gray Elwell	Sunapee Sunapee
Aug. 31	John Sullivan Jennifer Kincaide Jepson	Richmond, UK Richmond, UK
Aug. 31	Joseph William Mollica Allison Lynne Burns	Sunapee Sunapee
Sept. 20	Matthew Steven McKenney Rikki Lyn Shepard	Claremont Claremont
Sept. 20	Shane Lee Goodwin Lori Jean Christiansen	Sunapee Sunapee
Sept. 27	Michael Nicolas Ferguson Julie Joanne Holland	Boston, MA Boston, MA
Oct. 4	William Anthony Oldiges Emily Margaret O'Connor	Sunapee Sunapee
Oct. 11	Christian Omar Pelletier	Sunapee

	Allison Cara Long	Sunapee
Oct. 18	Shawn F. Gregoire	Sunapee
	Joelle A. Forest	Sunapee
Oct. 18	Patrick R. Dowsett	Sunapee
	Sarah L. Blackburn	Antrim
Oct. 26	Chris Steven Fitzgerald	Springfield
	Michelle Ann Porter	Springfield
Nov. 29	Christopher William Frisbie	Michigan
	Julie Kathryn Archibald	Sunapee
Nov. 29	Brian Joseph Suttmeier	Sunapee
	Laura Suzanne Carroll	Sunapee
Dec. 28	Daniel R. Uhlenkott	Sunapee
	Mariana K. Towne	Sunapee

I hereby certify the above to be correct to the best of my knowledge and belief.
Respectfully submitted, *Betty H. Ramspott*, Town Clerk & Tax Collector

CROWTHER CHAPEL 2003



We would like to share this pen and ink drawing, a gift to the cause, by James S. Wassell, artist in residence of Sunapee.

A generous gift of a granite bench now graces the courtyard. This was given by Barbara Hurley in memory of the William Hurley family.

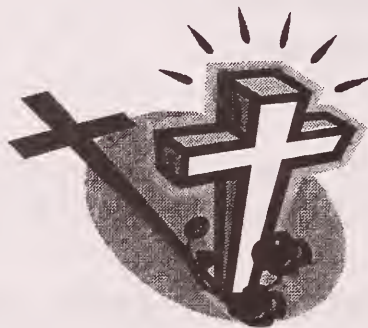
Our sincere thanks to the many hours given to the care of the chapel. The docents who gave of their time each Sunday as guides for the guests, was rewarding. Each docent was invited to brunch at Dexter's Inn prior to opening the chapel.

The outpouring of the contributions of time, monetary gifts and personal interest in order to expose the chapel to 208 worldwide visitors in 2003 has been inspirational. Our thanks to each and everyone for their time and dedication.

2004 will be a continued growth year to give the public a retreat to enjoy peace and solitude. A guest, from Pennsylvania, left the following note in our guest book:

Earth hath no sorrow
That Heaven cannot heal.
To God be the glory
So come and enjoy.

The Crowther Chapel Committee



2003 CEMETERY REPORT

Burials

Date	Name	Cemetery	Lot
Dec. 18, 2002	Edith M. Ufford	New East.	70A #3
Jan. 9	Richard Frank Emery	Old East. Ext.	88 #3
Jan. 11	Jeanne Roberts	New East.	54A #3

Cremations

Date	Name	Cemetery	Lot
July 16, 2000	Joan C. Blodgett	New East.	32A #2
May 5, 2001	Vernon L. Blodgett	New East.	32A #2
Jan. 10	Bernie A. Ross	New East. Ext.	18B #2
Mar. 26	Donald W. Colby	New East.	25A #4
Apr. 23	Catherine Lynn Noonan	Old East. Ext.	94 #3
Apr. 23	Lucy H. Colby	Old East. Ext.	50 #3
Oct. 9	Cynthia L. Hamel	New East.	12A #2
Sept. 26	Russel A. Colby	Old East. Ext.	50 #3

DEATHS REGISTERED IN THE TOWN OF SUNAPEE

January 1 through December 31, 2003

DATE	NAME	PLACE	MOTHER	FATHER
Jan. 10	Bernie A Ross	Georges Mills	Berniece Banfil	Carroll Ross
April 2	James S. Terry	Georges Mills	Kathleen Strother	Frank Terry
April 16	Ralph H. Beard	Sunapee	Ida Collier	Benjamin Beard
April 20	Joyce M. Chamberlain	Lebanon	Margaret Caldwell	John Dougherty
April 21	Paul F. Skarin	Sunapee	Vivian Johnson	William Skarin
April 23	Lucy H. Colby	Newport	Mabel Maher	Edward Turner
June 2	Raymond H. Miller	Lebanon	Dorothy Stone	Harland Miller
June 29	Robert J. Barnett	New London	Clara Stein	Charles Barnett
July 19	Larry E. Bryson	Warner	Shirley Douville	James Bryson
Sept. 3	David N. Bowra	Portsmouth	Marie Taylor	George Bowra
Sept. 26	Russell A. Colby	Claremont	Dorothy Sims	Raymond Colby
Oct. 9	Cynthia L. Hamel	New London	Alpha Wright	Charles Fryer
Oct. 18	Barbara Nichol	Sunapee	Tina Unknown	Michael Bychok
Nov. 6	Dorothy I. Collins	Newport	Ethel Hartshorn	Victor Chambers
Dec. 27	Harold S. Cutts	New London	Ester West	Harold Cutts

I hereby certify the above to be correct to the best of my knowledge and belief.

Respectfully submitted, *Betty H. Ramsport*, Town Clerk & Tax Collector

SUNAPEE SCHOOL DISTRICT

Annual Report March 2004

“The mission of the Sunapee School District is to prepare students to be life-long learners and contributing members of society by maintaining a challenging educational program in a safe environment.”



Maintaining the High
Expectations of the Sunapee Community
For Our Children.

EXECUTIVE ORGANIZATION

SUNAPEE SCHOOL BOARD

Shaun Charroll, Jr.	Term Expires 2005
George Curt, Chair	Term Expires 2004
Jolyon Johnson	Term Expires 2004
Sharon Parsons	Term Expires 2006
Peter Titus, Vice Chair	Term Expires 2005

SCHOOL ADMINISTRATIVE UNIT #43 OFFICERS

Anthony MacConnell, Chairperson	Newport
Peter Titus, Vice Chairperson	Sunapee
Carol Marsh, Treasurer	Croydon

OFFICERS OF THE SCHOOL DISTRICT

Moderator	Harry Gale
Clerk	Kimberly B. Denney
Treasurer	Alan Doherty

ADMINISTRATION

Superintendent of Schools	William J. Mealey
Associate Superintendent	Dr. Marilyn B. Brannigan
Special Needs Director	Lois Knapton
Business Administrator	Stephen T. Bartlett
Office Personnel	Susan Bergeron
	Carole Carley
	Sally Hooper
	Beth Laramie
	Lynn Oakes
	Jacquelyn Cochrane
	Krystyna Samiec
Truant Officer	David Cahill
School Nurses	Marilyn McLaughlin
	Joyce Gale-Murphy

School Board Report for 2003

As we review the events of the past year, it is clear that while we do face significant challenges, the Sunapee School District continues to provide an outstanding learning environment for our students. The School Board appreciates the tremendous amount of support from the overall community, parents, teachers, students and community leaders.

During the last year we have successfully completed several capital projects, including substantial renovation of the Sherburne Gym. The old locker rooms were completely transformed into bright and useful spaces. The front foyer was expanded and remodeled into a safe, handicapped-accessible entryway. The Sherburne Gym is a building, which is used by the entire community, and your support of this project will allow this to continue for years to come. You also approved funding for additional air conditioning at the Middle High School, a new truck and a new tractor that will allow our staff to improve the maintenance of our grounds and recreational fields.

The School Board has several goals for our current year and we continue to work toward completion of these goals. Since the primary role of any School Board is to set policy, we have completed a review of all School District policies. The policies of the Board are intended to establish overall rules within which day-to-day operations of our schools are to be governed. We thank the administration for their assistance in this long overdue process.

Our Administrative Office has undergone significant personnel changes this last year. New additions to our SAU staff include Superintendent William Mealey and Business Administrator Stephen Bartlett. They, along with Associate Superintendent Marilyn Brannigan, have been very busy this year. In addition to re-evaluating the operation of the SAU office, they have been invaluable in the formulation of our proposed budget as well as the Board's negotiation with the Sunapee Teachers Association. We feel that the proposed budget represents a fiscally responsible level of support for the district mission, which is to prepare students to be life-long learners and contributing members of society. The proposed three-year contract with the teachers will continue our ability to attract and retain highly qualified educators to Sunapee.

Our most significant challenge in the coming years will be the renovation and expansion of the elementary school. The District Capital Improvement Plan has anticipated this project for many years. The Board formed a Renovation Committee over two years ago and they have been meeting twice monthly ever since. The careful planning of this project is essential. The Board and the Renovation Committee have been considering all options and all opinions as we

move along our timeline. Following approval by town voters, construction is will be slated for fiscal year 2005-2006. This year we are asking for your support of a Warrant Article, which will fund the architectural and engineering fees necessary to produce construction documents. These documents will allow the district to send the project out to bid prior to a vote on the actual construction. In the opinion of the committee and the Board, this process will result in the lowest possible construction budget. More planning now will result in the best information and fewer surprises later.

We have significantly improved the level of communication with the Selectmen and Budget Advisory Committee this year. Communication throughout all of town government is essential to effective municipal planning. To that end, the Board of Selectmen and the School Board have held several joint meetings this year. The Budget Advisory Committee has attended every budget work session. It is our hope to continue this teamwork.

The School Board invites your questions, comments and suggestions at all times and we thank you for your support for education in Sunapee.

Sunapee School Board

George Curt, Chair
Peter Titus, Vice-Chair
Shaun Carroll
Jolyon Johnson
Sharon Parsons

SUPERINTENDENT'S REPORT

To The Citizens of Sunapee:

Immediately after I joined S.A.U. #43 as its new Superintendent of Schools this past summer, one of my very first projects was to begin making a list of the reasons why I believed our district could become one of the most successful ones in the entire state of NH. (Dr. Norman Vincent Peale would have been so proud!!) I began compiling the list during my first week on the job, and I'm happy to say that I've been able to add to it virtually every month since. While the space constraints of the Superintendent's Report do not permit me to reproduce the entire list on this page, I thought that the citizens of Sunapee might be interested in seeing the top three reasons for my optimism.

Reason #1: The Majority Of Parents In Sunapee Really Care About The Quality Of The Education Their Children Receive.

Though I have been in my current position for only about six months, I have been truly impressed again and again with the devotion that the parents show with regard to every aspect of school activities, from athletics to academic issues. With that degree of interest, teachers, students, and administrators cannot help but succeed over the long haul.

Reason #2: The Teachers In Our Schools Personify The Word "Dedicated."

Throughout my career, I have heard the term "dedicated teacher" tossed around fairly nonchalantly. Often, the words dedicated and "hard-working" are used interchangeably, as if they were the same thing. I can assure you they are not. These days, "hard-working" applies to virtually every teacher at every level. The pressures they work under, which can come from school administrators, parents, students, school boards, department heads, and, yes, even superintendents, makes "hard-working" an integral part of their job description day in and day out. But the teachers I've met in Sunapee's schools truly do go far beyond hard-working all the way to dedicated. Their devotion to their students, their commitment to their school, and their determination to make a difference in the communities they serve should be a source of great comfort to all of us who care about the quality of our children's education.

Reason #3: The Students In Our Schools Display An Enormous Amount Of Intellectual Curiosity and Enthusiasm At Every Level.

It's been said that the opposite of love is not hate; it's indifference. As I write this letter today, after having visited all of our schools, I can safely say that not a single student I've met is indifferent about his or her school, teacher, or education. This is not to say that every student is deliriously happy about every aspect of his/her academic life (Who among us could ever make that claim?), but they do indeed CARE. I mean, in a BIG way.

So, I ask you: With attitudes like this among our students, the unbounded enthusiasm of so many of our teachers, and the sincere concern of so many of our parents, how can tomorrow be anything other than a little brighter than today? And as for the next few years, well...here's hoping we all need sunglasses.

Here are just a few of the facts and statistics from our school principals that make my optimism seem so realistic. I hope you enjoy reading them.

Sunapee Middle High School

- The students of Sunapee Middle High School continue to excel. This year, the Class of 2005 placed academically first in Social Studies, third in Language Arts and Science, and fifth in Math on the NH Educational Improvement Assessment Program (NHEIAP) testing.
- Scores for our students in grade six are at or above the state averages in Language Arts, Math, Science, and Social Studies, which are the four curricula areas tested.
- We continue to have excellent participation in our co-curricular activities. Destination Imagination continues to be successful under the tutelage of Mrs. McCabe and Mr. Baker. Both the Harvard Model Congress and the NH Bar Association Mock Trial teams remain very popular under the guidance of Mrs. Spencer. Ms. Bronder's Math team competes against both private and much larger public schools and consistently does well in the competitions.

Sunapee Central Elementary

- All teachers are emphasizing the teaching of writing skills across all subjects as the more students write, the clearer their understanding becomes.
- Title I and kindergarten teachers are presenting parent workshops throughout the year to keep parents informed of how they can help enhance literacy skills.
- Through a former SCES student's parent, the school had the opportunity to participate in the "Verizon Reads" program, which enables each child to receive one free book. In addition, many books were donated to the SCES library.
- The school conducted quarterly meetings at which all grade level teachers reviewed all student data to determine instructional practices for the following quarter.

SAU#43 Early Childhood Support Program

- Our program serves children from Croydon, Newport, and Sunapee. In addition, the program serves children from Goshen and Lempster on a fee-for-service basis. During the past year, ECSP staff provided screenings and evaluations to children who were referred to the program. When a child was

found to have special needs, we provided an educational program as well as needed therapies designed to meet the child's individual needs.

- Over the course of the 2002-2003 year, the program served eight children who were residents of Sunapee. Of this group, three were found to have an educational disability and received special education services. The program also served three residents of Croydon, two of whom were found to have an educational disability and received special education service.
- The ECSP received a grant to promote early literacy in Newport.
- Another grant supported the linking of young children with emotional/behavioral difficulties to the community mental health center.

Respectfully submitted,
William J. Mealey
Superintendent of Schools

Sunapee School District
Staffing Information 10/1/2003

STAFFING	October 1, 2002	October 1, 2003
MIDDLE HIGH SCHOOL		
Classroom Teachers	25	23.5
(Includes music, band, chorus, and Physical Education	1.5	1.5
Library and Assistant	2	2
Nurse	1	1
Special Education Teacher	3	4
Read/Title 1 and Assistant	1	0
Athletic Director	0.5	0.5
Secretaries	3	3
Administrators	2	2
Sub Total	39	37.5
ELEMENTARY SCHOOL		
Classroom Teachers	16	17
(Includes Music, band, chorus, and Physical Education		
Classroom Assistants	2	2
Guidance	1	1
Library and Assistant	1.5	1.5
Nurse	1	1
Special Education Teachers	4	3
Reading/Title 1 & Assistants	1	2
Secretaries	2	2
Administrators	1	1
Sub Total	31.5	30.5
Technology Staff	1.5	1.5
Special Educating Assistants	29	30
Special Educating Specialists	3	3
Psychologist (4 days per week)	1	1
Bus Coordinator	1	1
Custodians	7	8
Bus Drivers	5	4
Food Service	5	4
Sub Total	52.5	52.5
TOTAL STAFF	123	120.5

SUNAPEE CENTRAL ELEMENTARY SCHOOL

NAME	POSITION	INSTITUTION	DEGREE	YRS IN ED	YRS IN SUNAPEE
Stephanie Hubert	Special Education	Keene State College	BS	8	4
Jacqueline F. Keegan	Kindergarten	University of Bridgeport	MA	1	1
Michael Kennedy	Grade 3	Keene State College	BS	25	24
Pamela Larpenter	Grade 3	University of NH	BS	18	15
Grace Rechisky	Kindergarten	Antioch/NE University	M.Ed.	18	15
Cheryl Roberts	Grade 4	Antioch/NE University	M.Ed.	21	19
Deborah L. Shapiro	Kindergarten	Colby Saywer College	BS	7	6
Joanne Skarin	Grade 5	Notre Dame	M.Ed.	16	13
Heather Sherwin	Grade 4		MA	11	1
David Chaves	Chorus Director				

NURSES

Joyce Murphy-Gale	Middle High School
Marilyn McLaughlin	Elementary School

SECRETARIES

Joan Chandler	Elementary School
Kathryn Ward	Elementary School
Darlene Morse	Middle High School
Sandra Webb	Middle High School
Melissa Clarke	Middle High School

BUS DRIVERS

Dana Whipple-Director	John Dargie
Daniel Allen	Robert Spiwak
Kelly Cornell	

TITLE 1 PERSONNEL

Elizabeth Halverson

CUSTODIANS

Robert Abraham	Middle High School
Roland Akkola	Elementary
Ernest Colby	Middle High School
Robert Mills	Bldg/Main. Supervisor
Arthur Mitts	Elementary
Kenneth Nutting	Middle High School
William Royce	Elementary

RELATED SERVICES

Gwendolyn Britton	Technology Coordinator
Barbara Lague	Speech Language Pathologist
Kandra Palmer	Certified Occupational Therapy Asst.
Joseph Rapalje	School Psychologist
Debra Ann Wagner	Computer Technician

SPECIAL EDUCATION ASSISTANT

FOOD SERVICE

Valerie Sanborn	Director
Alona Drew	HS/Elementary
Robin Hines	High School
Pamela Quimby	Elementary

Deborah Allen	David Bailey	Lynn Brewer
Sandra Byrne	Janet Cain	Jean Chandler
Jeanne Circosta	Deborah Daignault	Stephen Denis
Annette Dodge	Kathleen Dyhkeman	Sue Hamel
Laura Henault	Heather Durfey	Barbara Mason
Elisha Moody	Mary Lyman	Lisa Putnam
Michelle W. Reidy	Sandra Murchie	Laurie Schmidt
Barbara Simeone	Ann Sarchet	DonnaLee Thomas
Elizabeth Trainor	Pam Stocker	Mary Witham
Donna VanDen Berg	Scott Unsworth	

AIDES

Patricia Adams	Library
Peggy Ricketts	Library
Tammy Hamel	Instructional Assistant

SUNAPEE DISTRICT PERSONNEL

SUNAPEE MIDDLE HIGH SCHOOL

NAME	POSITION	INSTITUTION	DEGREE	YRS IN ED	YEARS IN SUNAPEE
Thomas Witham	Principal	Salem State College	M.Ed.	35	6
Holly Norton	Assistant Principal	Bowling Green State Univ.	M.Ed.	20	5
Gail G. Baade	Spanish/Art	University of Mexico	MA	29	10
Brent Baker	MS Science	St. Lawrence University	BA	8	8
David Barry	Physical Education	Plymouth State	BS	33	33
Ronald Beaudet	Mathematics	Keene State College	BS	28	29
Nancy Bronder	Mathematics	Antioch/NE University	M.Ed.	8	3
Richard Byrne	English	Webster College	MA	5	12
Sharon Christie	Home Economics	U. Mass.-Amherst	BS	13	5
Thomas Coverdale	English	Plymouth State	M.Ed.	18	3
Laura Davis	French	University of NH	MA	33.5	33
Dawn Emery	Science	Emory & Henry College	BA	14	1
Paul Gallup	Athletic Director	Plymouth State	BS	4	4
John Gosselin	Industrial Arts	Keene State College	BS	26	28
Karen Gosselin	Business Education	Plymouth State	BS	28	28
Betty May Graham	Special Education	Lesley College	MS	31	4
James Grenier	Mathematics/Physics	Worcester Poly Tech.	MS	28	23
Sandra Guest	Librarian/Elem/MHS	University of Pittsburgh	MLS	26	24
Linda Houston	Special Education	Plymouth State College	BS	24	5
Jack Iacopino	Science	University of NH	BS	7	8
Laura Kessler	Social Studies	Notre Dame College	MA	12	10
Corinne Levasseur	Middle School	Keene State College	BS	10	10
Lisa Scott-MacNeil	Spanish	Sacred Heart University	MA	3	2
Patricia McCabe	Social Studies	Keene State College	M.Ed.	18	18
Joseph D. Palamara	Special Education	Eastern Michigan Univ.	BA	10	2
Janice M. Porter	English	University of NH	BA	11	8
Alan Peterson	Music/Elem/MHS	University of NH	BS	29	28
Ellen Pysz	Middle School	Antioch/NE University	MA	35	34
Meagan Reed	Social Studies	University of N. Carolina	BS	6	6
Donald Roberts	Guidance	Western State College	MA	29	20
Alan Shulman	Special Education	Rivier College	M.Ed.	13	5
Marcia Spencer	Social Studies	Yale University	MA	29	8
Katherine Scoppettone	Guidance	Plymouth State College	M.Ed.	5	3

SUNAPEE CENTRAL ELEMENTARY SCHOOL

Karen Switzer	Principal	Plymouth State College	M.Ed.	26	3
Michele Watson	Art	Colby-Sawyer College	BA	1	1
Muriel Bergeron	Grade 2	Antioch/NE University	M.Ed.	15	13
Valerie Blachly	Special Education	New England College	BS	12	4
Brenda Brode	Guidance	Keene State College	M.Ed.	4	3
Charlotte Carlson	Grade 2	University of S. Maine	MS	32	32
Bonnie Cruz	Physical Education	Springfield College	BS	10	7
Connie L. Deyette	Grade 1	Univ. of New Hampshire	MA	4	1
Margaret Hunt	Librarian	New England College	BA	9	1
Marianne Doherty	Special Education	Antioch/NE Univer/CLL	M.Ed.	16	16
Anna Duke	Grade 5	Plymouth State	B.Ed.	41	41
Brenda Huff	Grade 1	University of NH	M.Ed.	30	20

ENROLLMENT
October 1, 2003

SCHOOL	GRADE	NO. OF PUPILS	TOTAL
Sunapee Elementary (K-5)	Kindergarten	33	
	1	35	
	2	31	
	3	43	
	4	45	
	5	29	216
Middle High School (6-8)	6	51	
	7	37	
	8	48	137
High School (9-12)	9	57	
	10	56	
	11	48	
	12	39	200
Total pupils enrolled in all schools			553

**Sunapee Central Elementary
Annual Principal's Report
2003-2004**

As I consider the accomplishments of this year, I have been thinking about how valuable and vital this school continues to be in the lives of us all, and I am grateful for the energy and activity that you all bring to Sunapee Central Elementary School. Much has occurred this year as evidence of this energy:

This year our focus has been on teaching literacy:

- We have all been trained in teaching 7 different strategies for helping students to think at a higher level and to better comprehend what is read.
- All teachers are emphasizing the teaching of writing skills across all subjects as the more students write, the clearer their understanding becomes. Teachers are utilizing effective writing instruction which places a premium on the process of writing and the importance of each student editing and revising his/her work. Writing rubrics were developed and implemented at each grade level.
- Title I and kindergarten teachers are presenting parent workshops throughout the year to keep parents informed of how they can help to enhance literacy skills.
- "Sir Reads A Lot," our reading mascot, has recommended a variety of books to promote literacy and we are reading stories and poems during lunch time.
- The Extended Summer Program and Title I Summer Program continued this year to maintain students' skill levels.
- Through a former SCES student's parent, we had the opportunity to participate in the "Verizon Reads" program. Each child received one free book, and many books were donated to the SCES Library.
- We conducted quarterly meetings in which all grade level teachers reviewed all student data to determine instructional practices for the next quarter.

- All of our field trips have related to the skills and concepts being studied. Every teacher is looking forward to the possibility of field trips being funded in the 04-05 budget, as this will give them more planning and teaching time.

- The newly expanded Sherburne Gym was opened to classes and to the community on October 14, Bruss Construction Company did a superb job in meeting our expectations and staying within budget. Because of our beautiful new vestibule, the morning drop off has been quite comfortable

for students and helpful to parents who can now drop their children off in a safe and efficient way.

- We are continuing to develop our renovation plans and are very grateful for the participation of many town officials and community members in thinking about Sunapee’s over-all needs and the best way to go about meeting them.
- The Sunapee K-12 Enrichment Committee has provided many opportunities for our students which they otherwise would not have experienced:
 - New Kids on the Block puppet program which focused on understanding differences and respecting each other, school-wide.
 - “Learn Your Butterflies” Program, Grades K-3.
 - A school-wide folk dance activity with Dudley Laufman
 - Sleeping Beauty at the Lebanon Opera House, Grades 2-3.
- To help foster more communication between the community and the principal, we scheduled a once-a-month early morning meeting at the bagel shop in town and an evening “Principal’s Coffee,” in addition to our Friday Parent Office Hours. We also had our parent grade level meetings, Open House and parent conferences to give parents opportunities to get to know their children’s school day routines and expectations. An improved web site has been developed to enable family and friends to keep abreast of all our news and events (www.sunapee.k12.nh.us).

- Our enrollment as of Jan. 8, 2004 was 217 students:

Kindergarten -	33
Grade 1 -	34
Grade 2 -	31
Grade 3 -	43
Grade 4 -	47
Grade 5 -	29

New members to the SCES staff this year includes:
Michelle Watson - Art Teacher
Wendy Britton - Technology Coordinator
Heather Sherwin - 4th Grade teacher
Megan Williams –Long- term substitute for Connie Deyett
Kathryn Gioldassis - Long-term substitute for Deb Fifield
Teresa Quinn - Long-term substitute for Stephanie Hubert

- We continue to provide many worthwhile activities:

- Destination Imagination
- Winter Activity Program
- DARE
- Nature's Classroom Fund Raising
- Holiday Concert
- Spelling Bee - Grades 4 and 5
- Stretch Weeks - Grades 4 and 5
- First Place Robotics - Grades 4 and 5
- Tech For Tots -Grade 3 and Preschool
- Band - Grade 4 and Grade 5
- Camp Coniston After-School Program
- Safety programs
- French Club
- SMHS students volunteering and Senior Project involvement

•Our SPTO continues to be the backbone of our school community! They sponsored a myriad of activities to support the school: Chowder Festival, a pizza party to engage new members, enrichment funding, technology assistance, holiday crafts in the classroom, reading program sponsorship, library book funds, Sunapee's Halloween party, Sunapee Police programs for children, fifth grade yearbook donation, Destination Imagination. This year we saw the installation of our beautiful, safe and functional playground. If not for the SPTO, the Sunapee School Board, the Sunapee taxpayers and the many volunteers throughout the town, we might still be waiting for a playground. Thank you to all who made it a reality! Having now seen this community in action, it no longer surprises me that we have been awarded the Blue Ribbon Award for Volunteerism by New Hampshire Partners in Education for the eighth consecutive year!

Thank you all for making this year an exciting and productive one for our students and our staff.

Sincerely,

Karen Switzer



SUNAPEE MIDDLE HIGH SCHOOL

PRINCIPAL'S REPORT

On Friday, June 13, 2003, Sunapee Middle High School graduated forty students and presented certificates of attendance to two foreign exchange students. The Commencement exercises were held on Memorial Field at 6:00 p.m. Sunapee School Board Chairperson George Curt, presided over the awarding of diplomas to: **Samantha Bailey*** (*University of New Hampshire*), **Brendon Baron** (*Five Towns College*), **Brianne Bevilacqua** (*New Hampshire Community Technical College at Claremont*), **Angela Carleton** (*Northern Arizona University*), **Shaun Chaves** (*Five Towns College*), **Daniel Coulter** (*Work*), **Max Eriksson** (*Weber State University*), **Nicole Fazio*** (*Virginia Polytechnic Institute and State University*), **Dustin Hargbol** (*University of New Hampshire*), **Lacey Hargbol** (*University of New Hampshire*), **Julie Heath*** (*Vermont Technical College*), **Adam Hirshberg** (*Western State College of Colorado*), **Shane Huff*** (*Penn State Berks*), **Suzanne Kaegi*** (*Colby-Sawyer College*), **Michael LaVoie** (*Undecided*), **Victoria Lea** (*Return to Norway*), **Mia Leonard** (*Undecided*), **Moriah Marshall** (*New England School of Communications*), **Kalena McHugh** (*Roger Williams University*), **Jolene Menard** (*Southwestern Illinois College*), **Ashley Meyer** (*The University of North Carolina at Charlotte*), **Kyle Morin** (*Work*), **Siri Myhre** (*Return to Norway*), **Kirsten Nelson*** (*University of New Hampshire*), **Thomas Perkins*** (*Syracuse University*), **Mary Pillsbury** (*Lasell College*), **Emily**

Roberts* (*Asbury College*), **Kathryn Rohdenburg*** (*Northeastern University*), **Michael Saindon** (*New Hampshire Community Technical College at Laconia*), **Meghan Shomphe** (*Plymouth State College*), **Ryan Silver** (*Endicott College*), **Elizabeth Stephens** (*The University of North Carolina at Charlotte*), **Derek Stoddard** (*Work*), **Katrina Taylor** (*Roger Williams University*), **Jason Teixeira** (*Work*), **Patience Tomlinson*** (*Fordham University*), **Ashley Truman** (*Work*), **Matthew Truman** (*Work*), **Sarah Vandenberg** (*New Hampshire Technical College-Concord*), **Brian Waltzer** (*Castleton State College*), **Tyler Webb** (*Paul Smith's College*), **Justin Whitman** (*University of New Hampshire*).

**Member of the National Honor Society*

For the record, awards and scholarships presented at graduation were: **Murvin A. Bailey Award** - Samantha Bailey; **Sam Bond Memorial** - Katelyn Gosselin; **Amanda Marie Burrill Memorial** - Meghan Shomphe; **Hank Carley Memorial** - Daniel Coulter; **Charles & Carl Clement Memorial** - Michael Saindon; **Community Alliance of Human Services** - Angela Carleton; **Cricenti's Market in New London** - Shaun Chaves, Elizabeth Stephens; **Durgin & Crowell Lumber Co., Inc.** - Tyler Webb; **John M. & Della U. Emerson Scholarship** - Brian Waltzer; **Mary Felicia Falzarano** - Samantha Bailey, Brianne Bevilacqua, Angela Carleton, Dustin Hargbol, Lacey Hargbol, Julie Heath, Shane Huff, Suzanne Kaegi, Moriah Marshall, Jolene Menard, Kirsten Nelson, Emily Roberts, Michael Saindon, Ryan Silver, Katrina Taylor, Sarah VanDenBerg; **Charles K. Flint Memorial** - Patience Tomlinson; **Goshen/Lempster Education Association** - Julie Heath, Kirsten Nelson, Emily Roberts; **Highland Road Farm** - Kirsten Nelson, Emily Roberts; **Journalism Award** - Ashley Meyer; **Lake Sunapee Bank Citizenship Award** - Dustin Hargbol; **Annie G. Leone** - Shaun Chaves; **McCrillis & Eldridge Insurance** - Suzanne Kaegi; **John P. Molloy Memorial** - Brendon Baron; **Loyal Order of the Moose, Newport Moose Lodge** - Ryan Silver; **Mt. Sunapee Council** - Julie Heath, Emily Roberts; **New Hampshire Chiefs of Police** - Moriah Marshall; **Auxiliary of New London Hospital** - Samantha Bailey; **New London Rotary Club** - Samantha Bailey, Lacey Hargbol, Julie Heath, Kalena McHugh, Kirsten Nelson, Emily Roberts, Kathryn Rohdenburg, Meghan Shomphe, Ryan Silver; **Okemo Mountain John F. Mueller Employee Scholarship** - Samantha Bailey; **Pizza Chef of Sunapee** - Brendon Baron; **Herb Ripley Memorial** - Thomas Perkins; **Wendell W. Rude Memorial** - Lacey Hargbol; **Abbie Sargent Memorial** - Julie Heath; **Herbert B. Sawyer Memorial** - Julie Heath; **Karen Marie Schrader Memorial** - Justin Whitman; **John Segalini Memorial** - Michael Saindon; **David W. Sherburne Memorial** - Justin Whitman; **Sturm, Ruger/Pine Tree Castings Sunshine Scholarship** - Angela Carleton, Ryan Silver; **Sugar River Savings Bank** - Brendon Baron; **Sullivan Family and Prospect Hill Antiques** - Tyler Webb; **Sunapee Alumni Association** - Ryan Silver; **Sunapee Booster Club** - Samantha Bailey, Nicole Fazio; **Sunapee Chapter of the National Honor Society** -

(*members*) Samantha Bailey, Emily Roberts; (*nonmembers*) Brendon Baron, Angela Carleton; **Sunapee Firemen** - Michael Saindon; **Sunapee Lion's Club** - Michael Saindon, Sarah VanDenBerg; **Sunapee Teachers Association** - Emily Roberts, Meghan Shomphe; **Sunapee Thrift Shop** - Thomas Perkins, Mary Pillsbury, Brian Waltzer; **Tom & Judy Tuohy Memorial** - Nicole Fazio; **Universal Physical Therapy** - Brianne Bevilacqua; **Herbert O. Williams Memorial** - Ryan Silver.

Class Day exercises were again held on Memorial Field prior to graduation. All high school students attended to witness award presentations and special recognition of our graduates. Awards presented were: **College Book Awards:** **Dartmouth College** – Andrea Gosselin; **Harvard University** – Hartwell Durfor; **Wellesley College** – Mallori Rice; **New London Rotary: Service Above Self Award** – Samantha Bailey; **Daughter's of the American Revolution (D.A.R.): Good Citizenship Award** – Samantha Bailey; **Hugh O'Brien Youth Leadership (H.O.B.Y.) Award** – Wesley Whitaker; **Rhode Island School of Design Art Award** – Ashley Meyer; **Academic Achievement Awards:** **Valedictorian** – Emily Roberts; **Salutatorian** – Kirsten Nelson.

The students at Sunapee Middle High School continue to excel. This year our **Congratulations** go to the **Class of 2005** who placed academically first in Social Studies, third in Language Arts and Science and fifth in Math on the New Hampshire Educational Improvement Assessment Program (NHEIAP) testing. I am pleased to tell you that our scores for students in grade six are at or above the state averages in Language Arts, Math, Science and Social Studies, the four curricular areas tested.

We have very good participation in our co-curricular activities. Destination Imagination continues to be successful under the tutelage of Mrs. McCabe and Mr. Baker. Harvard Model Congress and NH Bar Association Mock Trial teams remain popular under the guidance of Mrs. Spencer. Ms. Bronder's Math team competes against both private and larger public schools and consistently show well in the competitions.

Last June we celebrated the retirement of **John Dargie**, a long time science teacher at SMHS. "Darge" was a loved and much respected teacher. We will miss him in the classroom but - he's not completely gone. "Darge" continues to drive bus for us every day and he always pops in to say hello.

In his stead, we were very fortunate to find a superb replacement. **Dawn Emory** has come to us from Newport Middle High School and is proving to be an exceptional teacher. Other additions to our staff include: teacher assistants David Bailey, Elisha Moody, Michelle Reidy, and Sandra Murchie.

Parents have been very supportive by attending the **Principal's Roundtable** meetings. These meetings occur about every other month and are open to all parents and staff who wish to come and talk about concerns. This group has been very helpful as we focus attention on drug and alcohol prevention. I would like to thank Chief Cahill for his cooperation and support. He has been a pleasure to work with.

To all those community members, parents, students and teachers who continually support all our efforts here at Sunapee Middle High School, I say thanks. Your support is what makes this school and community special. On behalf of the staff, I pledge to you that we will all continue to "**Strive for Excellence**" for the children and community of Sunapee.

Respectfully submitted,

Thomas Witham

Thomas Witham, Principal

TOWN OF SUNAPEE, NEW HAMPSHIRE

SUNAPEE SCHOOL DISTRICT MEETING

March 11, 2003

To the inhabitants of the School District in the Town of Sunapee qualified to vote in district affairs:

You are hereby notified to meet at the David W. Sherburne Gymnasium located on Route 11, in said Sunapee, New Hampshire, on Tuesday, February 4, 2003 at 7:00 PM for the first session of the Annual School District Meeting, to deliberate upon the articles, and to meet again at the David W. Sherburne Gymnasium located on Route 11, in said Sunapee, New Hampshire on Tuesday, March 11, 2003 between the hours of 8:00 AM and 7:00 PM for the second session of the Annual School District Meeting, to vote by ballot upon the following articles.

Moderator, Harry S. Gale opened the deliberative session of school district meeting on Tuesday, February 4 2003 at 7:01 PM. The moderator introduced the head table, the Budget Advisory Committee (BAC), and the Supervisors of the Checklist. He explained the SB2 process for the meeting and reviewed the following housekeeping items: no smoking in the building, if there were an emergency he gave directions to exits, registered voters only would be allowed to speak, all amendments must be in writing, all questions are to be made to the moderator, certain articles are not amendable, but questions on these articles will be allowed, and all motions require a second.

After a moment of silence in honor of the Columbia crew and our military around the world, Alan Peterson, Thomas Witham and Dan Hudkins sang God Bless America and the National Anthem. Everyone then said the Pledge of Allegiance.

There were 19 officials and approximately 71 voters at the deliberative session.

ARTICLE 1

To choose a moderator, clerk, and treasurer for the ensuing year and to choose one member of the School Board for the ensuing three years.

The moderator moved the article to the official ballot.

The polls were open on March 11th, 2003 from 8:00 AM through 7:00 PM.

There were 1016 votes cast as follows:

*Denotes Winner.

School Moderator	*Harry S. Gale	874 Votes	1
Year Term			
School Board	*Sharon Parsons	612 Votes	3
Year Term			
	Christine Stoddard	326 Votes	3
Year Term			
School Clerk	*Kimberly Denney	6 Votes	1
Year Term			
School Treasurer	*Alan W. Doherty	809 Votes	1
Year Term			

ARTICLE 2

To hear reports of agents, auditors, committees or officers heretofore chosen.
Moderator passed over this article.

ARTICLE 3

Shall the Sunapee School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by the vote of the first session, for the purposes set forth therein, totaling \$7,046,757? Should this article be defeated, the operating budget shall be \$7,033,561, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:12, X, and XVI, to take up the issue of a revised operating budget only.
(School Board & BAC recommend approval) Tax impact (.72)

Jolyon Johnson moved the article and Christine Stoddard seconded it. Stoddard explained the budget decrease of \$277,117 listing and explaining the increases and decreases in the budget. Stoddard then explained the default budget calculation. Cynthia Currier questioned the erate amount and asked if the school is applying for grant money. Stoddard answered in the affirmative. Stephen White asked about the unencumbered balance of over \$515,000 for the current school year. Stoddard noted that some future expenses have not yet been encumbered. If any funds remain at the end of the budget year, they are returned to the town to offset the following year's tax rate. David Montambeault, speaking as a private citizen and not as a member of the BAC, submitted an amendment to reduce the amount for raises for non-contractual employees by \$7,097 from 3% to 2.5%. His motion reads: **Shall the Sunapee School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by the vote of the first session, for the purposes set forth therein, totaling \$7,039,660? Should this article be defeated, the operating budget shall be \$7,033,561, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:12, X and XVI, to take up the issue of a revised operating budget only.** Montambeault moved the motion. The moderator made it clear that the school board decides how and where to reduce the budget. Jolyon Johnson stated that this raise was for non-association people who are the custodians, staff, aides and administrators. He said that it is a dangerous line to cross to think that everybody in town needs to be paid at the same rate. Not demeaning to anybody but should not look at pay rate and raises of multi-degreed administrators in the same way and same percentage that you do for people that do jobs requiring less training. It's not good direction to go into, to mirror exactly what the town is doing. The moderator asked for further discussion on the amendment, being none, he asked for a voice vote. The amendment failed. The moderator asked for any discussion on the main

motion, being none, he asked for a voice vote. The original article was moved to the official ballot.

* 697 YES

286 NO

ARTICLE 4

Shall the District raise and appropriate the sum of \$550,000 to complete locker room wing including replacement of front entry doors and window; boiler replacement; new ceiling and floor in front foyer with lighting; new handicap ramp at entry and the installation of a new expanded entry; resurfacing of the Sherburne Gym parking lot; furthermore, to authorize the withdrawal of \$133,885.25 from the School Facilities Capital Reserve fund created for this purpose to offset the cost and to authorize the school board to take all other necessary action in connection therewith? The total dollars to be raised by taxes would be \$416,114.25. (The School Board anticipates receiving state building aid equal to 30% of each annual installment payment of the principal.) (School Board & BAC recommend approval) Tax impact .88

Christine Stoddard addressed the moderator prior to the reading of the article. She began with an amendment made to clarify the article so that the renovation of the Sherburne Gymnasium should be treated as an entire project. The amendment read: **Shall the District raise and appropriate the sum of \$550,000 to renovate the Sherburne Gymnasium and to authorize the withdrawal of \$133,885.25 from the School Facilities Capital Reserve fund created for this purpose to offset the cost and to authorize the School Board to take all other necessary action in connection therewith? The total dollars to be raised by taxes would be \$416,114.25. (The School Board anticipates receiving state building aid equal to 30% of the total project, received in equal payments over five years.)** Christine Stoddard moved the amended article and George Curt seconded it. Judy Thackaberry asked if the foyer was included in the renovation. Curt explained that the foyer was part of the entire project. Eugene Hall stated that he is supportive of the schools but the total budget disturbs him. Considering the future building needs of the town as well as the school, perhaps we need a solid overall capital expenditure plan. Stephen White suggested that the amendment needs to be more specific instead of more general. Speaking for the BAC, David Montambeault mentioned that, last year, the BAC asked the board to wait on gym renovations since the highway garage was being voted on that year. Edwin Dodge stated that we cannot keep putting off projects that are needed. The moderator asked for further discussion on the amendment, being none, he asked for a voice vote. The amendment passed. The moderator asked for further discussion on the amended article. Curt explained that the gym, built in the 1960's is the center of activities for everyone in town, as well as children and that the renovations would include: rebuilding the locker rooms and boiler room wing with new insulated roof, replacing the antique boiler, creating new office and storage space including some for the recreation department, adding a concession area, expanding the front foyer by 20 feet beyond its current entrance and paving the parking lot when the renovations are complete. Johnson mentioned that 30% of the cost would be funded by state aid.

329 NO

budget columns for FY02 was an actual column and will be corrected. Stoddard then prepared the following amendment to clarify the wording for benefits. **Shall the District approve the cost item included in the collective bargaining agreement reached between the Sunapee School Board and the Sunapee Teachers Association which calls for the following increases in salaries and benefits, directly related to salaries, totaling:**

Year	Estimated Increase
2003-04	\$107,949.00
2004-05	\$92,437.00
2005-06	\$112,272.00

and further to raise and appropriate the sum of \$107,749 for the 2003-04 school year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Jolyon Johnson moved the amended article and Christine Stoddard seconded it. The moderator asked for further discussion on the amendment, being none, he asked for a voice vote. The amendment passed. The moderator asked for further discussion on the amended article, being none, he asked for a voice vote. The article, as amended, was moved to the official ballot.

446 YES

*** 536 NO**

ARTICLE 6

Shall the School District raise and appropriate the sum of ten thousand dollars (\$10,000) for a tractor replacement?
(School Board & BAC recommend approval)

Tax impact .02

Jolyon Johnson moved the article and Peter Titus seconded it. Titus explained that the current equipment was worn out and not large enough to do the necessary jobs. The moderator asked for further discussion on the article, being none, he asked for a voice vote. The article was moved to the official ballot.

*** 632 YES**

355 NO

ARTICLE 7

Shall the School District raise and appropriate the sum of twelve thousand dollars (\$12,000) for the replacement of a pickup truck?
(School Board & BAC recommend approval)

Tax impact .03

Christine Stoddard moved the article and Jolyon Johnson seconded it. Johnson stated that the very used pickup truck needed for dump runs and errands will be replaced with a "not so old" pickup. The moderator asked for further discussion on the article, being none, he asked for a voice vote. The article was moved to the official ballot.

*** 600 YES**

385 NO

ARTICLE 8

Shall the School District raise and appropriate the sum of sixty-two thousand dollars (\$62,000) for a replacement bus?

(School Board recommends approval, BAC does not approve)

Tax impact .14

Jolyon Johnson moved the article and Peter Titus seconded it. Titus explained that the board has a rotation plan so that buses are replaced when they reach 100,000 to 120,000 miles. Dave Montambeault of the BAC stated that the bus in question is a spare, all buses are in decent shape and the school should hold off replacing this bus until next year. The moderator asked for further discussion on the article, being none, he asked for a voice vote. The article was moved to the official ballot.

463 YES

*** 515 NO**

ARTICLE 9

Shall the School District raise and appropriate the sum of thirty thousand dollars (\$30,000) to provide professional program and structural analysis, design options, land survey and related expenses, in preparation for the renovation/expansion of the Sunapee Central Elementary School that is proposed in the District Capital Improvement Plan?

(School Board & BAC recommend approval)

Tax impact .07

Christine Stoddard moved the article and George Curt seconded it. Curt stated the elementary school has received poor ratings in all categories except that structurally it is in okay condition. A timeline, developed in consultation with the NH Department of Education, requires passage of this article to help gather information to develop sound financial decisions in the future, look into program requirements and structural renovations. The moderator asked for further discussion on the article, being none, he asked for a voice vote. The article was moved to the official ballot.

*** 607 YES**

372 NO

ARTICLE 10

Shall the School District raise and appropriate \$35,000 for playground equipment, including installation; \$17,500 of this appropriation to be funded by a contribution from the Sunapee School SPTO, with the balance of the \$17,500 to be raised by taxation?

(School Board & BAC recommend approval)

Tax impact .04

Christine Stoddard moved the article and Jolyon Johnson seconded it. Johnson explained that there is no longer a playground that the community needs. We need to purchase and install equipment that can be relocated in the future. Michelle StLaurent, president of the SPTO and a member of the playground committee, stated that the playground had been reviewed by the NH Municipal Insurance Trust and deemed unsafe. The SPTO is donating \$17,500 towards replacing all the

269 NO

318 NO

349 NO

* 497 NO

S25

superintendent, consulting, other services and supplies to establish the new school administrative unit?
(School Board & BAC recommend approval) **Tax impact .14**

Jolyon Johnson moved the article and George Curt seconded it. The moderator corrected the reference to article 13 instead of article 5. Stoddard mentioned that the superintendent of SAU 43 proposed the amount of \$60,630 for two months of organizational expenses and start up costs. Johnson outlined the pros and cons of withdrawal. Titus, who served on the SAU Study Committee, stated that the study proved to him that withdrawing from the SAU is best for Sunapee. Our own SAU will work 100% for our schools, the SAU 43 costs are escalating, Sunapee can afford to split since we pay for 46% of each line item in the SAU 43 budget, Sunapee already has some of the services provided by SAU 43 therefore we could remove redundancies. Curt explained that the most important criteria is what is best for our schools and our children. A dedicated SAU focused on our community presents opportunities for our staff. Johnson stated that if the current SAU is not giving Sunapee the attention it needs; we should work to correct this problem instead of reinventing the wheel. David Montambeault, speaking as a private citizen, stated that when he was a member of the school board years ago, there were troubles with the SAU. There were no controls and the SAU was sometimes good, sometimes bad . If the town reassessment is raised, then Sunapee could pay as much as 60%. The moderator asked for more discussion on the article, being none, he asked for a voice vote. The article was moved to the official ballot.

*** 496 YES** **467 NO**

ARTICLE 15
To transact any other business which may legally come before the meeting.

George Curt moved the article and Christine Stoddard seconded it. John Wheeler reminded the audience that there will be a Candidates night on Wednesday, February 24 at 6:30 PM at the High School. Moderator Gale acknowledged the tremendous job done this winter by Tony Bergeron and other highway employees. He asked for any other business, being none, the meeting was adjourned at 9:45 PM.

Signed: _____ **Dated:** _____
Charlotte G. Brown
School District Clerk

SUNAPEE SCHOOL DISTRICT
EXPLANATION OF GENERAL FUND BUDGET VARIANCE
FY 2004 to FY 2005

	Increase/ (Decrease)	%
Wages/Salaries		
Increases in this area are due to wage increases for non teaching staff, upgrading a maintenance position to " Buildings and Grounds Director", increasing a half time tech position to full time, the addition of a part time special ed case manager and a part time " out of district coordinator".	90,804	2.5%
Benefits		
The change is due to increases in the cost of health insurance ranging from 11.5 to 18.5% and higher dental premiums in spite of increased employee co-pay, as well as the increaes in FICA, retirement, workers comp and life insurance tied to planned wage increases .	175,223	13.7%
Purchased Services		
This area reflects an increase in the SAU assessment due to administrator wage & benefit upgrades, support staff reconfiguration resulting in an increase of 1.5 positions. Also included is money to cover increased costs of student testing.	64,780	12.1%
Purchased Property Services		
Due to the recent renovation projects, the special projects accounts were scaled back for one budget cycle.	(14,900)	-19.9%
Other Purchased Services		
Reductions in property & liabililty insurance and data communications costs were offset by projected increases in special education tuition expenses.	68,065	26.1%
Supplies & Materials		
Reductions were made in a majority of the supplies accounts district wide. Reductions in electricity costs were offset by increased fuel oil costs.	(10,327)	-2.8%
Books & Software		
Reductions in library books and periodicals partially offsett increases in middle/high textbooks and districtwide software.	3,617	4.7%
Property & Equipment		
This group of accounts includes increases for required special ed equipment and renovations in the amount of \$ 11,500 as well as\$ 5,591 for bus/base radio upgrades. Also included is \$ 65,000 for one replacement bus.	76,522	105.6%
Dues & Fees		
Increased based on Fy 03 actual dues expense.	890	5.8%
Debt Service		
Normal decrease in interest expense on bonded debt.	(12,420)	-10.4%
	Total Variance	442,254

**Sunapee School District
Statement of
Bonded Debt
as of June 30, 2003**

	Middle/High School Addition
Date of Issue	July 15, 1997
Original Amount	\$4,054,000.00
Annual Maturity Date	August 1
Interest Payable	February 1 August 1
First Payment	August 1, 1998
Final Payment Date	August 1, 2012
Annual Principal	\$270,000.00
Amount Outstanding June 30, 2003	\$2,700,000.00

Sunapee School District FY 05 Default Budget Calculation

	Default Operating Budget	
	FY 04	FY 05
	Voter Approved Budget	Board Approved Budget
	7,046,757	7,437,284
Reductions		
Debt Service	(389,475)	
Fringe Benefits	(1,229,298)	
Special Education	(1,328,289)	
Food Service	(187,890)	
Federal Grants	(181,086)	
Total Reductions	(3,316,038)	
Additions		
Debt Service	377,055	
Fringe Benefits	1,399,739	
Special Education	1,448,204	
Food Service	187,890	
Federal Grants	129,000	
Total Additions	3,541,888	
Total Budget	7,272,607	7,437,284
Variance		(164,677)

Note: The Operating Budget includes the General Fund , the Food Service Fund and Federal Grant Funds, but does not include Warrant Articles.

SUNAPEE SCHOOL DISTRICT
FY 05 ESTIMATED TAX CALCULATION

		FY 04 Assessed Value FY04 Tax Rate			
		435,213	9.96		
ARTICLE	AMOUNT	FY05		CUMULATIVE	Per ARTICLE
		TAX RATE		EFFECT	EFFECT
# 3		7,437,284			
		(2,755,149)			
		4,682,135	10.76	0.80	0.80
# 4	25,000	7,462,284			
		(2,780,149)			
		4,682,135	10.76	0.80	0.00
# 5	18,000	7,480,284			
		(2,780,149)			
		4,700,135	10.80	0.84	0.04
# 6	99,775	7,580,059			
		(2,780,149)			
		4,799,910	11.03	1.07	0.23
# 7	35,000	7,615,059			
		(2,780,149)			
		4,834,910	11.11	1.15	0.08
# 8	12,000	7,627,059			
		(2,780,149)			
		4,846,910	11.14	1.18	0.03
# 9	50,000	7,677,059			
		(2,780,149)			
		4,896,910	11.25	1.29	0.11
# 10	32,000	7,709,059			
		(2,780,149)			
		4,928,910	11.33	1.37	0.07
# 11	400,000	8,109,059			
		(2,780,149)			
		5,328,910	12.24	2.28	0.92
# 12	50,000	8,159,059			
		(2,780,149)			
		5,378,910	12.36	2.40	0.11
					2.40

Rates subject to change based on revenue fluctuations and changes in Sunapee's assessed value.

SUNAPEE SCHOOL DISTRICT FY 05 ESTIMATED REVENUE

DESCRIPTION	ACTUAL FY00	ACTUAL FY01	ACTUAL FY02	ACTUAL FY03	REVISED BUDGET FY04	BUDGET FY05	FY04 to FY 05 VARIANCE
1320 Regular Ed Tuition	203,578	276,189	266,097	271,375	262,351	217,635	(44,716)
1322 Special Ed Tuition	34,000	36,013	27,567	29,106	29,106	24,181	(4,925)
1510 Earnings on Investments	17,098	13,887	0	4,362	4,150	4,150	0
1920 Contributions Private Sources	0	2,700	0	0	17,500	0	(17,500)
1980 Workers Comp Refund	10,143	0	10,034	0	0	0	0
1990 Other Revenue	13,667	5,120	825	14,892	15,000	14,000	(1,000)
1991 Insurance Co-pay	48,095	53,456	75,543	86,662	62,500	103,625	41,125
Local Revenue Subtotal	326,581	387,365	380,066	406,397	390,607	363,591	(27,016)
3112 Adequate Ed State Tax	2,155,513	2,155,513	2,235,660	2,378,778	2,230,175	1,920,742	(309,433)
3210 Building Aid	81,520	81,520	81,520	81,520	81,520	117,220	35,700
3230 Catastrophic Aid	0	0	0	25,551	35,933	14,400	(21,533)
3240 Vocatioanl Aid	0	0	0	281	0	0	0
3270 Driver Education	9,000	7,800	11,550	2,100	2,100	2,100	0
State Revenue Subtotal	2,246,033	2,244,833	2,328,730	2,488,230	2,349,728	2,054,462	(295,266)
4580 Medicaid Reimbursement	92,870	50,871	32,244	17,776	30,000	20,206	(9,794)
5200 Transfers In	0	32,814	1,740	10,684	133,885	0	(133,885)
Fund Balance					241,348	25,000	(216,348)
							0
Food Service Revenue	175,000	175,000	185,894	179,105	187,890	187,890	0
Federal Grant Revenue	0	50,000	87,982	139,310	181,086	129,000	(52,086)
TOTAL NON-TAX REVENUE	2,840,484	2,940,883	3,016,656	3,241,502	3,514,544	2,780,149	(734,395)
Tax Assessment	2,773,847	3,331,353	3,872,180	3,918,843	4,333,738	5,378,910	1,045,172
TOTAL REVENUE	5,614,331	6,272,236	6,888,836	7,160,345	7,848,282	8,159,059	310,777

Revenues are subject to change based on a number of factors such as state allocations, tuition students, interest rates and the unknown fund balance for FY 04.

SAU # 43

FY 2005 Adopted Budget

	FY 03 Budget	FY 03 Actual	FY 04 Budget	FY 05 Budget	Difference
110 Admin Salary	255,457	269,837	284,500	302,000	17,500
111 Support Staff Salary	126,960	133,610	160,486	199,848	39,362
116 Custodial Wages	3,150	2,080	3,150	3,150	0
119 Wage increase Pool	20,968	0	9,919	17,675	7,756
Subtotal	406,535	405,527	458,055	522,673	64,618
210 Health Ins.	88,325	77,572	92,425	106,008	13,583
212 Dental Ins.	5,133	6,745	11,020	6,930	(4,090)
213 Life Ins.	1,062	505	710	776	67
220 FICA	33,012	26,806	35,041	39,984	4,943
231 Retirement	17,866	19,028	26,839	29,672	2,833
250 Unemployment	80	0	0	0	0
260 Worker's Comp	2,350	1,254	2,500	1,985	(515)
280 Admin Conf & Training				10,000	10,000
290 Staff Development	7,000	491	7,000	7,000	0
Subtotal	154,828	132,401	175,535	202,356	26,821
330 Contract Services	7,000	110,372	27,000	20,000	(7,000)
Subtotal	7,000	110,372	27,000	20,000	(7,000)
411 Water & Sewer	700	1,175	890	1,235	345
421 Rubbish disposal	840	1,134	728	1,200	472
420 Snow Removal	500	245	0	0	0
430 Equipment Repairs	13,000	7,544	9,000	9,000	0
441 Office rent	15,500	15,352	13,055	15,900	2,845
443 Equipment Lease	3,555	3,300	8,129	15,000	6,871
490 Taxes	3,600	4,649	5,000	5,000	0
Subtotal	37,695	33,400	36,802	47,335	10,533
520 P & L Ins	1,500	2,670	1,095	3,200	2,105
531 Telephone	6,000	5,779	4,556	6,000	1,444
534 Postage	7,500	7,451	5,260	8,000	2,740
539 Advertising	1,500	5,519	3,045	5,800	2,755
580 Travel	3,000	3,628	1,612	10,000	8,388
Subtotal	19,500	25,048	15,568	33,000	17,432

FY 2005 Adopted Budget

	FY 03	FY 03	FY 04	FY 05
	Budget	Actual	Budget	Budget
610 Supplies	10,500	9,222	12,583	10,000
622 Electricity	4,300	2,466	2,425	2,500
624 Fuel Oil	1,900	3,565	3,035	4,000
Subtotal	16,700	15,253	18,043	16,500
				(1,543)
730 Equipment	2,500	1,506	15,000	2,500
Subtotal	2,500	1,506	15,000	2,500
				(12,500)
810 Dues & Fees	4,000	552	4,719	4,800
840 Contingency	1,000	0		1,000
890 Super Search	5,000	9,967		0
Subtotal	10,000	10,519	4,719	5,800
				1,081
Grand Total	654,758	734,025	750,722	850,164
				99,443

Allocations	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005
Croydon	16,468	17,242	20,464	23,913	24,773
Newport	282,551	299,041	310,431	356,925	396,360
Sunapee	246,663	262,822	294,263	327,976	377,981
	545,682	579,105	625,158	708,813	799,114

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
REGULAR EDUCATION								
1100 DIRECT INSTRUCTION								
Instructional Wages Elem	595,680	683,942	625,404	621,328	699,725	(40,500)	659,225	37,897
Instructional Wages MHS	969,912	1,040,726	1,077,343	1,084,300	1,095,611	(7,673)	1,087,938	3,638
Summer School Wages	0	2,500	0	2,500	2,500		2,500	0
Aides Wages - Elem	27,843	25,556	39,315	39,267	26,494		26,494	(12,773)
Wages Substitute	44,590	43,500	34,258	43,500	56,936		56,936	13,436
Health Ins	355,883	435,195	387,503	328,375	461,572	(16,183)	445,389	117,014
Dental Ins	22,980	35,284	30,707	27,051	32,047	(1,244)	30,803	3,752
Life Ins	4,068	4,212	3,499	2,572	2,918	(90)	2,828	256
Social Security	124,412	137,411	141,145	130,329	143,726	(3,686)	140,040	9,711
Retirement	43,092	60,635	45,303	44,793	50,452	(1,473)	48,979	4,186
Unemployment	25	1,500	2,160	1,500	2,100		2,100	600
Worker's Comp	3,752	11,310	5,399	3,750	7,135	(179)	6,956	3,206
Equip. Repairs - Elem	9,279	11,846	14,617	11,846	12,646		12,646	800
Equip. Repairs - MHS	24,870	21,000	19,554	21,000	22,975	(1,975)	21,000	0
Supplies & Mat - Elem	27,857	26,600	25,657	27,100	27,100	(600)	26,500	(600)
Supplies & Mat - MHS	48,488	49,810	46,555	53,665	61,626	(5,126)	56,500	2,835
Textbooks - Elem	4,772	7,000	6,704	7,000	7,000		7,000	0
Textbooks - MHS	27,755	33,100	24,044	39,910	45,671	(671)	45,000	5,090
Furniture & Equipment - Elem	0	440	1,857	1,110	862		862	(248)
Furniture & Equipment - MHS	4,733	2,700	1,597	0	5,108	(2,608)	2,500	2,500
Replacement Equip - Elem	20	0	0	2,437	2,680	(180)	2,500	63
Replacement Equip - MHS	9,383	8,540	10,602	7,760	5,810	(1,810)	4,000	(3,760)
Subtotal Direct Instruction	2,349,395	2,642,807	2,543,223	2,501,094	2,772,694	(83,996)	2,688,698	187,604
								7.50%
1300 VOCATIONAL								
Driver Wages	16,774	11,627	17,673	11,627	11,627		11,627	0
Health Ins	0	14,684	9,930	0	5,741		5,741	5,741
Social Security	1,283	889	1,352	889	889		889	(0)
Retirement	0	335	0	0	686		686	686
Worker's Comp	0	0	0	0	365		365	365
Tuition	7,801	17,175	16,278	17,175	17,175		17,175	0
Subtotal Vocational	25,858	44,710	45,233	29,691	36,483	0	36,483	6,792
								22.87%

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
1410 CO-CURRICULAR								
Wages - Elem Spns Cocurr	0	1,816	0	2,116	2,116	(600)	1,516	(600)
Wages - MHS Spns Cocurr	0	19,329	11,842	19,929	19,929		19,929	0
Wages - Spns Cocurr	15,681	0	3,767	0	0		0	0
Social Security	1,200	2,931	1,194	162	1,686		1,686	1,525
Retirement	0	0	0	1,525	300		300	(1,225)
Worker's Comp	52	150	35	50	82		82	32
Supplies & Mat - Elem	2,922	5,000	5,000	6,500	8,592		8,592	2,092
Supplies & Mat - MHS	4,525	5,950	5,500	6,200	7,370		7,370	1,170
Supplies & Mat - Plays	2,500	2,500	1,891	2,500	2,500	(500)	2,000	(500)
Dues and Fees - Elem	0	0	0	0	200		200	200
Subtotal Co-Curricular	26,880	37,676	29,229	38,981	42,775	(1,100)	41,675	2,694
1410 DRIVER ED								
Driver's Ed	10,050	12,000	7,200	12,000	12,000		12,000	0
Subtotal Driver Ed	10,050	12,000	7,200	12,000	12,000	0	12,000	0
1420 ATHLETICS								
Athletic wages	46,163	49,689	45,798	49,689	49,689		49,689	0
Wages, Timekeeper, etc	2,356	6,000	2,610	6,000	6,200		6,200	200
Social Security	3,708	4,260	3,703	4,260	3,801		3,801	(459)
Worker's Comp	57	250	58	50	207		207	157
Outside Officials	14,815	11,200	16,626	16,800	16,800		16,800	0
Supplies	24,161	21,850	22,235	22,850	30,500	(9,000)	21,500	(1,350)
Subtotal Athletics	91,260	93,249	91,030	99,649	107,197	(9,000)	98,197	(1,452)
2120 GUIDANCE								
Wage Elem	38,842	44,959	39,959	44,959	47,250		47,250	2,291
Wages MHS	64,405	65,686	65,684	65,686	69,839	(12,567)	57,272	(8,414)
Health Ins	877	15,984	14,863	11,997	13,673		13,673	1,676
Dental	954	2,010	2,635	3,069	1,820		1,820	(1,249)
Life Ins	0	155	27	147	190	(21)	169	22
Social Security	7,898	8,464	8,082	8,464	8,957	(961)	7,996	(468)
Retirement	1,717	3,619	1,828	2,921	3,651	(333)	3,318	397
Testing					9,000	5,000	14,000	14,000
Worker's Comp	228	370	86	370	433	(46)	387	17
Supplies & Materials Elem	3,849	7,297	3,113	5,946	4,598	(3,000)	1,598	(4,348)

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
Supplies & Materials MHS	5,663	10,075	4,260	8,075	7,800	(5,000)	2,800	(5,275)
Subtotal Guidance	124,432	158,619	140,536	151,635	167,211	(16,928)	150,283	(1,351) -0.89%
2130 HEALTH								
Wages Nurse Elem	30,000	31,200	31,200	31,200	32,400		32,400	1,201
Wages Nurse MHS	36,394	37,700	37,700	37,700	37,700		37,700	0
Substitutes	1,395	1,500	1,343	1,500	1,500		1,500	0
Health Ins	4,155	15,984	8,832	17,774	11,785		11,785	(5,989)
Dental Ins	2,813	1,990	1,395	1,023	1,244		1,244	221
Life Ins	0	52	0	108	114		114	6
Social Security	5,186	5,386	5,374	5,271	5,477		5,477	207
Retirement	2,146	2,323	2,285	4,065	1,858		1,858	(2,207)
Worker's Comp	138	250	58	150	265		265	115
Equip Repair Elem	135	135	0	535	135		135	(400)
Equip Repair MHS	152	250	175	300	300		300	0
Supplies & Materials Elem	866	950	900	750	750		750	0
Supplies & Materials MHS	1,355	1,800	993	2,100	2,300	(1,200)	1,100	(1,000)
Replacemnt Equipment	306	0	0				0	0
Subtotal Health	85,042	99,519	90,254	102,475	95,828	(1,200)	94,628	(7,848) -7.66%
2213 STAFF SUPPORT								
Wages- Curriculum Development	500	0	0	0	0		0	0
Substitute Wages	98	2,600	3,510	2,600	3,500	(900)	2,600	0
Social Security	46	199	269	199	268	(69)	199	0
Tuition Reimb	6,139	11,200	0	12,500	12,500		12,500	0
Conferences - Elem	3,861	3,750	3,938	5,500	5,500		5,500	0
Conferences - MHS	4,143	6,500	5,096	9,500	9,500		9,500	0
Staff Development	0	2,000	856	2,000	1,000	(100)	900	(1,100)
Curriculum Devel - Elem	730	3,000	790	3,000	3,000	(2,150)	850	(2,150)
Curriculum Devel - MHS	370	3,000	600	3,000	3,000	(2,350)	650	(2,350)
Subtotal Services	15,886	32,249	15,058	38,299	38,268	(5,569)	32,699	(5,600) -14.62%

Description	FY02	FY03	FY03	FY04	FY 05	Super's	FY 05	Variance
	Actual	Adopted	Actual	Adopted	Proposed	Revisions	Approved	05
2220 MEDIA SERVICES								
Librarian Wages Elem	0	14,338	0	13,338	31,500	(16,700)	14,800	1,462
Librarian Wages MHS	50,304	59,150	65,487	58,945	52,694		52,694	(6,251)
Wages Aides Elem	15,534	15,174	16,566	15,175	16,697		16,697	1,522
Wages Aides MHS	13,205	12,795	13,497	13,116	14,082		14,082	966
Health Ins	17,543	30,992	37,094	37,326	45,298	(10,418)	34,880	(2,446)
Dental Ins	1,859	2,222	1,163	1,023	1,244		1,244	221
Life Ins	0	144	21	92	136	(27)	109	17
Social Security	6,047	7,761	7,310	7,694	8,795	(1,277)	7,518	(176)
Retirement	1,717	3,209	1,828	3,500	4,047	(442)	3,605	104
Worker's Comp	191	520	120	200	425	(61)	364	164
Equipment Maint - Elem	404	800	1,067	800	800		800	0
Equipment Maint - MHS	440	1,975	1,260	1,975	2,100	(750)	1,350	(625)
Voice Communications - Elem	283	0	0	800	0		0	(800)
Supplies & Mat - Elem	1,851	3,500	2,977	3,500	3,500	(700)	2,800	(700)
Supplies & Mat - MHS	4,371	5,000	3,409	5,000	5,000	(1,500)	3,500	(1,500)
Library Books - Elem	1,216	4,000	3,249	4,000	4,000	(700)	3,300	(700)
Library Books - MHS	11,365	9,000	8,604	9,000	8,000	(500)	7,500	(1,500)
Periodicals - Elem	72	1,794	1,579	2,281	2,008	(400)	1,608	(673)
Periodicals - MHS	946	2,000	1,988	2,000	2,000	(400)	1,600	(400)
Furn & Equip - Elem	1,541	2,000	2,018	2,000	2,000	(2,000)	0	(2,000)
Furn & Equip - MHS	2,309	3,300	1,492	1,000	0		0	(1,000)
Replace Equip - Elem	266	1,300	1,295	0	0		0	0
Replace Equip - MHS	10,102	8,258	7,748	3,830	3,330		3,330	(500)
Subtotal Media Services	141,566	189,231	179,773	186,595	207,656	(35,876)	171,780	(14,814) -7.94%
2225 TECHNOLOGY								
Staff Development MHS	0	1,000	1,000	1,000	1,000		1,000	0
Contract Services	0	0	0	0	6,000		6,000	6,000
Equip Repairs - Elem	3,222	4,000	4,051	3,000	3,000		3,000	0
Equip Repairs - MHS	6,960	7,000	6,046	5,000	5,000		5,000	0
Data Communications - Elem	202	1,000	0	1,000	500	(500)	0	(1,000)
Data Communications - MHS	13,576	0	0	34,000	0		0	(34,000)
Data Communications	0	20,000	18,135	0	20,000		20,000	20,000
Technology Supplies - Elem	3,939	4,000	3,946	4,000	4,000		4,000	0
Technology Supplies - MHS	4,892	6,000	5,995	6,000	6,000		6,000	0
Technology Textbooks - Elem	2,912	3,000	3,000	3,500	3,500	(500)	3,000	(500)

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
Technology Textbooks - MHS	8,597	5,500	5,399	6,000	6,000	(1,000)	5,000	(1,000)
Tech Manuals/Software	0	4,500	4,495	0	7,050	(2,050)	5,000	5,000
Furniture & Fixtures - Elem	2,500	1,500	1,500	0	0		0	0
Furniture & Fixtures - MH	500	0	0	0	0		0	0
Computers&Comm Equip-Elem	21,118	0	0	0	3,000		3,000	3,000
Computers&Comm Equip-MHS	25,000	0	0	0	0		0	0
Replace Equip - Elem	18,084	19,000	18,965	18,500	28,500	(10,000)	18,500	0
Replace Equip - MHS	24,068	24,000	24,000	24,800	35,800	(11,800)	24,000	(800)
Replace Equip District wide	3,022	3,000	2,944	3,000	6,000		6,000	3,000
Subtotal Technology	138,591	103,500	99,476	109,800	135,350	(25,850)	109,500	(300) -0.27%
2310 SCHOOL BOARD								
Wages- School Board	3,000	3,000	3,000	3,000	3,000		3,000	0
Wages- Moderator	0	210	0	210	210		210	0
Wages- Treasurer	850	850	850	850	850		850	0
Wages- Deputy Treasurer	0	2,050	100	2,050	2,050	(1,050)	1,000	(1,050)
Wages- Board Secretary	0	0	808	5,000	5,000	(2,000)	3,000	(2,000)
Social Security	0	0	0	0	0		0	0
Audit	3,750	6,000	5,475	6,000	7,000		7,000	1,000
Legal Services	7,737	25,000	18,910	25,000	25,000		25,000	0
E & O Insurance	506	1,500	0	1,500	0		0	(1,500)
Advertising/Communications	9,435	4,500	9,032	4,500	10,000	(900)	9,100	4,600
Print Annual Report	839	3,500	0	3,500	3,500		3,500	0
Supplies & Materials	5,673	5,000	8,240	5,000	8,500	(200)	8,300	3,300
Dues & Fees	3,360	2,800	3,819	2,800	4,000		4,000	1,200
Subtotal School Board	35,151	54,410	50,233	59,410	69,110	(4,150)	64,960	5,550 9.34%
2314 ELECTIONS								
Supervisors Checklist	0	40	0	40	40		40	0
School Clerk	1,280	665	100	665	665	(565)	100	(565)
Social Security	108	156	0	0	54		54	54
Subtotal Elections	1,388	861	100	705	759	(565)	194	(511) -72.48%

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
2321 SAU SERVICES								
SAU Allocation	262,825	293,885	313,885	327,976	377,981		377,981	50,005
Subtotal SAU Services	262,825	293,885	313,885	327,976	377,981	0	377,981	50,005 15.25%
2410 PRINCIPAL'S OFFICE								
Wages Principal - Elem	62,400	64,896	64,512	64,896	66,843		66,843	1,947
Wages Principal - MHS	124,670	129,657	130,815	129,657	133,546		133,546	3,889
Wages Clerical- Elem	37,063	47,666	50,232	47,666	51,280		51,280	3,614
Wages Clerical- MHS	36,775	61,328	56,584	59,482	63,810		63,810	4,328
Non- teacher Increase	0	0	0	42,583			0	(42,583)
Wages- Tech Coord etc	64,904	63,378	70,146	63,378	81,334		81,334	17,956
Wages- Athletic Director	33,048	34,370	35,000	35,000	37,800		37,800	2,800
Health Ins	80,417	98,092	96,937	99,979	135,893	(11,685)	124,208	24,229
Dental Ins	1,859	4,232	8,551	6,392	9,813		9,813	3,421
Life Ins	0	449	406	514	467		467	(47)
Social Security	27,453	30,699	31,032	30,360	33,248		33,248	2,888
Retirement	9,980	13,280	10,625	20,803	25,642		25,642	4,839
Tuition Reimbursement	3,000	6,500	9,755	3,000	3,000		3,000	0
Conferences	1,318	2,000	1,255	4,000	4,000	(1,000)	3,000	(1,000)
Conferences	1,318	2,000	1,256	6,000	6,000	(2,000)	4,000	(2,000)
Unemploymentnet	0	0	0	0	0		0	0
Worker's Comp	714	3,500	810	710	1,608		1,608	898
Equip Maint - Elem	738	500	365	500	500		500	0
Equip Maint - MHS	663	3,000	2,696	2,000	2,000		2,000	0
Voice Communication - Elem	1,541	3,280	4,648	3,280	6,280	(3,000)	3,280	0
Voice Communication - MHS	12,110	13,000	21,344	15,000	20,000		20,000	5,000
Postage - Elem	1,637	2,000	1,499	2,000	2,200		2,200	200
Postage - MHS	2,311	2,550	2,549	2,500	3,800	(1,100)	2,700	200
Printing Services - Elem	453	1,960	1,392	1,711	1,911	(300)	1,611	(100)
Printing Services - MHS	1,621	2,950	1,106	3,000	3,000	(1,500)	1,500	(1,500)
Assemblies Supplies - Elem	0	2,500	2,315	2,500	2,500	(500)	2,000	(500)
Assemblies Supplies - MHS	300	2,000	1,049	2,000	2,000	(500)	1,500	(500)
Supplies & Mat - Elem	1,486	2,000	2,113	2,000	2,400	(200)	2,200	200
Supplies & Mat - MHS	1,502	4,500	4,075	4,500	4,500	(250)	4,250	(250)
Graduation	5,708	5,000	4,977	5,400	5,600		5,600	200
Replacement Equip - Elem	0	250	40	0	0		0	0

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
Equipment - MH	1,000		0	0	0		0	0
Dues & Fees - Elem	874	1,000	960	1,000	1,000		1,000	0
Dues & Fees - MH	3,479	4,950	3,842	4,810	5,135	(135)	5,000	190
Honor Awards	1,200	2,700	1,555	2,700	2,700	(700)	2,000	(700)
Subtotal Principal's Office	521,542	616,185	624,442	669,321	719,810	(22,870)	696,940	27,619
4.13%								4.13%
2600 PLANT & MAINTENANCE								
Wages - Custodian Elem	64,061	65,978	76,303	65,978	76,225		76,225	10,247
Wages - Custodian Sherburne	16,467	11,195	10,327	11,393	19,773		19,773	8,380
Wages - Custodian HS	77,640	93,255	75,715	93,006	73,680		73,680	(19,326)
Health Ins	46,577	71,234	45,416	43,102	52,309	(6,477)	45,832	2,730
Dental Ins	4,625	1,217	853	1,023	0		0	(1,023)
Social Security	12,062	13,038	12,420	13,034	12,980		12,980	(54)
Retirement	4,829	5,093	5,141	9,038	10,011		10,011	973
Worker's Comp	1,010	5,020	1,162	1,000	3,580		3,580	2,580
Equipment Repairs - Elem	19,099	9,000	8,694	9,000	8,500		8,500	(500)
Equipment Repairs - MHS	13,252	15,500	15,777	18,000	18,500	(2,500)	16,000	(2,000)
Operations Contracts	1,478	6,400	2,779	6,400	6,400	(2,000)	4,400	(2,000)
Elevator Inspect - Elem	300	1,750	1,259	1,750	1,750		1,750	0
Water - Elem	3,220	7,700	3,103	7,700	5,000		5,000	(2,700)
Water - MHS	6,733	7,000	6,354	7,000	8,000	(1,000)	7,000	0
Sewer - Elem	3,972	4,300	3,872	4,300	4,000		4,000	(300)
Sewer - MHS	8,281	8,000	7,525	8,300	8,300		8,300	0
Special Projects - Elem	18,256	18,270	17,718	13,000	13,000	(3,000)	10,000	(3,000)
Special Projects- Gym	5,974	17,100	9,458	10,000	4,000	(1,000)	3,000	(7,000)
Special Projects- MHS	2,625	13,000	10,657	17,100	15,700	(5,000)	10,700	(6,400)
Special Field Maintenance						2,000	2,000	2,000
Property & Liability Ins	10,671	14,000	12,211	14,000	10,776		10,776	(3,224)
Travel- MHS	0	475	71	475	475		475	0
Supplies & Materials - Elem	10,593	11,000	11,019	11,000	12,100	(1,100)	11,000	0
Supplies & Materials - MHS	17,227	16,500	16,371	18,500	18,500	(2,000)	16,500	(2,000)
Propane - MHS	2,087	2,500	2,371	2,000	2,500		2,500	500
Electricity - Elem	15,746	19,000	15,983	19,000	17,000		17,000	(2,000)
Electricity - MHS	70,997	69,000	69,233	68,000	64,000		64,000	(4,000)
Heating Oil - Elem	13,842	17,500	25,073	17,500	23,000		23,000	5,500
Heating Oil - MHS	33,392	30,000	31,418	34,000	34,000		34,000	0
Replacement Equipment								

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02		FY03		FY03		FY04		FY05		Super's		FY 05		Variance	
	Actual		Adopted		Actual		Adopted		Proposed		Revisions		Approved			
Contingency	1,443		2,000		2,351		4,000		4,000				4,000		0	0
Subtotal Plant & Maint	492,896		556,023		500,633		534,599		528,060		(22,077)		505,983		(28,616)	-5.35%
2700 STUDENT TRANSP																
Wages - Bus drivers	61,618		50,601		67,311		55,175		48,184		1,000		49,184		(5,991)	
Wages- Athletic Trips	2,865		5,796		3,502		3,000		4,000				4,000		1,000	
Wages- Field Trips - Elem	2,892		1,750		580		1,750		1,750				1,750		0	
Wages- Field Trips - MHS	877		1,800		457		1,800		1,800				1,800		0	
Health Ins	9,485		0		0		0		2,038		(252)		1,786		1,786	
Social Security	5,167		4,586		5,447		4,722		4,340				4,340		(382)	
Retirement	4,078		2,745		4,341				3,347				3,347		3,347	
Worker's Comp	809		4,500		1,042				1,781				1,781		1,781	
Drug Testing	0		1,100		681		1,000		1,000				1,000		0	
Repairs & Maint	6,059		8,500		5,074		7,500		12,000		(2,000)		10,000		2,500	
Insurance	102		8,625		0		1,000		2,873				2,873		1,873	
Supplies	4,751		6,500		4,251		7,500		7,500		(2,500)		5,000		(2,500)	
Diesel Fuel	7,506		7,500		7,540		7,800		8,500				8,500		700	
Radio upgrades									0		5,591		5,591		5,591	
Replacement Bus									65,000				65,000		65,000	
Subtotal Transportation	106,209		104,003		100,226		91,247		164,114		1,839		165,953		74,706	81.87%
													w/o bus		10.64%	
3190 LUNCH																
Aide. Elem	453		7,937		5,330		6,076		6,085				6,085		9	
Social Security	35		607		408		464		466				466		2	
Retirement											359		359			
Worker's Comp	0		50		12		0		128				128		128	
Subtotal Lunch	488		8,594		5,749		6,540		6,679		359		7,038		139	2.13%
5100 DEBT SERVICE																
	270,000		270,000		270,000		270,000		270,000				270,000		0	
	143,910		131,760		131,760		119,475		107,055				107,055		(12,420)	
Subtotal Debt Service	413,910		401,760		401,760		389,475		377,055		0		377,055		(12,420)	-3.19%
REGULAR ED TOTAL																
	4,843,368		5,449,282		5,238,041		5,349,492		5,859,029		(226,983)		5,632,046		282,195	5.28%

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance 05
SPECIAL EDUCATION								
1210 DIRECT INSTRUCTION								
Wage-Elem	175,884	146,628	115,262	114,581	122,850		122,850	8,269
Wages-MH	128,645	125,881	127,519	125,881	175,500		175,500	49,619
Summer School-Elem	12,000	17,894	11,783	24,250	6,000		6,000	(18,250)
Summer School-MH	0	6,000	760	8,520	18,900		18,900	10,380
Aides- Elem	110,413	118,313	134,119	140,303	116,427	(12,087)	104,340	(35,963)
Aides- MH	151,260	197,168	181,001	208,240	223,075	(15,339)	207,736	(504)
Bus Driver	8,802	10,390	5,299	10,319	10,319		10,319	0
Substitutes	19,826	8,450	12,022	8,450	12,000		12,000	3,550
Health Ins	219,336	297,980	213,472	242,351	243,009	(46,318)	196,691	(45,659)
Dental Ins	5,817	5,005	5,578	5,397	7,358		7,358	1,961
Life Ins	0	425	73	375	483		483	108
Social Security	46,764	48,250	46,137	49,002	52,408	(2,098)	50,310	1,308
Retirement	27,685	20,685	29,070	15,550	28,546	(1,618)	26,928	11,378
Worker's Comp	1,233	4,580	1,060	1,250	2,684	(101)	2,583	1,333
Professional Services	44,186	31,200	36,903	32,000	40,000	(5,000)	35,000	3,000
Student Transportation	7,136	3,500	15,964	4,000	16,000		16,000	12,000
Preschool Tuition	45,831	50,000	32,759	48,398	63,714		63,714	15,316
Tuition- NH Lea	69,245	24,000	13,230	24,000	0		0	(24,000)
Tuition - Private Sources	87,745	126,000	192,497	74,000	150,000		150,000	76,000
Supplies Elem	2,486	4,856	8,518	3,612	3,685		3,685	73
Supplies - MH	2,920	3,000	626	3,000	3,000	(1,000)	2,000	(1,000)
Textbooks - Elem	0	500	283	500	500	(200)	300	(200)
Textbook - MH	1,689	2,000	1,908	2,000	2,000	(1,500)	500	(1,500)
Furniture & Equip - MH	0	0	0	0	1,176		1,176	1,176
Replacement Equip Elem	0	1,000	787	1,000	0		0	(1,000)
Replacement Equip MH	0	1,000	820	1,000	500	12,000	12,500	11,500
Subtotal Direct Instruction	1,168,905	1,254,704	1,187,452	1,147,978	1,300,134	(73,262)	1,226,873	78,895
1220 RELATED SERVICES								
Wages Professional Staff	180,186	160,444	124,923	117,154	136,798		136,798	19,644
Health Ins	33,471	45,676	44,172	16,441	39,317		39,317	22,876
Dental Ins	2,097	3,227	2,997	2,328	3,282		3,282	954
Life Ins	0	220	38	62	212		212	149

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02	FY03	FY03	FY04	FY 05	Super's	FY 05	Variance
	Actual	Adopted	Actual	Adopted	Proposed	Revisions	Approved	05
Social Security	13,784	15,768	8,698	8,963	4,151	6,314	10,465	1,502

SUNAPEE SCHOOL DISTRICT BOARD ADOPTED BUDGET FY 2005

Description	FY02 Actual	FY03 Adopted	FY03 Actual	FY 04 Adopted	FY 05 Proposed	Super's Revisions	FY 05 Approved	Variance
Retirement	(347)	4,295	0	6,939	4,151		4,151	(2,788)
Staff Development	1,155	0	145	1,150	1,000	(500)	500	(650)
Worker's Comp	308	1,025	237	300	506		506	206
Professional Services	1,402	17,000	16,424	25,000	35,000	(10,000)	25,000	0
Supplies -Elem	393	3,251	2,370	1,974	1,100		1,100	(874)
Supplies -MH	100	0	0	0	1,200	(200)	1,000	1,000
Subtotal Related Services	232,549	250,906	200,004	180,311	225,517	(4,186)	221,331	41,020
SPECIAL ED TOTAL	1,401,454	1,505,610	1,387,456	1,328,289	1,525,651	(77,448)	1,448,204	119,914
		3% increase for non-teaching staff			40,144	0	40,144	40,144
	6,244,821	6,954,892	6,625,497	6,677,781	7,384,680	(304,430)	7,120,394	442,254
								6.62%
Food Service	175,000	175,000	179,105	187,890			187,890	0
Grants	50,000	50,000	139,310	181,086			129,000	(52,086)
Subtotal	6,469,821	7,179,892	6,943,912	7,046,757			7,437,284	390,527
Warrants	338,269	123,000	123,000	801,525			721,775	(79,750)
TOTAL ALL FUNDS	6,808,090	7,302,892	7,066,912	7,848,282			8,159,059	310,777
								3.96%

SUNAPEE SCHOOL DISTRICT WARRANT
2004 ANNUAL MEETING

To the inhabitants of the School District of the Town of Sunapee qualified to vote upon District affairs:

You are hereby notified to meet at the Sunapee Middle High School Gymnasium located on 10 North Road, in said Sunapee, New Hampshire on Tuesday, February 3rd, 2004 at 7 PM for the first session of the Annual School District Meeting, to deliberate upon the articles, and to meet again at David Sherburne Gym located on Route 11 in said Sunapee, New Hampshire on Tuesday March 9, 2004 between the hours of 8 am and 7 pm for the second session of the Annual School District Meeting, to vote by ballot upon the following articles:

1. To choose a moderator, clerk, and treasurer for the ensuing year and to choose two members of the School Board for the ensuing three years.
2. To hear reports of agents, auditors, and committees or officers heretofore chosen.
3. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein totaling \$7,437,284? Should this article be defeated, the operating budget shall be \$7,272,607, which is the same as last year, with certain adjustment required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:12, X and XVI, to take up the issue of a revised operating budget only.
(The School Board Recommends Approval) Estimated Tax Impact \$.80
(The Budget Advisory Committee Recommends Approval)
4. Shall the District raise and appropriate up to twenty five thousand dollars (\$25,000) to be added to the school district special education Trust Fund previously established, with such amount to be funded from the year end undesignated fund balance available on June 30, 2004? No tax impact
(The School Board Recommends Approval) Estimated Tax Impact \$.00
(The Budget Advisory Committee Recommends Approval)

5. Shall the District raise and appropriate the sum of eighteen thousand dollars (\$18,000) to provide air conditioning for the front office area at Sunapee Middle High School?
(The School Board Recommends Approval) Estimated Tax Impact \$.04
(The Budget Advisory Committee Recommends Approval)

6. Shall the District approve the cost item included in the collective bargaining agreement reached between the Sunapee School Board and the Sunapee Teachers Association which calls for the following increases in salaries and benefits totaling:

<u>Year</u>	<u>Estimated Increase</u>
2004-05	\$ 99,775
2005-06	\$ 99,356
2006-07	\$ 114,322

and further to raise and appropriate the sum of \$99,775 for the 2004-05 school year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year?

(The School Board Recommends Approval) Estimated Tax Impact \$.23
(The Budget Advisory Committee Recommends Approval)

7. Shall the District raise and appropriate the sum of thirty five thousand dollars (\$35,000) to establish a capital reserve fund for the Food Service Program? (A vote at an annual school district meeting is required in order to spend any funds from this capital reserve fund.)
(The School Board Recommends Approval) Estimated Tax Impact \$.08
(The Budget Advisory Committee Recommends Approval)

8. Shall the District raise and appropriate the sum of twelve thousand dollars (\$12,000) to purchase new lockers for the boys' locker room at the Middle High School?
(The School Board Recommends Approval) Estimated Tax Impact \$.03
(The Budget Advisory Committee Recommends Approval)

9. Shall the District vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) and place said funds into the school facilities capital reserve fund? (A vote at an annual school district meeting is required in order to spend any funds from this capital reserve fund.)
(The School Board Recommends Approval) Estimated tax Impact \$.11
(The Budget Advisory Committee Recommends Approval)

10. Shall the District raise and appropriate the sum of thirty two thousand dollars (\$32,000) to add to the existing capital reserve fund for future capital transportation expenses? (A vote at an annual school district meeting is required in order to spend any funds from this capital reserve fund.)
(The School Board Recommends Approval) Estimated Tax Rate \$.07
(The Budget Advisory Committee Recommends Approval)
11. Shall the School District raise and appropriate the sum of four hundred thousand dollars (\$400,000) for architectural and engineering fees for the design and engineering of the Sunapee Central Elementary School? (The expectation is that this design will result in approximately a \$6.5 million project, including building and site costs, a second access, and an estimated additional \$1,000,000 in soft costs. The District anticipates receiving 30% in State Building Aid, based on the total cost of the project.)
(The School Board Recommends Approval) Estimated Tax Rate \$.92
(The Budget Advisory Committee Recommends Approval)
12. Shall the District raise and appropriate the sum of up to fifty thousand dollars (\$50,000) to replace the hot water tanks at the Sunapee Middle High School?
(The School Board Recommends Approval) Estimated Tax Rate \$.11
(The Budget Advisory Committee Recommends Approval)
13. To transact any other business which may legally come before the meeting. Given under our hands at said Sunapee on this 26th day of January 2004.

SUNAPEE SCHOOL DISTRICT SCHOOL BOARD:

Shaun Carroll, Jr.
George Curt, Chair
Dr. Jolyon Johnson
Sharon Parsons
Peter Titus, Vice Chair

TELEPHONE – HOURS

FIRE, POLICE, AMBULANCE – EMERGENCY.....	Call 9-1-1
Non-Emergency	763-5555
HEALTH OFFICER.....	763-2073
HIGHWAY DEPARTMENT.....	763-5060
LIBRARY HOURS: M, W, 10am-8pm Th, F 10am-6pm, Sat, 10am-1pm	763-5513
SELECTMEN’S OFFICE HOURS: M, Tues, Th, F, 8pm-5pm, W, 8am-1pm	763-2212
THRIFT SHOP HOURS: Tues, 3pm-6pm, Th, 6pm-8pm, Sat, 9:30-11:30.....	NONE
TOWN CLERK/TAX COLLECTOR HOURS: M, Tues, Th, F, 9am-5pm, W, 9am-1pm, Second & Fourth Sat, 9am-NOON.....	763-2449
TOWN MANAGER.....	763-2212
TRANSFER STATION HOURS: M, Th, F, Sat, 8am-4: 15pm Sun, 8am-11: 45am.....	763-4614
WASTEWATER TREATMENT PLANT	763-2121
WATER AND SEWER OFFICE	763-2115
ZONING ADMIN OFFICE HOURS: Tues – 1pm-4pm	763-3194
PLANNING ADMIN HOURS: Thurs – 12pm-5pm	763-3194

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**ANNUAL MEETING FOR THE ELECTION
OF TOWN AND SCHOOL OFFICERS
AND
BALLOT VOTING ON THE WARRANT ARTICLES
FOR BOTH TOWN AND SCHOOL BUDGETS**

**Tuesday, March 09, 2004
Sherburne Gymnasium on Route 11
Polls will be open from 8:00am to 7:00pm**

**VOTERS: Please see enclosed
Blue - Sample Town Warrant Ballot
Green - Sample School Warrant Ballot**